



AGENDA
CITY OF SUTTER CREEK
OLD SUTTER CREEK GRAMMAR SCHOOL COMMISSION
June 5, 2014
4 P.M.
18 Main Street, Sutter Creek

1. CALL TO ORDER
2. PUBLIC MATTERS NOT ON THE AGENDA
Non agenda items from the public, 5 minutes per speaker limit. No action may be taken.
3. Discussion of City Council response to proposed Workplan
4. Discussion/action regarding proposed "Cleanup day/s"
5. Discussion/action regarding need for updated cost estimates for:
 - a. Front stairs
 - b. Fire escape
 - c. Bell Tower/attic
 - d. Window repairs
6. Schedule next meeting
7. Adjournment

DRAFT OUTLINE FOR "SCOPE OF PROJECT PLAN"

THE CITY COUNCIL HAS DIRECTED THE COMMISSION TO PROVIDE A PRIORITIZED PLAN OF ANTICIPATED REPAIRS AND IMPROVEMENTS, INCLUDING EXPENSES, TO BE SUBMITTED TO THE COUNCIL FOR APPROVAL PRIOR TO ANY WORK BEYOND CLEANUP IS PERFORMED.

THE FOLLOWING SAMPLE PLAN OUTLINE IS BASED ON PRELIMINARY DISCUSSIONS WITH THE CITY COUNCIL AND STAFF:

1. SECURE THE SITE
 - a. SECURE OR DEMOLISH WOODEN STAIRS
 - b. UPDATE LOCKS
 - c. REVIEW ELECTRICAL, AND WATER SYSTEM RISKS

2. BUILDING CLEANUP
 - a. WORK WITH SCHOOL DISTRICT REGARDING REMOVAL OF SURPLUS ITEMS STORED IN SCHOOL.
 - b. SECURE PROFESSIONAL SURVEY OF BUILDING INTERIOR REGARDING POTENTIAL ENVIRONMENTAL HAZARDS DUE TO ANIMAL WASTE ETC.
 - c. ORGANIZE CLEAN-UP DAY

3. IDENTIFY AND PRIORITIZE REPAIRS/IMPROVEMENTS/COSTS REQUIRED:
 - a. PRIORITY 1; PREVENT FURTHER DETERIORATION OF BUILDING

 - b. PRIORITY 2; ALLOW LIMITED USE OF THE BUILDING ie. WHAT IS THE MINIMUM WORK NECESSARY TO PROVIDE LIMITED USE OF THE BUILDING?

 - c. PRIORITY 3; ALLOW FULL ACCESS TO BUILDING

 - d. PRIORITY 4; POTENTIAL EXPANDED FACILITIES, SUCH AS KITCHEN