

CITY COUNCIL A G E N D A

TUESDAY, APRIL 2, 2024

6:00 P.M. Regular Session

33 Church Street, Sutter Creek CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

THE CITY OF SUTTER CREEK CITY COUNCIL MEETING WILL BE AVAILABLE VIA ZOOM AND
IN PERSON.

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

Please note: Zoom participation is only available for viewing the Council meeting.

Public comment will not be taken from Zoom.

or

Dial by phone:

301-715-8592

Meeting ID: 956 852 0224

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

2. PLEDGE OF ALLEGIANCE TO THE FLAG

4. PUBLIC FORUM

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

5. CITY MANAGER'S REPORT

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

6. PRESENTATIONS

A. Amador Tuolumne Community Action Agency - Joseph Bors, Executive Director

7. APPROVAL OF MINUTES

A. City Council Minutes of March 18, 2024.

Recommendation: By motion approve minutes as presented.

8. CONSENT AGENDA

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

A. Amador County Wine Heritage District

Recommendation: Adopt Resolution 23-24- Granting consent to the county of Amador to form the Amador County Wine Heritage District (ACWHD)*

9. ORDINANCES & PUBLIC HEARING - None

10. ADMINISTRATIVE AGENDA

A. Annual Wastewater Treatment Plant Report

B. Pool repair update – LATE PACKET

C. Parks Impact Fee

Recommendation: Direct staff to increase the Parks Impact Fee to be current with inflation since 2009.

D. Impact Fee ENR Adjustment

Recommendation: Direct staff to provide notice of a public hearing to hear public comments regarding a proposed impact fee adjustment to be effective July 1, 2024.

E. Approve a comment letter opposing AT&T's application to the CPUC to have their carrier of last resort obligation removed.

11. MAYOR AND COUNCIL MEMBER REPORTS

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

12. CITY ATTORNEY'S REPORT

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

13. FUTURE AGENDA ITEMS

This section provides an opportunity for Council members to request items to be added to the agenda in the future with a majority Council vote.

14. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Gov. Code Section 54956.9)

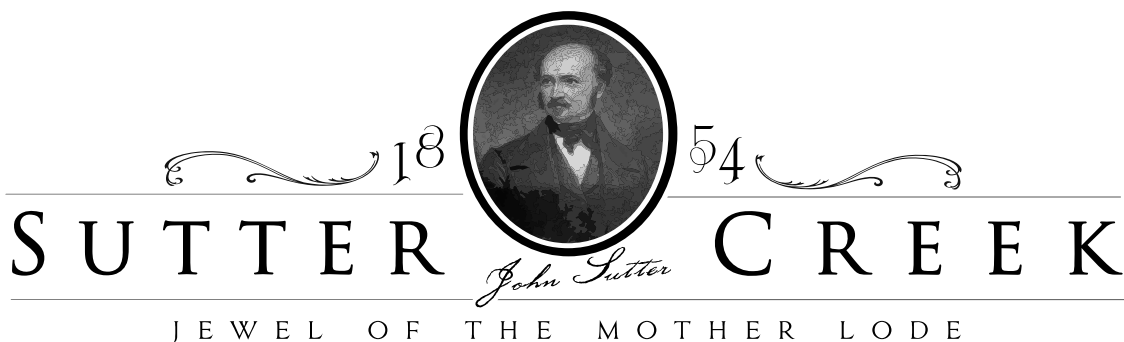
SEIU Local 1021 v. City of Sutter Creek, Pub. Emp. Rel. Bd.

Case No. SA-CE-1244-M

REPORT FROM CLOSED SESSION

ADJOURNMENT

The next scheduled meeting is MONDAY, APRIL 15th at 6:30 P.M



**CITY COUNCIL MINUTES
MONDAY, FEBRUARY 20, 2024**

THIS MEETING WAS CONDUCTED IN-PERSON AT 33 CHURCH STREET,
THE PUBLIC WAS ABLE TO VIEW FROM HOME:

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

6:30 P.M. 1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

Council members present:

Feist, Riordan, Swift and Gunselman

Vicky Runquist, City Treasurer

Absent: Sierk

Staff Present:

Tom DuBois, City Manager

Derek Cole, City Attorney

Karen Darrow, City Clerk

Dan Lafontaine, Public Works Director

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. PUBLIC FORUM – None.

4. CITY MANAGER’S REPORT

City Manager DuBois presented an overview highlighting the following:

-ARSA individual briefings on dissolution almost complete

-Amador City Council Meeting - ARSA discussion Thursday, 7 PM

-Community Polling on City Priorities is in the field

-Code Enforcement progressing

-Upcoming Events

March 23 -24 Behind the Cellar Door

April 19 Spring Fling

April 20 Earth Day Run / Walk

April 26 Kit Carson day

Upcoming Agenda items for April:

Amador Tuolumne Community Action Agency next month, Audit Results, Annual WWTP Report and Impact Fees Public Hearing.

Upcoming Agenda items for May:

Draft Budget, ARSA Dissolution and Wastewater Rate Public Hearing.

5. PRESENTATIONS

- A. Proclamation commending Chyenne Vaith for creating the best entry of a new city logo design.
- B. Amador Recreational Agency Update – Justin Howard, Executive Director
Justin Howard provided an update and noted that ACRA was willing to contribute \$5,000 towards the pool repair. He announced that he was resigning from ACRA effective April 1st with Michael Rock stepping in as the new Executive Director.

6. APPROVAL OF MINUTES

- A. City Council Minutes of Special Session March 4, 2024.

Recommendation: By motion approve minutes as presented.

M/S Council member Riordan/Feist to approve the Special City Council Minutes of March 4, 2024, as presented.

AYES: Feist, Riordan, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: Sierk

MOTION CARRIED

- B. City Council Minutes of Regular Session March 4, 2024.

Recommendation: By motion approve minutes as presented.

M/S Council member Feist/Swift to approve the Regular City Council Minutes of March 4, 2024, as amended.

AYES: Feist, Riordan, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: Sierk

MOTION CARRIED

7. CONSENT AGENDA

- A. Adopt Council Procedures and Protocols
- B. Housing Element Annual Report/HCD
- C. Adopt Resolution 23-24-* Designating City Manager as Rep for FEMA and OES

M/S Council member Swift/Riordan to Approve the Consent Agenda, as presented.

AYES: Feist, Riordan, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: Sierk

MOTION CARRIED

8. ORDINANCES & PUBLIC HEARING – None.

9. ADMINISTRATIVE AGENDA

- A. Wastewater Rate Payer Study Base Case
Mark Hildebrand, sewer rate consultant, provided a recap of the 2019 plan and presented the forecasted model with best- and worst-case scenarios.

Mike Kirkley of Sutter Creek asked if the new set of increases would nullify the previously approved increases. Questioned putting money into the ARSA system that would be abandoned.
Seems premature for a rate increase with no set numbers.

City Manager Tom DuBois noted that the intent would be to invest as little as possible into the ARSA system and clarified that this is not driven by growth, it is an old system but will eventually run out of capacity. He also noted that it became clear that 2% is not going to cover it as it is less than inflation this year, doing it now to build up reserves to prepare for one of these options.

B. 40 Broad Street Exemption

City Manager Tom DuBois noted that the DRC approved demolition of the garage and the Planning Commission approved with the conditions of approval and is coming to Council to review the lot split.

Mike Kirkley commented that it seems like the applicant is asking for a variance, so they don't have the expense of adding parking and questioned if the city wants to keep encouraging lot splits with no parking.

The Council discussed the need to require off street parking.

M/S Council member Riordan/Swift to refer back to the Planning Commission to reconsider the conditions of approval to include a requirement for parking on the exemption property.

AYES: Feist, Riordan, and Swift
NOES: Gunselman
ABSTAIN: None
ABSENT: Sierk
MOTION CARRIED

C. 290 Spanish Exemption

Council member Riordan stepped down from this item due to a conflict of interest. City Manager Tom DuBois presented, noting that after the lot split, the home in the will be non-conforming due to a non-compliant set back.

M/S Council member Swift/Feist to Adopt Resolution 23-24-24 Approving an exception to the Zoning Ordinance 18.16. (setbacks) for Vesting Tentative Parcel Map #2871.

AYES: Feist, Swift and Gunselman
NOES: None
ABSTAIN: Riordan
ABSENT: Sierk
MOTION CARRIED

D. Emergency Pool Repair Discussion

City Manager Tom DuBois presented an overview of the state of the pool and the conditions of the lease with the school district.

Council member Riordan noted his displeasure with the lack of partnership with the School District.

Mayor Gunselman noted her agreement with Council member Riordan in regard to the lack of partnership with the School District that having the pool open this summer is important to residents all over the county and that the \$5,000 from ACRA is not enough. She suggested community fundraising could be successful although it could not happen before the pool opens for the summer.

Mike Kirkley commented that the pool is a county resource, and all players should be paying to maintain it.

The Council directed staff to meet with the School District to request that they contribute an equal share towards the pool repair.

10. MAYOR AND COUNCIL MEMBER REPORTS

Council member Swift reported that there is a Fire District meeting tomorrow and suggested that the meeting table set up be changed to open it up to be more inclusive to the public. He also noted that he will be attending the upcoming LAFCO meeting.

Council member Riordan noted that he will miss the next Council meeting and the next ACTC meeting.

Council member Feist noted that she will be attending the ACT meeting on Thursday.

11. CITY ATTORNEY'S REPORT – None.

12. FUTURE AGENDA ITEMS – None.

13. INFORMATION/CORRESPONDENCE

- A. Monthly Police Report
- B. Monthly Public Works Report
- C. Treasurer's Report
- D. Monthly Administrative Services Report
- E. Monthly Finance Department Report
- F. Warrants
- G. Monthly Engineer's Report
- H. Monthly Planning Report

14. ADJOURNMENT

The meeting was adjourned into closed session at 8:51 p.m.

15. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Gov. Code Section 54956.9)
SEIU Local 1021 v. City of Sutter Creek, Pub. Emp. Rel. Bd.
Case No. SA-CE-1244-M
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Section 54957
Title: Council Appointed Officers

REPORT FROM CLOSED SESSION

No reportable action.

Claire Gunselman, Mayor

Karen Darrow, City Clerk

Date Approved:

RESOLUTION 23-24-***RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK,
STATE OF CALIFORNIA, GRANTING CONSENT TO THE COUNTY OF
AMADOR TO FORM THE AMADOR COUNTY WINE HERITAGE DISTRICT
(ACWHD)**

WHEREAS, the Property and Business Improvement Law of 1994, Streets and Highways Code § 36600 et seq., authorizes the County of Amador to establish business improvement districts for the purposes of driving increased business sales directly to payors; and

WHEREAS, the Board of Supervisors of the County of Amador has requested consent to form the ACWHD in the City of Sutter Creek with adoption of Amador County Board of Supervisors Resolution No. 24-029, dated March 12, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sutter Creek, that:

Section 1: The above recitals are true and correct.

Section 2: The County of Amador is hereby granted consent to include the City of Sutter Creek in the ACWHD, for the formation of the ACWHD and future renewals.

Section 3: The City Clerk is hereby directed to transmit a certified copy of this Resolution to the Clerk of the County of Amador.

Section 4: This Resolution is effective upon its adoption.

The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the 2nd day of April 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Claire Gunselman, Mayor

ATTEST: _____
Karen Darrow, City Clerk

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION REQUESTING CONSENT OF THE)	
CITIES OF PLYMOUTH, AMADOR CITY, AND)	RESOLUTION NO. 24-029
SUTTER CREEK TO FORM THE AMADOR COUNTY)	
WINE HERITAGE DISTRICT)	

WHEREAS, the Board of Supervisors of the County of Amador (the Board) desires to begin proceedings to form the Amador County Wine Heritage District (ACWHD);

WHEREAS, certain business owners have requested that the Board form the ACWHD;
and

WHEREAS, a portion of the territory proposed to be included in the ACWHD lies within the boundaries of the cities of Plymouth, Amador City, and Sutter Creek (the Granting Cities), as shown on the map attached hereto as Exhibit A and incorporated herein by such attachment; and

WHEREAS, the area of the Granting Cities which lies within the boundaries of the proposed ACWHD will, in the opinion of the Board, be benefited by the improvements and activities, and the purpose sought to be accomplished by the work can best be accomplished by a single comprehensive scheme of work.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CITY OF AMADOR that:

Section 1: The above recitals are true and correct.

Section 2: Consent of the cities of Plymouth, Amador City, and Sutter Creek, through their City Councils, is hereby requested to form the ACWHD, and to grant to the Board of Supervisors of the County of Amador jurisdiction for all the purposes in connection with the creation, operation, and future renewals of the proposed ACWHD.

Section 3: The County Clerk is hereby directed to transmit a certified copy of this Resolution to the clerks of the Granting Cities.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of March 2024, by the following vote:

AYES: Brian Oneto, Patrick Crew, Frank Axe, Jeff Brown


NOES: None

ABSENT: Richard Forster



Brian Oneto, Chairman, Board of Supervisors

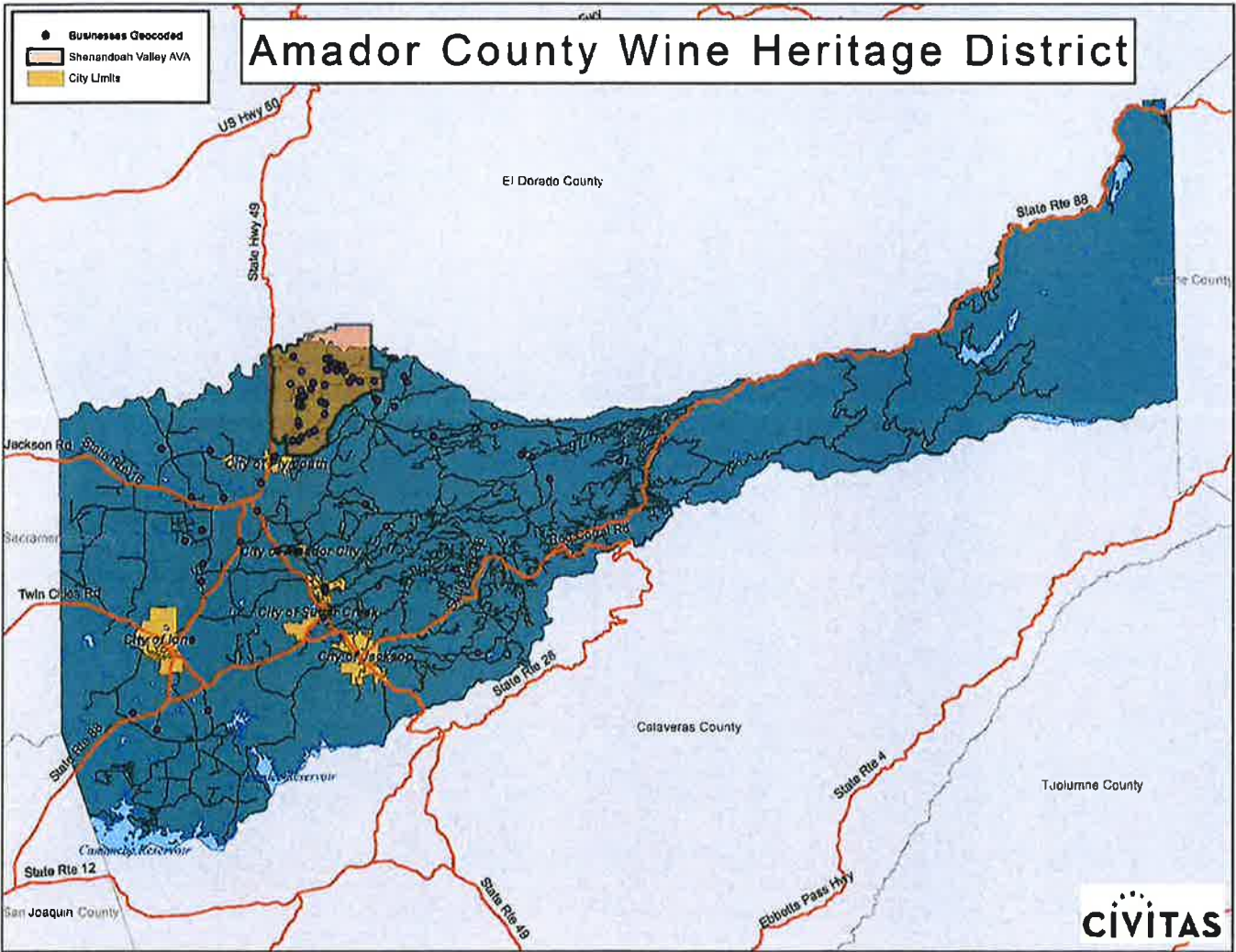
ATTEST:



JENNIFER BURNS
Clerk of the Board of Supervisors Amador County, California

Deputy

Exhibit A
Boundary Map



**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION DECLARING ITS INTENTION)	RESOLUTION NO. 24-030
TO ESTABLISH THE AMADOR COUNTY WINE)	
HERITAGE DISTRICT (ACWHD) AND FIXING)	
THE TIME AND PLACE OF A PUBLIC MEETING)	
AND A PUBLIC HEARING THEREON AND GIVING)	
NOTICE THEREOF)	

WHEREAS, the Property and Business Improvement Law of 1994, Streets and Highways Code § 36600 et seq., authorizes the County of Amador (County) to establish business improvement districts for the purposes of promoting tourism; and

WHEREAS, Amador Vintners Association (AVA), Amador County winery owners, and representatives from the County have met to consider the formation of the ACWHD; and

WHEREAS, AVA has drafted a Management District Plan (Plan) which sets forth the proposed boundary of the ACWHD, a service plan and budget, and a proposed means of governance; and

WHEREAS, the proposed ACWHD includes wineries in the cities of Plymouth, Amador and Sutter Creek and

WHEREAS, consent to include wineries in their respective jurisdictions will be requested from the cities of Plymouth, Amador and Sutter Creek; and

WHEREAS, wineries who will pay fifty percent (50%) or more of the assessment under the ACWHD have petitioned the Board of Supervisors of the County of Amador (Board of Supervisors) to establish the ACWHD.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS THAT:

1. The recitals set forth herein are true and correct.
2. The Board of Supervisors finds that wineries that will pay more than fifty percent (50%) of the assessment proposed in the Plan have signed and submitted petitions in support of the formation of the ACWHD. The Board of Supervisors accepts the petitions and adopts this Resolution of Intention to form the ACWHD and to levy an assessment on all wineries, existing in the future, within the ACWHD boundaries in accordance with the Property and Business Improvement District Law of 1994.
3. The Board of Supervisors finds that the Plan satisfies all requirements of Streets and Highways Code § 36622.

4. The Board of Supervisors declares its intention to establish the ACWHD and to levy and collect assessments on all wineries within the ACWHD boundaries pursuant to the Property and Business Improvement District Law of 1994.
5. The ACWHD shall include all wineries, existing and in the future, within the boundaries of the County of Amador, including the cities of Plymouth, Amador City and Sutter Creek, as shown in the map attached as Exhibit A.
6. The name of the district shall be Amador County Wine Heritage District (ACWHD).
7. The annual assessment rate is one percent (1%) of gross direct to consumer sales revenue on winery sales. Based on the benefit received, assessments will not be collected on purchases made outside of the County of Amador. Revenue generated from the ACWHD is intended only to provide programs and services for assessed businesses, all of which are located in the County of Amador. Sales made outside of the ACWHD boundaries are not subject to assessment due to a lack of benefit. Assessment dollars will not be spent on any programs or activities to benefit individual winery businesses outside of the County of Amador.

During the five (5) year term, the assessment rate may be increased annually by the ACWHD Owners' Association upon approval from the Board of Supervisors by a maximum of one-half of one percent (0.5%) of gross direct to consumer sales revenue per year. The total assessment rate may not exceed two percent (2%). The assessment rate may also be decreased but shall not drop below the initial assessment rate of one percent (1%). Any proposed assessment rate increase or decrease approved by the Owners' Association shall be included in the annual report and shall not be effective until approved by the Board of Supervisors.

8. The assessments levied for the ACWHD shall be applied toward marketing and brand awareness, and quality and education programs to promote assessed wineries in ACWHD to increase winery sales revenue, as described in the Plan. Funds remaining at the end of any year may be used in subsequent years in which ACWHD assessments are levied as long as they are used consistent with the requirements of this resolution, the Ordinance, and the Plan.
9. The proposed ACWHD will have a five (5) year term, beginning June 1, 2024, or as soon as possible thereafter, and ending five (5) years from its start date, unless renewed pursuant to Streets and Highways Code § 36660.
10. Bonds shall not be issued.
11. The time and place for the public meeting to hear testimony on establishing the ACWHID and levying assessments are set for April 9, 2024, at 9:00 AM, or as soon thereafter as the matter may be heard, at the Board Chambers located at 810 Court Street, First Floor, East Wing, Jackson, CA 95642. Following the public meeting, the Board of Supervisors shall move to introduce the Ordinance to form the ACWHID and continue the levy of assessments.

12. The time and place for the public hearing establish the ACWHID and the levy of assessments are set for May 14, 2024, at 9:00 AM, or as soon thereafter as the matter may be heard, at the Board Chambers located at 810 Court Street, First Floor, East Wing, Jackson, CA 95642. The Clerk of Board of Supervisors is directed to provide written notice to the wineries subject to assessment of the date and time of the meeting and hearing, and to provide that notice as required by Streets and Highways Code § 36623, no later than March 30, 2024.
13. At the public meeting and hearing, the testimony of all interested persons for or against the establishment of the ACWHID may be received. If at the conclusion of the public hearing, there are of record written protests by the owners of the wineries within the proposed ACWHID that will pay more than fifty percent (50%) of the estimated total assessment of the entire ACWHID, no further proceedings to establish the ACWHID shall occur for a period of one (1) year.
14. Following a successful public hearing, at the same Board of Supervisors meeting on May 14, 2024, held at Board Chambers located at 810 Court Street, First Floor, East Wing, Jackson, CA 95642, the Board of Supervisors may conduct a hearing to adopt the Ordinance to form the ACWHID and to continue the levy of assessments. At the conclusion of the hearing, the Board of Supervisors may adopt the Ordinance, forming the ACWHID and levying the assessments.
15. The complete Plan is on file with the Clerk of the Board of Supervisors and may be reviewed upon request.
16. This resolution shall take effect immediately upon its adoption by the Board of Supervisors.

I HEREBY CERTIFY that the foregoing Resolution of Intention was introduced and adopted at a regular meeting of the Board of Supervisors on the 12 day of March 2024 by the following vote:

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof, held on the 12th day of March 2024, by the following vote:

AYES: Brian Oneto, Patrick Crew, Frank Axe, Jeff Brown

NOES: None

ABSENT: Richard Forster


Brian Oneto, Chairman, Board of Supervisors

ATTEST:


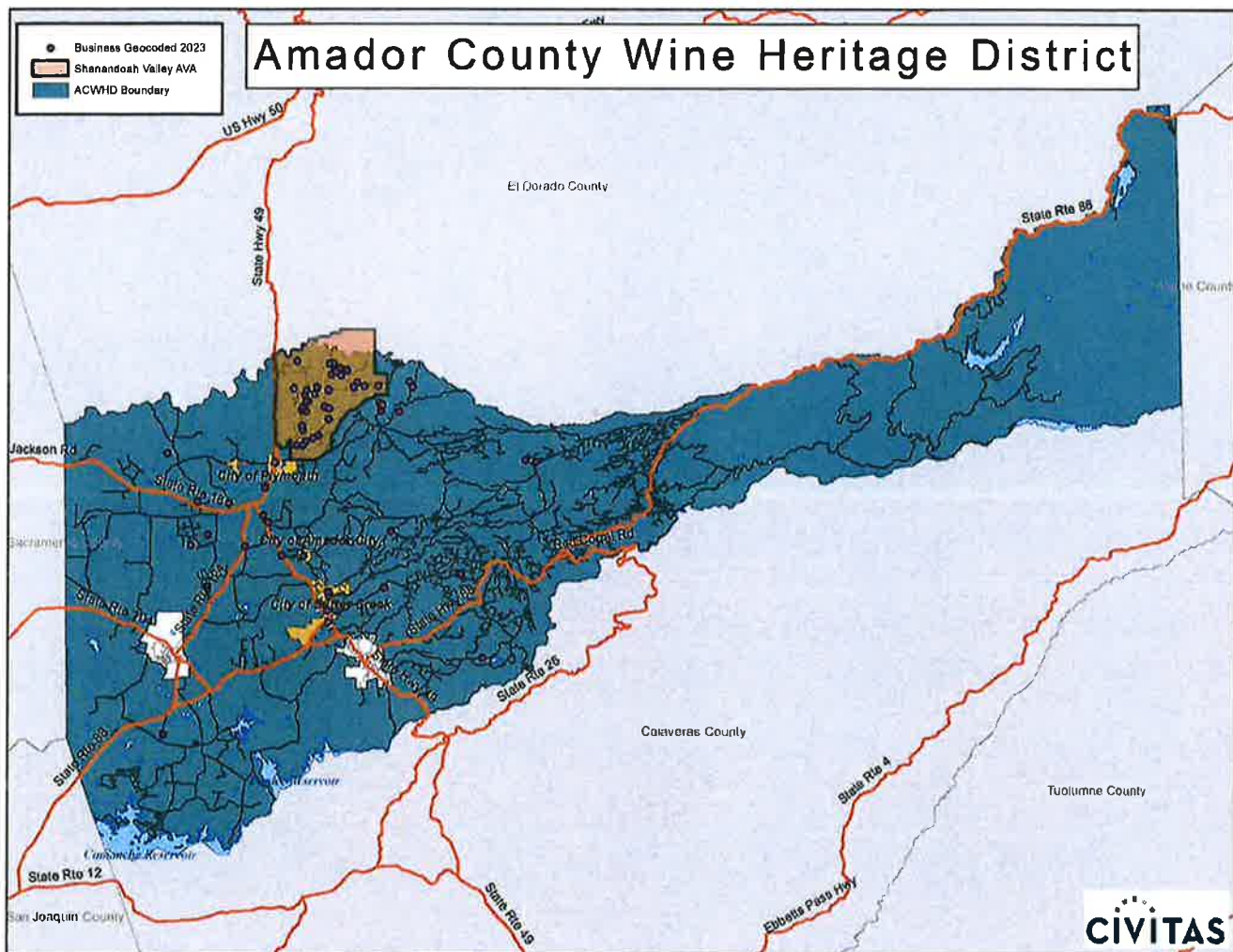

JENNIFER BURNS
Clerk of the Board of Supervisors Amador County, California

EXHIBIT A

District Boundaries



Requested By:
BOARD OF SUPERVISORS
When recorded Return to:
SURVEYING & ENGINEERING

**BEFORE THE BOARD OF SUPERVISORS OF THE
COUNTY OF AMADOR, STATE OF CALIFORNIA**

IN THE MATTER OF:

RESOLUTION ISSUING CERTIFICATE OF MERGER) RESOLUTION NO. 24-031
TO GARY L. HENRICUS AND DIANE M. HENRICUS)

BE IT RESOLVED by the Board of Supervisors of the County of Amador, State of California, that pursuant to Amador County Code No. 17.94.040, a certificate of merger for Lots 370 and Lots 371/372 be approved and hereby issued to Gary L. and Diane M. Henricus.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Amador at a regular meeting thereof held on the 12th day of March 2024, by the following vote:

AYES: Brian Oneto, Patrick Crew, Frank Axe, Jeff Brown
NOES: None
ABSENT: Richard Forster



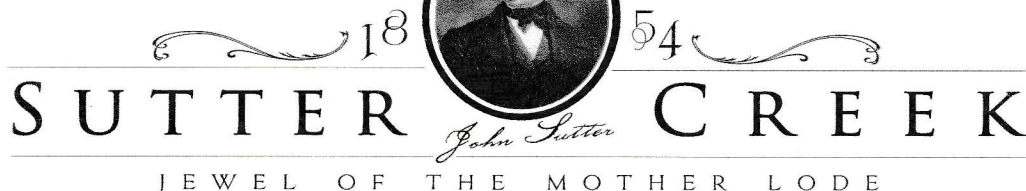
Brian Oneto, Chairman, Board of Supervisors

ATTEST:

JENNIFER BURNS, Clerk of the
Board of Supervisors, Amador County, California



Deputy



MONITORING REPORT SUBMITTAL TRANSMITTAL FORM

Attn: Howard Hold (916) 464-4679
Central Valley Regional Water Quality Control Board
11020 Sun Center Drive, #200
Rancho Cordova, CA 95670-6114

Discharger: City of Sutter Creek
Name of Facility: Sutter Creek Wastewater Treatment Facility
WDRs Order Number: 94-152
WDID: 5B030104001
County: Amador

I am hereby submitting to the Central Valley Water Board the following information:

CHECK ALL THAT APPLY:

Monthly Monitoring Report for the month of: _____
1st / 2nd / 3rd / 4th (**circle one**) Quarterly Monitoring Report for the year of: _____
1st / 2nd (**circle one**) Semi-annual Monitoring Report for the year of: _____
Annual Monitoring Report for the year of: 2024

VIOLATION NOTIFICATION

During the monitoring period, there were (**were not**) (circle one) any violations of the WDRs.

1. The violations were:
2. Have the violations been corrected? Yes / No (circle one)

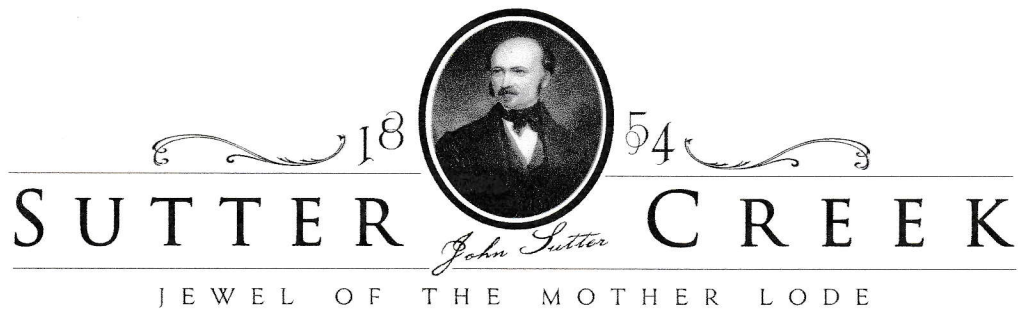
CERTIFICATION STATEMENT

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

Signature: 
George M. Allen, Operator

(209) 267-1503
Phone

3/20/2024
Date



March 20, 2024

Mr. Howard Hold
California Regional Water Quality Control Board
Central Valley Region
11020 Sun Center Drive #200
Rancho Cordova, CA 95670-6114

Re: Annual Report WDR Order No 94-152
Reporting Period: 2023

Dear Mr. Hold,

Enclosed is the 2023 annual report for City of Sutter Creek WWTF located in Sutter Creek.

If you have any further questions regarding this report you may contact me at (209) 267-5647 or at the treatment plant (209) 267-1503.

Sincerely,

A handwritten signature in blue ink, appearing to read 'George Allen', is written over the printed name.

George Allen
Grade II Operator 28236
City of Sutter Creek WWTF

**City of Sutter Creek WWTF
Annual Discharge Report for 2022
Influent Flow**

During 2023 the total Facility Influent was 167,198,445 gallons. The average daily influent flow was 458,000 gallons per day.

	Staffing	Expiration
George M. Allen (CPO)	SWRCB II - 28236	12/31/2024
Steven C. Stone	SWRCB I - 28732	12/31/2026
Jeffrey A. Jolley	SWRCB I - 40941	7/01/2024

	Contact Information
City Hall	(209) 267-5647
City of Sutter Creek WWTF	(209) 267-1503
George M. Allen (CPO)	(209) 419-2600

Summary of Violations

During the calendar year of 2023 the treatment facility had no excursions.

Biosoilds and Screenings Disposal

For the calendar year of 2023 the city disposed of 59.19 tons of dewatered digested sludge and 180 cubic yards of primary screenings

Comparison of Average Dry Weather Flows to the Discharge Specifications

The average dry weather influent flows were only 0.361 mgd. The yearly average daily flow was 0.458 mgd. Both these flows are below the discharge specification of 0.48 mgd. The yearly average daily flow of 0.458 mgd was mainly due to the extreme winter of 2022-2023 where the treatment plant received 52 inches of rain. The average Annual rainfall in Sutter Creek is 30 inches.

Forecast of Future Influent Flows

Comparing with the last three years of total annual flow, 2021 had .393 mgd, 2022 had .383 mgd and 2023 had .458 mgd. Comparing with the last three years of average dry weather flows (ADWF), 2021 had .353 mgd, 2022 had .340 mgd and 2023 had .361 mgd. With the small amount of building projected for Sutter Creek a flow increase other than one driven by weather does not seem like there will be more than a minimal flow increase. And we are still under the 0.48 MGD ADWF design capacity.

Calibration

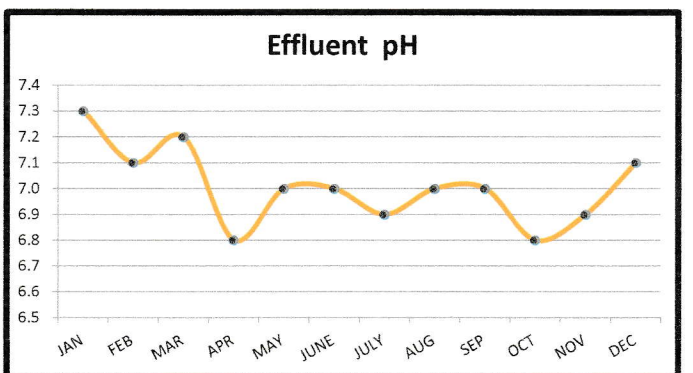
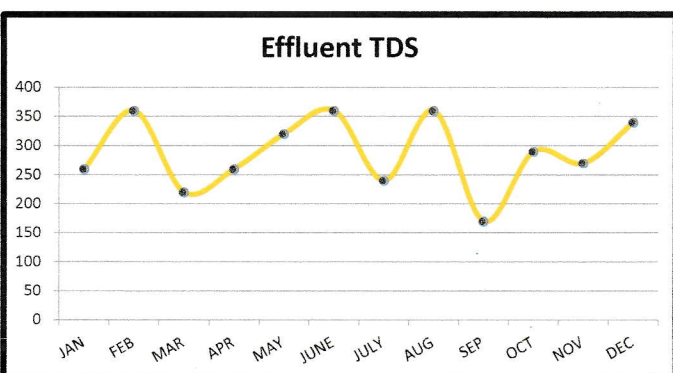
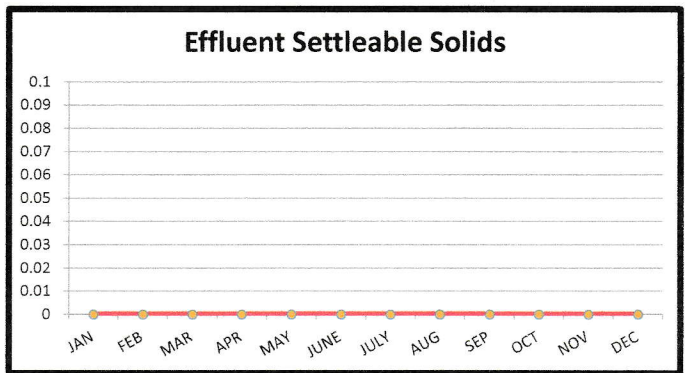
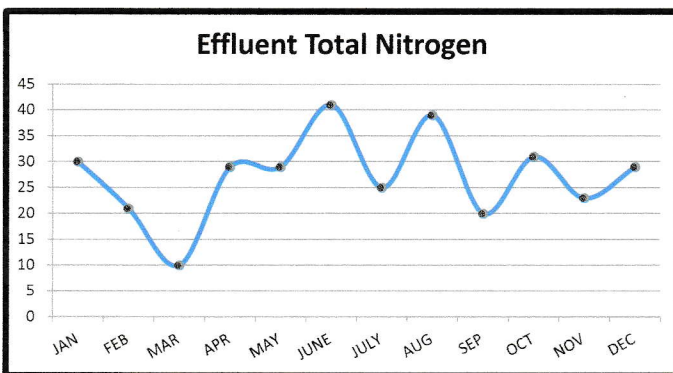
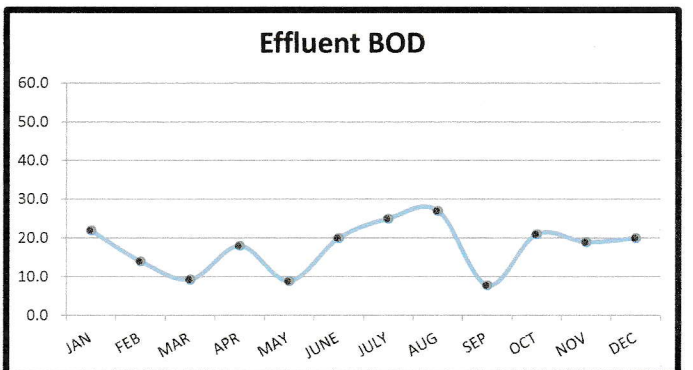
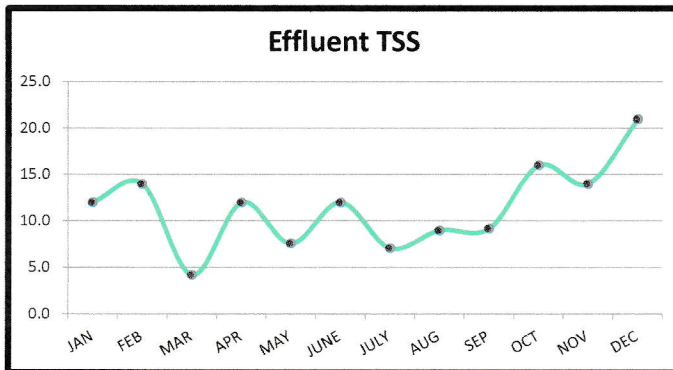
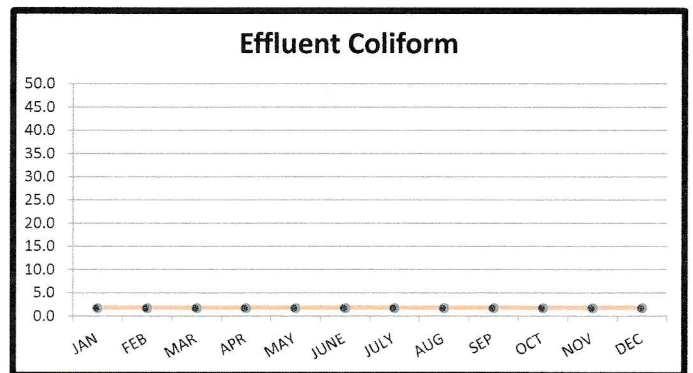
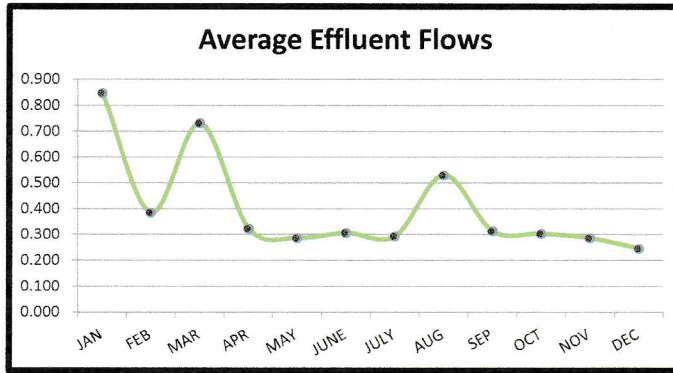
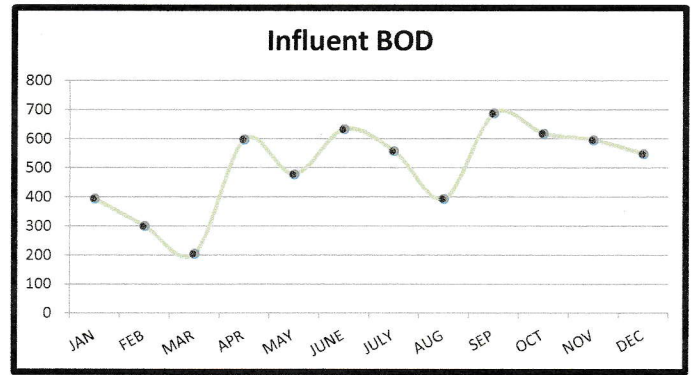
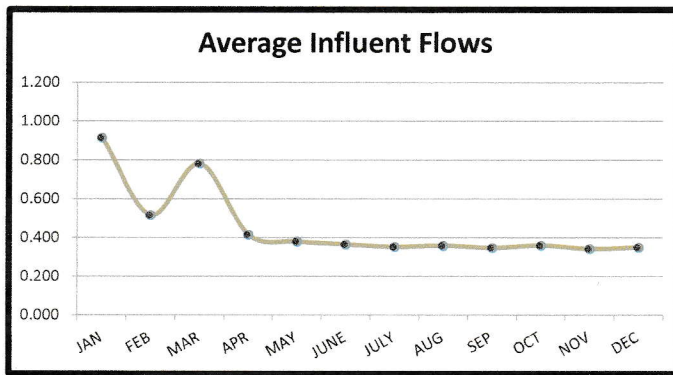
All flow recording devices have been annually calibrated by Tesco Controls Inc (see attached certificates).

City of Sutter Creek WWTP Annual Reporting Results 2023

	INFLUENT DATA			EFFLUENT DATA								SOLIDS DISPOSAL	
					23mpn mo avg Daily max 500mpn	30mg/l mo avg Daily max 60mg/l	30mg/l mo avg Daily max 60mg/l		0.1ml/l mo avg Daily max 0.5ml/l				
MONTH	AVG Flow (MGD)	Total Flow (MGD)	AVG BOD (mg/L)	AVG Flow (MGD)	Total Coliform (MPN/100mL)	TSS (mg/L)	BOD (mg/L)	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Screenings Disposal (yards ³)	Biosolids Disposal (tons)
JAN	0.916	28.383	395	0.848	< 1.8	12.0	22.0	30	< 0.1	7.3	260	0.00	20.00
FEB	0.517	14.470	300	0.386	< 1.8	14.0	14.0	21	< 0.1	7.1	360	13.18	20.00
MAR	0.783	24.261	205	0.732	< 1.8	4.2	9.3	10	< 0.1	7.2	220	0.00	20.00
APR	0.416	12.472	598	0.324	< 1.8	12.0	18.0	29	< 0.1	6.8	260	11.62	20.00
MAY	0.381	11.820	478	0.287	< 1.8	7.6	8.9	29	< 0.1	7.0	320	10.52	20.00
JUNE	0.366	10.966	633	0.307	< 1.8	12.0	20.0	41	< 0.1	7.0	360	11.15	20.00
JULY	0.353	10.937	558	0.294	< 1.8	7.1	25.0	25	< 0.1	6.9	240	5.93	0.00
AUG	0.359	11.124	394	0.531	< 1.8	9.0	27.0	39	< 0.1	7.0	360	0.00	0.00
SEP	0.348	10.454	688	0.314	< 1.8	9.2	7.8	20	< 0.1	7.0	170	0.00	20.00
OCT	0.360	11.169	618	0.304	< 1.8	16.0	21.0	31	< 0.1	6.8	290	0.00	0.00
NOV	0.343	10.287	596	0.287	< 1.8	14.0	19.0	23	< 0.1	6.9	270	6.79	20.00
DEC	0.350	10.855	548	0.246	< 1.8	21.0	20.0	29	< 0.1	7.1	340	0.00	20.00
Total	0.458	167.20										59.19	180.00

The values used for the flow data in this table are the monthly averages.

Denotes a excursion for that value



City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

WDR	Influent		Effluent								Emergency Storage Pond						
				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Jan-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
1/1/2023	1.166		1.302								1.5						
1/2/2023	0.991		1.223								3.9						
1/3/2023	0.914		1.020								7.6						
1/4/2023	0.825		0.807								9.6						
1/5/2023	1.408	110	0.865								9.3	2.4	7.77	Clear	None	None	None
1/6/2023	1.155		0.927								7.0						
1/7/2023	1.025		0.681								7.3						
1/8/2023	1.228		0.565								8.1						
1/9/2023	1.509		1.370								5.8						
1/10/2023	1.288		1.338								7.3						
1/11/2023	0.942		0.920								8.7						
1/12/2023	0.744	1000	0.621								8.4	2.5	7.21	Clear	None	None	None
1/13/2023	1.467		1.310								7.7						
1/14/2023	2.130		2.519								6.3						
1/15/2023	1.522		1.535								6.7						
1/16/2023	1.603		1.941								4.6						
1/17/2023	1.025		1.023								3.9						
1/18/2023	0.829	240	0.852								5.6	2.1	7.06	Clear	None	None	None
1/19/2023	0.806		0.664								6.1						
1/20/2023	0.665		0.500								5.7						
1/21/2023	0.581		0.400								5.1						
1/22/2023	0.562		0.489								5.1						
1/23/2023	0.529		0.458								5.3						
1/24/2023	0.455		0.431								5.8						
1/25/2023	0.507	230	0.449								6.9	2.8	7.11	Clear	None	None	None
1/26/2023	0.449		0.427								7.4						
1/27/2023	0.434		0.326								7.8						
1/28/2023	0.404		0.297								7.7						
1/29/2023	0.393		0.256								7.9						
1/30/2023	0.399		0.355	1.8	12	22	30	< 0.1	7.3	260	8.3						
1/31/2023	0.429		0.404								9.5						
Total	28.383		26.274														
Maximum	2.130	1000	2.519	< 1.8	12.0	22.0	30	< 0.1	7.3	260	9.6	2.8	7.77				
Minimum	0.393	110	0.256	< 1.8	12.0	22.0	30	< 0.1	7.3	260	1.5	2.1	7.06				
Average	0.916	395	0.848	< 1.8	12.0	22.0	30	< 0.1	7.3	260	6.7	2.4	7.29				
Cumulative Tot.	28.38																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Monthly Monitoring Report - WDR No. 94-152

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

Influent		Effluent								Emergency Storage Pond							
WDR				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Mar-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
3/1/2023	1.004		1.082								2.8						
3/2/2023	0.697		0.751								4.9						
3/3/2023	0.612		0.635								7.0						
3/4/2023	0.596		0.573								6.7						
3/5/2023	0.862		0.871								7.0						
3/6/2023	0.654		0.602								7.3						
3/7/2023	0.612		0.652								7.9						
3/8/2023	0.680		0.661								8.3						
3/9/2023	1.273	180	1.155								9.0	2.9	7.15	Clear	None	None	None
3/10/2023	1.637		1.475								6.5						
3/11/2023	0.912		0.953								7.1						
3/12/2023	0.852		0.859								8.0						
3/13/2023	1.194		1.115								7.9						
3/14/2023	1.582		1.504								6.7						
3/15/2023	0.839	120	0.917								8.1	2.7	7.21	Clear	None	None	None
3/16/2023	0.676		0.652								8.7						
3/17/2023	0.553		0.481								8.7						
3/18/2023	0.514		0.446								8.7						
3/19/2023	0.735		0.550								8.7						
3/20/2023	0.685		0.708	< 1.8	4.2	9.3	10	< 0.1	7.2	220	7.9						
3/21/2023	0.711		0.716								9.0						
3/22/2023	0.760	370	0.673								8.5	2.9	7.10	Clear	None	None	None
3/23/2023	0.640		0.505								8.1						
3/24/2023	0.580		0.456								7.2						
3/25/2023	0.515		0.405								7.2						
3/26/2023	0.510		0.338								7.1						
3/27/2023	0.471		0.376								6.6						
3/28/2023	0.856		0.766								6.6						
3/29/2023	0.801	150	0.716								5.9	3.2	7.01	Clear	None	None	None
3/30/2023	0.686		0.626								5.7						
3/31/2023	0.561		0.485								5.7						
Total	24.261		22.701														
Maximum	1.637	370	1.504	< 1.8	4.2	9.3	10	< 0.1	7.2	220	9.0	3.2	7.21				
Minimum	0.471	120	0.338	< 1.8	4.2	9.3	10	< 0.1	7.2	220	2.8	2.7	7.01				
Average	0.783	205	0.732	< 1.8	4.2	9.3	10	< 0.1	7.2	220	7.3	2.9	7.12				
Cumulative Tot.	67.11																

Notes:

1. 5-day biological oxygen demand

2. Using a minimum of 15 tubes or three dilutions

3. Most Probable Number

4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.

5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

WDR	Influent		Effluent								Emergency Storage Pond						
				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Apr-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
4/1/2023	0.487		0.435								5.9						
4/2/2023	0.469		0.392								6.1						
4/3/2023	0.455		0.369								6.4						
4/4/2023	0.462		0.404								6.4						
4/5/2023	0.440	1100	0.376								6.7	2.2	7.26	Clear	None	None	None
4/6/2023	0.432		0.310								6.5						
4/7/2023	0.461		0.326								6.5						
4/8/2023	0.441		0.341								6.5						
4/9/2023	0.396		0.273								6.6						
4/10/2023	0.439		0.323								6.7						
4/11/2023	0.445		0.339								6.7						
4/12/2023	0.440	> 800	0.386								7.4	2.1	7.37	Clear	None	None	None
4/13/2023	0.414		0.298								7.4						
4/14/2023	0.421		0.304								7.4						
4/15/2023	0.377		0.254								7.4						
4/16/2023	0.373		0.258								7.4						
4/17/2023	0.393		0.294								7.4						
4/18/2023	0.386		0.266								7.6						
4/19/2023	0.402	300	0.287								7.6	2.1	7.52	Clear	None	None	None
4/20/2023	0.397		0.308								7.3						
4/21/2023	0.395		0.272								7.3						
4/22/2023	0.365		0.256								7.7						
4/23/2023	0.401		0.280								7.7						
4/24/2023	0.419		0.348	<1.8	12	18	29	< 0.1	6.8	260	7.7						
4/25/2023	0.429		0.300								7.6						
4/26/2023	0.370	190	0.255								7.2	1.9	7.55	Clear	None	None	None
4/27/2023	0.422		0.299								7.1						
4/28/2023	0.400		0.651								7.0						
4/29/2023	0.364		0.240								7.0						
4/30/2023	0.375		0.259								7.0						
Total	12.472		9.706														
Maximum	0.487	1100	0.651	< 1.8	12.0	18.0	29	< 0.1	6.8	260	7.7	2.2	7.55				
Minimum	0.364	190	0.240	< 1.8	12.0	18.0	29	< 0.1	6.8	260	5.9	1.9	7.26				
Average	0.416	598	0.324	< 1.8	12.0	18.0	29	< 0.1	6.8	260	7.0	2.1	7.43				
Cumulative Tot.	79.58																

Notes:

- 5-day biological oxygen demand
- Using a minimum of 15 tubes or three dilutions
- Most Probable Number
- Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
- Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

	Influent		Effluent								Emergency Storage Pond						
WDR				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
May-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100ml) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
5/1/2023	0.378		0.255								7.0						
5/2/2023	0.440		0.315								6.9						
5/3/2023	0.403	630	0.289								6.8	2.1	7.68	Clear	None	None	None
5/4/2023	0.386		0.277								6.7						
5/5/2023	0.410		0.303								6.7						
5/6/2023	0.480		0.376								6.6						
5/7/2023	0.379		0.293								6.6						
5/8/2023	0.391		0.306	< 1.8	7.6	8.9	29	< 0.1	7.0	320	6.2						
5/9/2023	0.398		0.308								6.1						
5/10/2023	0.390	480	0.299								6.0	2.3	7.85	Clear	None	None	None
5/11/2023	0.396		0.293								5.9						
5/12/2023	0.387		0.258								5.9						
5/13/2023	0.332		0.215								5.9						
5/14/2023	0.334		0.236								5.8						
5/15/2023	0.374		0.287								5.7						
5/16/2023	0.377		0.291								5.7						
5/17/2023	0.385	380	0.285								5.5	2.2	7.92	Clear	None	None	None
5/18/2023	0.364		0.300								5.7						
5/19/2023	0.391		0.323								5.7						
5/20/2023	0.336		0.297								5.9						
5/21/2023	0.354		0.326								6.3						
5/22/2023	0.386		0.287								6.8						
5/23/2023	0.388		0.297								6.7						
5/24/2023	0.395	350	0.329								6.7	2.1	7.97	Clear	None	None	None
5/25/2023	0.385		0.265								6.7						
5/26/2023	0.387		0.261								6.7						
5/27/2023	0.336		0.240								5.9						
5/28/2023	0.335		0.232								5.8						
5/29/2023	0.345		0.248								5.7						
5/30/2023	0.391		0.264								5.0						
5/31/2023	0.388	550	0.343								5.2	2.2	7.91	Clear	None	None	None
Total	11.820		8.899														
Maximum	0.480	630	0.376	< 1.8	7.6	8.9	29	< 0.1	7.0	320	7.0	2.3	7.97				
Minimum	0.332	350	0.215	< 1.8	7.6	8.9	29	< 0.1	7.0	320	5.0	2.1	7.68				
Average	0.381	478	0.287	< 1.8	7.6	8.9	29	< 0.1	7.0	320	6.2	2.2	7.87				
Cumulative Tot.	91.41																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

WDR	Influent		Effluent								Emergency Storage Pond						
				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Jun-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
6/1/2023	0.376		0.325								5.1						
6/2/2023	0.402		0.345								5.5						
6/3/2023	0.371		0.326								5.8						
6/4/2023	0.333		0.260								6.1						
6/5/2023	0.363		0.279								5.9						
6/6/2023	0.399		0.311								5.9						
6/7/2023	0.400	> 700	0.319								5.9	2.1	8.08	Clear	None	None	None
6/8/2023	0.385		0.313								5.9						
6/9/2023	0.372		0.354								6.2						
6/10/2023	0.331		0.311								6.8						
6/11/2023	0.339		0.315								7.5						
6/12/2023	0.369		0.349								8.2						
6/13/2023	0.383		0.304								8.5						
6/14/2023	0.374	450	0.299								8.5	2.1	8.12	Clear	None	None	None
6/15/2023	0.390		0.348								8.9						
6/16/2023	0.370		0.300								8.9						
6/17/2023	0.331		0.267								8.8						
6/18/2023	0.325		0.264								8.8						
6/19/2023	0.370		0.304								8.8						
6/20/2023	0.352		0.292								8.9						
6/21/2023	0.373	990	0.313								8.8	2.0	8.05	Clear	None	None	None
6/22/2023	0.360		0.290								8.7						
6/23/2023	0.373		0.309								8.7						
6/24/2023	0.324		0.266								8.6						
6/25/2023	0.335		0.281								8.6						
6/26/2023	0.360		0.304	<1.8	12	20	41	< 0.1	7.0	360	8.5						
6/27/2023	0.383		0.325								8.5						
6/28/2023	0.369	390	0.314								8.5	2.0	8.15	Clear	None	None	None
6/29/2023	0.389		0.321								8.5						
6/30/2023	0.364		0.298								8.5						
Total	10.966		9.206														
Maximum	0.402	990	0.354	< 1.8	12.0	20.0	41	< 0.1	7.0	360	8.9	2.1	8.15				
Minimum	0.324	390	0.260	< 1.8	12.0	20.0	41	< 0.1	7.0	360	5.1	2.0	8.05				
Average	0.366	633	0.307	< 1.8	12.0	20.0	41	< 0.1	7.0	360	7.7	2.0	8.10				
Cumulative Tot.	102.37																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

Influent		Effluent								Emergency Storage Pond							
WDR				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Jul-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
7/1/2023	0.310		0.241								8.6						
7/2/2023	0.323		0.256								8.7						
7/3/2023	0.354		0.288								8.7						
7/4/2023	0.311		0.246								8.7						
7/5/2023	0.374		0.307								8.7						
7/6/2023	0.390	950	0.324								8.7	1.9	8.05	Clear	None	None	None
7/7/2023	0.379		0.319								8.7						
7/8/2023	0.320		0.259								8.7						
7/9/2023	0.326		0.270								8.7						
7/10/2023	0.385		0.319								8.8						
7/11/2023	0.363		0.300								8.8						
7/12/2023	0.378	420	0.319								8.8	2.0	8.01	Clear	None	None	None
7/13/2023	0.370		0.310								8.8						
7/14/2023	0.351		0.293								8.8						
7/15/2023	0.325		0.277								8.8						
7/16/2023	0.337		0.286								8.9						
7/17/2023	0.382		0.328								8.9						
7/18/2023	0.381		0.326								8.9						
7/19/2023	0.363	540	0.300								8.9	2.0	8.11	Clear	None	None	None
7/20/2023	0.364		0.303								8.9						
7/21/2023	0.378		0.318								8.9						
7/22/2023	0.312		0.271								9.0						
7/23/2023	0.328		0.289								9.0						
7/24/2023	0.355		0.301								9.0						
7/25/2023	0.000		0.306								9.0						
7/26/2023	0.716	320	0.297								9.0	2.1	8.04	Clear	None	None	None
7/27/2023	0.367		0.308								9.0						
7/28/2023	0.369		0.303								9.0						
7/29/2023	0.315		0.268								9.0						
7/30/2023	0.324		0.273								8.9						
7/31/2023	0.384		0.304	< 1.8	7.1	25	25	< 0.1	6.9	240	8.7						
Total	10.937		9.112														
Maximum	0.716	950	0.328	< 1.8	7.1	25.0	25	< 0.1	6.9	240	9.0	2.1	8.11				
Minimum	0.000	320	0.241	< 1.8	7.1	25.0	25	< 0.1	6.9	240	8.6	1.9	8.01				
Average	0.353	558	0.294	< 1.8	7.1	25.0	25	< 0.1	6.9	240	8.8	2.0	8.05				
Cumulative Tot.	113.31																

Notes:

- 1. 5-day biological oxygen demand
- 2. Using a minimum of 15 tubes or three dilutions
- 3. Most Probable Number
- 4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
- 5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

WDR	Influent		Effluent								Emergency Storage Pond						
				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Aug-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
8/1/2023	0.372		0.291								8.5						
8/2/2023	0.371	240	0.286								8.4	2.33	8.11	Clear	None	None	None
8/3/2023	0.411		0.296								8.2						
8/4/2023	0.388		0.282								7.5						
8/5/2023	0.336		0.259								7.3						
8/6/2023	0.331		0.286								7.1						
8/7/2023	0.373		0.318								7.4						
8/8/2023	0.358		0.336	< 1.8	9	39	39	< 0.1	7.0	360	7.9						
8/9/2023	0.385		0.308								8.0						
8/10/2023	0.379	680	1.388								7.9	2.1	8.01	Clear	None	None	None
8/11/2023	0.354		0.842								7.8						
8/12/2023	0.333		1.721								7.7						
8/13/2023	0.339		0.266								7.4						
8/14/2023	0.376		0.286								7.5						
8/15/2023	0.378		0.279								7.7						
8/16/2023	0.401	380	0.685								7.3	2.1	8.09	Clear	None	None	None
8/17/2023	0.356		1.787								7.2						
8/18/2023	0.377		2.057								6.9						
8/19/2023	0.321		0.819								6.7						
8/20/2023	0.338		0.247								6.5						
8/21/2023	0.362		0.283								6.6						
8/22/2023	0.377		0.299								7.7						
8/23/2023	0.355	330	0.285								7.9	2.3	7.98	Clear	None	None	None
8/24/2023	0.360		0.692								7.0						
8/25/2023	0.327		0.236								7.0						
8/26/2023	0.325		0.242								6.9						
8/27/2023	0.330		0.255								6.7						
8/28/2023	0.355		0.292								6.8						
8/29/2023	0.345		0.257			17					6.8						
8/30/2023	0.343		0.256								6.8						
8/31/2023	0.370	340	0.324			24					6.9	2.0	8.13	Clear	None	None	None
Total	11.124		16.459														
Maximum	0.411	680	2.057	< 1.8	9	39.0	39	< 0.1	7.0	360	8.5	2.3	8.13				
Minimum	0.321	240	0.236	< 1.8	9	17.0	39	< 0.1	7.0	360	6.5	2.0	7.98				
Average	0.359	394	0.531	< 1.8	9	27	39	< 0.1	7.0	360	7.4	2.1	8.06				
Cumulative Tot.	124.43																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

Influent		Effluent									Emergency Storage Pond						
WDR				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Sep-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
9/1/2023	0.370		0.325								7.8						
9/2/2023	0.327		0.219								7.7						
9/3/2023	0.322		0.219								7.4						
9/4/2023	0.350		0.255								7.4						
9/5/2023	0.359		0.268								7.1						
9/6/2023	0.384		0.928								6.8						
9/7/2023	0.394	320	0.307								7.0	2.2	8.10	Clear	None	None	None
9/8/2023	0.373		0.235								7.0						
9/9/2023	0.331		0.193								6.7						
9/10/2023	0.325		0.247								6.3						
9/11/2023	0.346		0.227								6.5						
9/12/2023	0.410		0.317								6.7						
9/13/2023	0.368	400	0.252								6.3	2.1	8.15	Clear	None	None	None
9/14/2023	0.396		0.285								6.1						
9/15/2023	0.366		1.107								5.9						
9/16/2023	0.329		0.243								5.7						
9/17/2023	0.337		0.275								5.5						
9/18/2023	0.375		0.298								5.6						
9/19/2023	0.337		0.362	< 1.8	9.2	7.8	20	< 0.1	7.0	170	6.4						
9/20/2023	0.355	630	0.247								6.6	2.1	8.14	Clear	None	None	None
9/21/2023	0.355		0.279								6.2						
9/22/2023	0.365		0.258								6.2						
9/23/2023	0.311		0.229								6.1						
9/24/2023	0.313		0.231								5.9						
9/25/2023	0.355		0.287								5.4						
9/26/2023	0.152		0.267								6.1						
9/27/2023	0.351	1400	0.290								6.2	2.0	8.20	Clear	None	None	None
9/28/2023	0.362		0.227								5.9						
9/29/2023	0.380		0.228								5.5						
9/30/2023	0.358		0.312								5.9						
Total	10.454		9.419								7.8	2.2	8.20				
Maximum	0.410	1400	1.107	< 1.8	9.2	7.8	20	< 0.1	7.0	170	7.8	2.2	8.20				
Minimum	0.152	320	0.193	< 1.8	9.2	7.8	20	< 0.1	7.0	170	5.4	2.0	8.10				
Average	0.348	688	0.314	< 1.8	9.2	7.8	20	< 0.1	7.0	170	6.4	2.1	8.15				
Cumulative Tot.	112.83																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

WDR	Influent		Effluent								Emergency Storage Pond						
				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Oct-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
10/1/2023	0.329		0.212								5.8						
10/2/2023	0.372		0.240								5.6						
10/3/2023	0.357		0.278								5.5						
10/4/2023	0.332	820	0.277								6.0	1.8	8.10	Clear	None	None	None
10/5/2023	0.383		0.250								5.9						
10/6/2023	0.342		0.223								5.7						
10/7/2023	0.339		0.224								5.7						
10/8/2023	0.332		0.272								5.5						
10/9/2023	0.367		0.276								5.7						
10/10/2023	0.356		0.220								5.8						
10/11/2023	0.340	250	0.266								5.3	1.7	8.17	Clear	None	None	None
10/12/2023	0.346		0.608								5.9						
10/13/2023	0.406		0.346								5.6						
10/14/2023	0.352		0.260								5.5						
10/15/2023	0.340		0.251								5.2						
10/16/2023	0.315		0.730								4.8						
10/17/2023	0.350		0.253								5.1						
10/18/2023	0.354	1000	0.379								5.7	1.9	8.12	Clear	None	None	None
10/19/2023	0.353		0.394								7.5						
10/20/2023	0.363		0.263								7.9						
10/21/2023	0.329		0.248								7.9						
10/22/2023	0.506		0.351								7.9						
10/23/2023	0.392		0.332								7.7						
10/24/2023	0.418		0.349	< 1.8	16	21	31	< 0.1	6.8	290	8.3						
10/25/2023	0.396	400	0.279								8.7	1.8	8.21	Clear	None	None	None
10/26/2023	0.360		0.315								6.7						
10/27/2023	0.369		0.286								8.7						
10/28/2023	0.336		0.262								9.1						
10/29/2023	0.326		0.257								9.3						
10/30/2023	0.359		0.272								9.2						
10/31/2023	0.350		0.258								12.5						
Total	11.169		9.430														
Maximum	0.506	1000	0.730	< 1.8	16	21.0	31	< 0.1	6.8	290	12.5	1.9	8.21				
Minimum	0.315	250	0.212	< 1.8	16	21.0	31	< 0.1	6.8	290	4.8	1.7	8.10				
Average	0.360	618	0.304	< 1.8	16	21	31	< 0.1	6.8	290	6.8	1.8	8.15				
Cumulative Tot.	146.06																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

WDR	Influent		Effluent								Emergency Storage Pond						
				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Nov-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
11/1/2023	0.350	760	0.244								8.9	1.95	8.15	Clear	None	None	None
11/2/2023	0.387		0.287								8.9						
11/3/2023	0.382		0.347								8.8						
11/4/2023	0.342		0.267								9.2						
11/5/2023	0.356		0.269								9.4						
11/6/2023	0.393		0.277	< 1.8	14	19	23	< 0.1	6.9	270	9.3						
11/7/2023	0.350		0.129								7.9						
11/8/2023	0.324	550	0.200								7.1	1.8	8.21	Clear	None	None	None
11/9/2023	0.341		0.258								6.7						
11/10/2023	0.357		0.281								6.3						
11/11/2023	0.346		0.296								6.3						
11/12/2023	0.313		0.356								7.5						
11/13/2023	0.379		0.242								7.1						
11/14/2023	0.346		0.287								6.6						
11/15/2023	0.346	1100	0.229								6.6	1.6	8.24	Clear	None	None	None
11/16/2023	0.367		0.286								6.2						
11/17/2023	0.360		0.233								6.0						
11/18/2023	0.380		0.277								5.3						
11/19/2023	0.337		0.237								5.2						
11/20/2023	0.324	300	0.216								5.0	1.9	8.17	Clear	None	None	None
11/21/2023	0.323		0.225								4.9						
11/22/2023	0.353		0.264								4.8						
11/23/2023	0.276		0.220								5.0						
11/24/2023	0.350		0.279								5.7						
11/25/2023	0.311		1.475								6.1						
11/26/2023	0.310		0.197								5.8						
11/27/2023	0.307		0.152								5.7						
11/28/2023	0.341		0.162								5.1						
11/29/2023	0.326	270	0.229								4.6	1.9	8.16	Clear	None	None	None
11/30/2023	0.312		0.203								4.5						
Total	10.287		8.625														
Maximum	0.393	1100	1.475	< 1.8	14.0	19.0	23	< 0.1	6.9	270	9.4	2.0	8.24				
Minimum	0.276	270	0.129	< 1.8	14.0	19.0	23	< 0.1	6.9	270	4.5	1.6	8.15				
Average	0.343	596	0.287	< 1.8	14.0	19.0	23	< 0.1	6.9	270	6.6	1.8	8.19				
Cumulative Tot.	156.34																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

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City of Sutter Creek - Wastewater Treatment Plant

Monthly Monitoring Report - WDR No. 94-152

		Influent		Effluent							Emergency Storage Pond						
WDR				23 mpn mo avg 500 daily max	30 avg mo, daily max 60mg/l	30 avg mo, daily max 60mg/l		0.1 mo avg 0.5 ml/l daily max						Standard Observations ⁵			
Dec-23	Flow (MGD)	BOD (mg/L)	Flow (MGD)	Total Coliform ² (MPN/100mL) ³	TSS (mg/L)	BOD (mg/L) ¹	Total Nitrogen (mg/L)	Settleable Matter (mL/L)	pH (SU)	Total Dissolved Solids (mg/L)	Freeboard (0.1 Ft)	DO (mg/L) ⁴	pH (SU)	Vegetation	Odors	Damage	Seepage
12/1/2023	0.374		0.403								4.9						
12/2/2023	0.312		0.290								5.7						
12/3/2023	0.301		0.354								7.2						
12/4/2023	0.314		0.316								8.3						
12/5/2023	0.375		0.273								8.7						
12/6/2023	0.331		0.238								9.1						
12/7/2023	0.379	540	0.257								9.3	1.9	8.14	Clear	None	None	None
12/8/2023	0.319		0.196								8.7						
12/9/2023	0.370		0.207								8.7						
12/10/2023	0.300		0.217								8.4						
12/11/2023	0.335		0.144	<1.8	21	20	38	< 0.1	7.0	340	8.1						
12/12/2023	0.307		0.259								8.3						
12/13/2023	0.371	660	0.194								7.9	1.8	8.10	Clear	None	None	None
12/14/2023	0.401		0.295								7.3						
12/15/2023	0.385		0.313								7.1						
12/16/2023	0.365		0.325								8.2						
12/17/2023	0.305		0.146								7.9						
12/18/2023	0.423		0.228								6.8						
12/19/2023	0.421		0.404								6.9						
12/20/2023	0.415		0.241								6.7						
12/21/2023	0.350	310	0.243								5.9	1.9	8.08	Clear	None	None	None
12/22/2023	0.359		0.410								7.3						
12/23/2023	0.326		0.348								8.8						
12/24/2023	0.266		0.197								8.6						
12/25/2023	0.234		0.164								8.9						
12/26/2023	0.291		0.000								8.9						
12/27/2023	0.308	680	0.347								8.8	1.9	8.25	Clear	None	None	None
12/28/2023	0.402		0.263								8.5						
12/29/2023	0.387		0.339								8.9						
12/30/2023	0.534		0.348								9.2						
12/31/2023	0.295		0.222								9.1						
Total	10.855		8.183														
Maximum	0.534	680	0.410	< 1.8	21	20.0	38	< 0.1	7.0	340	9.3	1.9	8.25				
Minimum	0.234	310	0.000	< 1.8	21	20.0	38	< 0.1	7.0	340	4.9	1.8	8.08				
Average	0.350	548	0.264	< 1.8	21	20	38	< 0.1	7.0	340	8.0	1.9	8.14				
Cumulative Tot.	167.20																

Notes:

1. 5-day biological oxygen demand
2. Using a minimum of 15 tubes or three dilutions
3. Most Probable Number
4. Dissolved Oxygen samples shall be collected at a depth of one foot, opposite the inlet of the pond.
5. Standard Pond Observations shall include monitoring and recording of the following: presence/absence of odors, weeds, algae, vegetation, debris, evidence of small coves and irregularities; and condition of the berm, including documenting any erosion, burrowing animals, and signs of seepage or surfacing water along the exterior toe of the berms.

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

State of California
State Water Resources Control Board



Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

George M. Allen

has fulfilled the requirements for certification as a

Grade II

Wastewater Treatment Plant Operator

Certificate Number 28236

Issued this November 24, 2021

E. Joaquin Esquivel
Chair

Original Issue Date: 03/30/2011

Expiration Date: 12/31/2024



This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

State of California
State Water Resources Control Board



Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Jeffrey A. Jolley

has fulfilled the requirements for certification as a

Grade I

Wastewater Treatment Plant Operator

Certificate Number 40941

Issued this June 18, 2021

E. Joaquin Esquivel
Chair

Original Issue Date: 07/01/2014

Expiration Date: 07/01/2024



This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

State of California
State Water Resources Control Board



Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Steven C. Stone

has fulfilled the requirements for certification as a

Grade I

Wastewater Treatment Plant Operator

Certificate Number 28732

Issued this November 29, 2023

E. Joaquin Esquivel
Chair

Original Issue Date: 02/03/2010

Expiration Date: 12/31/2026



This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.



Instrument Calibration / Verification Report
Project Heading Page

Ver 7.17.18

Project Name: Sutter Creek WWTP 2023

Project Number: T-42178R

Calibration Date: 23-Feb-23

To: Leave Blank if Not Used

Header Page Only



Instrument Calibration / Verification Report

Project Name: Sutter Creek WWTP 2023

Project Number: T-42178R

Project Date: 2/23/23

Description: Plant Influent Flow

Instrument Type: FIT Manufacturer: Siemens

Tag Ref Number: N/A Serial Number: PBD/X1280020

Transmitter Model #: Hydorranger 200 Signal Output: 4-20mA

Process Range: 0 - 2000 Instrument Span: 0-2000 gpm

Engineering Units: gpm Chem Exp Date: N/A

Simulate transmitter outputs utilizing manufacturers diagnostic tools at the specified values below. Measure output utilizing a calibrated meter and record the results below.

Simulated Value	Expected mA Output	Actual mA Output		Display - Local / SCADA		Deviation
		As Found	As Left	As Found	As Left	
0% Span (0 gpm)	4.000	3.996	4.000	0	0	0%
25% Span (500 gpm)	8.000	7.993	7.997	498	500	-0.02%
50% Span (1000 gpm)	12.000	11.990	11.998	1000	1000	-0.01%
75% Span (1500 gpm)	16.000	15.988	15.998	1499	1501	-0.01%
100% Span (2000 gpm)	20.000	19.986	19.998	2000	2001	-0.01%
	Live	6.609		334		

Comments:

**All deviations are between 'Expected mA Output' and 'Actual mA Output' (as measured with DMM in series).

Values were taken from Chart recorder due to plant does not have SCADA.

Vasiliy Vasilevskiy / Alexandre Eirikh

Completed By:

23-Feb-23

Calibration Date:



Instrument Calibration / Verification Report

Project Name: Sutter Creek WWTP 2023

Project Number: T-42178R

Project Date: 2/23/23

Description: Plant Effluent Flow

Instrument Type: FIT Manufacturer: Dynasonics

Tag Ref Number: N/A Serial Number: 49036

Transmitter Model #: DDFXD2-A11A-NN Signal Output: 4-20mA

Process Range: 0 - 2000 Instrument Span: 0-2000 gpm

Engineering Units: gpm Chem Exp Date: N/A

Simulate transmitter outputs utilizing manufacturers diagnostic tools at the specified values below. Measure output utilizing a calibrated meter and record the results below.

Simulated Value	Expected mA Output	Actual mA Output		Display - Local / SCADA		Deviation
		As Found	As Left	As Found	As Left	
0% Span (0 gpm)	4.000	3.994	3.998	1	1	-0.01%
25% Span (500 gpm)	8.000	7.987	7.999	499	500	-0.01%
50% Span (1000 gpm)	12.000	11.989	12.004	1001	1002	0.02%
75% Span (1500 gpm)	16.000	15.985	16.003	1501	1503	0.02%
100% Span (2000 gpm)	20.000	19.976	19.998	1999	2002	-0.01%
	Live	5.501		189.8		

Comments:

**All deviations are between 'Expected mA Output' and 'Actual mA Output' (as measured with DMM in series).

Values were taken from Chart recorder due to plant does not have SCADA.

Instrument Password: 0001

As Found: 4mA - 37cts; As Left: 38cts.

As Found: 20mA - 3764cts; As Left: - 3770cts.

Vasiliy Vasilevskiy / Alexandre Eirikh

Completed By:

23-Feb-23

Calibration Date:



Instrument Calibration / Verification Report

Project Name: Sutter Creek WWTP 2023

Project Number: T-42178R

Project Date: 2/23/23

Description:	Plant Chart Recorder - Channel 1 - Influent Flow		
Instrument Type:	FIT	Manufacturer:	Honeywell
Tag Ref Number:	N/A	Serial Number:	0902Y98005530001
Transmitter Model #:	DR4300	Signal Output:	4-20mA
Process Range:	0 - 2000	Instrument Span:	0-2000 gpm
Engineering Units:	gpm	Chem Exp Date:	N/A

Simulate transmitter outputs utilizing manufacturers diagnostic tools at the specified values below. Measure output utilizing a calibrated meter and record the results below.

Simulated Value	Expected mA Output	Actual mA Output		Display - Local / SCADA		Deviation
		As Found	As Left	As Found	As Left	
0% Span (0 gpm)	4.000	-	-	-	-	-
25% Span (500 gpm)	8.000	-	-	-	-	-
50% Span (1000 gpm)	12.000	-	-	-	-	-
75% Span (1500 gpm)	16.000	-	-	-	-	-
100% Span (2000 gpm)	20.000	-	-	-	-	-

Comments:

**All deviations are between 'Expected mA Output' and 'Actual mA Output' (as measured with DMM in series).

As Found: Fluke: 4mA; Honeywell: -1gpm; As Left: Fluke: 4mA; Honeywell: 0gpm.

As Found: Fluke: 8mA; Honeywell: 498gpm; As Left: Fluke: 8mA; Honeywell: 499gpm.

As Found: Fluke: 12mA; Honeywell: 998gpm; As Left: Fluke: 12mA; Honeywell: 999gpm.

As Found: Fluke: 16mA; Honeywell: 1498gpm; As Left: Fluke: 16mA; Honeywell: 1498gpm.

As Found: Fluke: 20mA; Honeywell: 1998gpm; As Left: Fluke: 20mA; Honeywell: 1998gpm.

Vasiliy Vasilevskiy / Alexandre Eirikh

Completed By:

23-Feb-23

Calibration Date:



Instrument Calibration / Verification Report

Project Name: Sutter Creek WWTP 2023

Project Number: T-42178R

Project Date: 2/23/23

Description: Plant Chart Recorder - Channel 2 - Effluent Flow

Instrument Type: FIT Manufacturer: Honeywell

Tag Ref Number: N/A Serial Number: 0902Y98005530001

Transmitter Model #: DR4300 Signal Output: 4-20mA

Process Range: 0 - 2000 Instrument Span: 0-2000 gpm

Engineering Units: gpm Chem Exp Date: N/A

Simulate transmitter outputs utilizing manufacturers diagnostic tools at the specified values below. Measure output utilizing a calibrated meter and record the results below.

Simulated Value	Expected mA Output	Actual mA Output		Display - Local / SCADA		Deviation
		As Found	As Left	As Found	As Left	
0% Span (0 gpm)	4.000	-	-	-	-	-
25% Span (500 gpm)	8.000	-	-	-	-	-
50% Span (1000 gpm)	12.000	-	-	-	-	-
75% Span (1500 gpm)	16.000	-	-	-	-	-
100% Span (2000 gpm)	20.000	-	-	-	-	-

Comments:

**All deviations are between 'Expected mA Output' and 'Actual mA Output' (as measured with DMM in series).

As Found: Fluke: 4mA; Honeywell: 0gpm.

As Found: Fluke: 8mA; Honeywell: 500gpm.

As Found: Fluke: 12mA; Honeywell: 1001gpm.

As Found: Fluke: 16mA; Honeywell: 1501gpm.

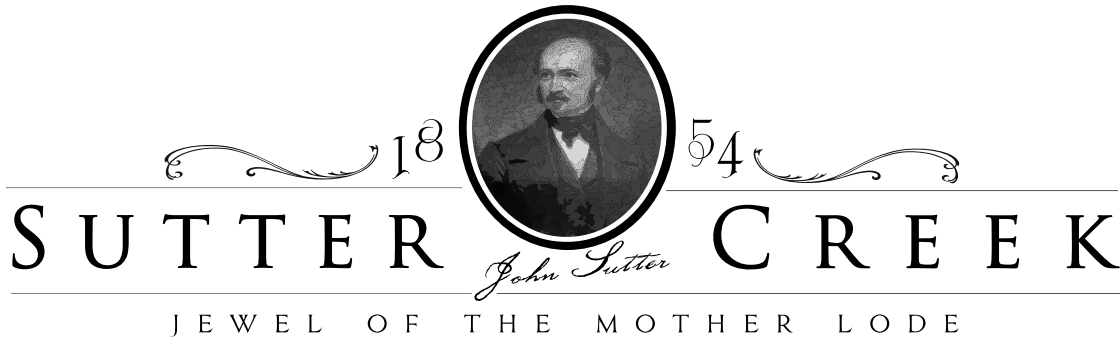
As Found: Fluke: 20mA; Honeywell: 2000gpm.

Vasiliy Vasilevskiy / Alexandre Eirikh

Completed By:

23-Feb-23

Calibration Date:



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: APRIL 2, 2024
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: PARKS IMPACT FEE UPDATE

RECOMMENDATION:

Direct staff to increase the Parks Impact Fee to be current with inflation since 2009.

BACKGROUND:

In 2007, a Resolution was signed to establish a Parks Impact Fee of \$8,670. In the provisions of establishing the Parks Impact Fee, it is stated that each year, on July 1st, the fee would increase according to the inflationary figure listed in the Engineering News-Record (ENR) along with all other Impact Fees.

DISCUSSION:

The current Impact Fee workbook has history back to 2009, where it shows the Parks Impact Fee as \$8,760 (it was originally entered incorrectly). Since 2009, that fee has stayed the same until 2022, when the Finance Supervisor updated the rate with the inflationary figure stated in the ENR. Based on Resolution 06-07-26, the Parks Impact Fee should have been increasing with inflation since its inception. If we were to increase the Park Impact Fee from the approved \$8,670 to include the inflationary rates from 2009 – 2021, the fee would be \$13,700.65 as of July 1, 2024. If we were not to increase the Parks Impact Fee to reflect past inflation, the fee would be \$9,716.38 as of July 1, 2024.

Included with this Staff Report is Figure A (Resolution 06-07-26).

BUDGET IMPACT:

The retroactive increase would have a large impact on new construction fees, increasing our accumulation of AB1600 funds.

**RESOLUTION NO. 06-07-26
A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SUTTER CREEK ADOPTING
A PARK AND RECREATION IMPACT FEE**

WHEREAS, it is the policy of the Sutter Creek City Council and in the public interest, that development in the City of Sutter Creek shall pay its own way in an equitable and fair proportion to capacities consumed and need generated thereby; and

WHEREAS, the Sutter Creek City Council of Amador County has worked with the Amador County Recreation Agency in establishing a program that conforms to the countywide recreational goals that has been adopted by the Amador County Recreation Agency and that more specifically defines park facility impact mitigation fees for new development projects including building permits; and

WHEREAS, the results of this multi-agency effort have been presented with the State required nexus plan, and its attachments for public review prior to and during a public hearing held before the Sutter Creek City Council of Amador County on February 20th, 2007; and

WHEREAS, the Sutter Creek City Council has been informed and advised, and hereby finds that new residential development projects cause the need for construction, acquisition, expansion and/or improvement of park and recreation facilities within the incorporated areas of the City of Sutter Creek, and

WHEREAS, the Sutter Creek City Council has been further informed and advised, and hereby finds, that the present recreation dedication and fees established by previous Resolution No. 1198 will be inadequate to construct, acquire, expand and/or improve the park and recreation facilities that are needed to meet the park and recreation demands of its residents; and

WHEREAS, adequate funds for construction, acquisition, expansion and/or improvement of park and recreation facilities are not available to accommodate the needs caused by new residential development projects which will result in inadequate park and recreation facilities within the incorporated areas of the City of Sutter Creek; and

WHEREAS, demonstrated by the facts and conclusions recited in this resolution, the Sutter Creek City Council now proposes to adopt fees as specified in the Resolution consistent with the Amador County Park Development Fees Nexus Plan, 2006-2025, for the purpose of obtaining funds for capital projects necessary to provide recreation services within the County's existing service area within the meaning of Public Resources Code Section 21080(b)(8); and

WHEREAS, the Sutter Creek City Council has reviewed the Nexus Plan prepared as required pursuant to Chapters 5, 6, 7, 8, and 9 commencing with Section 66000 of the Government Code collectively entitled the "Mitigation Fee Act" and hereby finds that future development within the City will substantially adversely impact the park and recreation facilities and that unless such development contributes to the cost of improving the park and recreation facilities, said system will be unable to sufficiently meet the needs of local residents; and

WHEREAS, the Sutter Creek City Council further finds and determines that failure to mitigate impacts on the park and recreation system will adversely effect the public health, safety, and welfare; and

WHEREAS, the Sutter Creek City Council further finds and determines that there is a reasonable and rational relationship between the use of the park impact mitigation fee and the type of development projects on which the fees are imposed because the fees will be used to construct the park and recreation facility improvements that are necessary for the safety, health and welfare of the residential and non-residential users of the development projects on which this park and recreation impact fee will be levied; and

WHEREAS, the Sutter Creek City Council further finds and determines that the cost estimates set forth pursuant to the Nexus Plan are reasonable cost estimates for constructing the park facility improvements, and that the amount of the park impact mitigation fees expected to be generated by new development will not exceed the total fair share cost to such development; and

WHEREAS, the impact fees shall be used to help pay for the construction, acquisition, expansion and/or improvement of park and recreation facilities identified in the Nexus Plan, and the need for the construction, acquisition, expansion and/or improvement is caused by new development because such development results in additional demand for recreational opportunities thus creating the demand for the improvements; and

WHEREAS, the Sutter Creek City Council finds that the Nexus Plan proposes a fair and equitable method for distributing a portion of the unfunded costs of improvements to the park system; and

WHEREAS, the Sutter Creek City Council hereby adopts the Nexus Plan which study is attached hereto as Attachment A, and incorporates it herein as though set forth in full.

NOW THEREFORE, BE IT RESOLVED by the Sutter Creek City Council of the County of Amador, State of California, that a \$8,670 park and recreation impact fee shall be charged per dwelling unit as a condition of the issuance of a building permit for the construction or installation of new residential units (i.e. single family homes, condominiums, townhomes, duplexes, apartments, second units, mobile homes and other types of residential units).

BE IT FURTHER RESOLVED that the fee imposed by this resolution shall be adjusted automatically on July 1st of each fiscal year, beginning on July 1, 2007, by a percentage equal to the appropriate engineering cost index as published by Engineering News Record, or its successor publication, for the preceding twelve months.

BE IT FURTHER RESOLVED that the Sutter Creek City Council finds that the adoption of this Resolution is exempt from the California Environmental Quality Act pursuant to Title 14 California Code of Regulations, Sections 15061 and 15273(a)(4).


The foregoing resolution was duly passed and adopted by the Sutter Creek City Council of the County of Amador at a regular meeting thereof, held on the 20th day of February 2007, by the following vote:

AYES: Council Member Crosby, Hepworth, Murphy, Parsons and Wooten

NOES: None

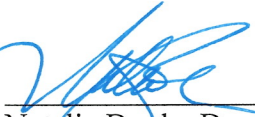
ABSENT: None

ABSTAIN: None

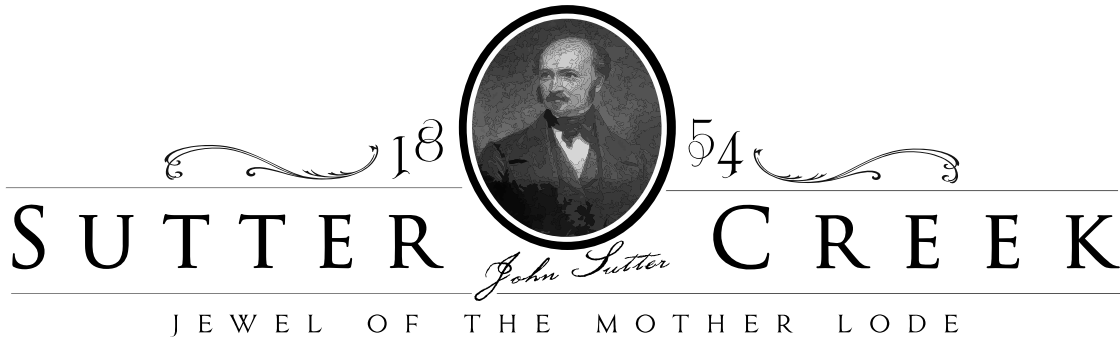


Tim Murphy, Mayor

ATTEST:



Natalie Doyle, Deputy City Clerk



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: APRIL 2, 2024
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: IMPACT FEE ENR ADJUSTMENT

RECOMMENDATION:

Direct staff to provide notice of a public hearing to hear public comments regarding a proposed impact fee adjustment to be effective July 1, 2024. **This item is not for approval of fees, but solely to direct staff to notice the public hearing regarding approval.**

BACKGROUND:

Development impact fees are established in conformance with the requirements of Government Code Section 66000 (et seq.), referred to as the Mitigation Fee Act (MFA). Fees established under the MFA may be used to fund public facilities needed to serve new development. Impact fees are paid by developers for new development or for a change to a more intensive use (e.g., warehouse to office), typically at the time of building permit issuance. Impact fees cannot, however, be used to correct an existing public facility deficiency or for the ongoing operations and maintenance costs of these facilities.

The City of Sutter Creek adopted its Capital Facilities Fees Impact Fee Report in 2008. That report outlined the nexus for collecting fees at building permit issuance to offset the impacts that new development will have on the City's infrastructure. Those fees are known as "brick and mortar" fees and are then used to construct the new infrastructure. The City's adopted development impact fees include:

Police Capital Facilities Fee

This fee is collected to provide funding for the construction of a police station, police vehicles, parking facilities, communication systems, and equipment.

Fire Capital Facilities Fee

This fee is collected for construction of a new fire facility, fire trucks, a fire engine, and special equipment.

Historical Fee

This fee is collected to accumulate funds to be used in preserving historic structures in the City.

City Hall Capital Facilities Fee

This fee is collected to provide funding for the construction of a new city hall.

Corporation Yard Capital Facilities Fees

This fee is collected to provide funding for a fair-share portion of the cost to construct facilities for a new corporation yard.

Program Update Fee

This fee is collected for future updates of the Nexus Study to ensure that the facilities, costs, and fees in the Fee Program are current and accurate. A new study should be considered to reflect current infrastructure and facility needs.

Administration Capital Facilities Fee

This fee is collected for the administration of the CFF Program. This includes preparation of an Annual CFF Program Report, preparation of a Five-Year CFF Report, day-to-day management of the CFF Program including preparation of annual CIP budgets, CFF Program annual inflationary updates, land value analyses and updates and CFF Program Proformas.

Traffic Mitigation Fee

There are two traffic mitigation fees collected, one for local roads and the other for regional roads. The local fee is collected to offset the direct, indirect, and cumulative impacts of new development projects on the City of Sutter Creek's road systems. The regional fee is collected for the Amador County Transportation Commission (ACTC).

Amador County Parks and Recreation Fee

This fee is collected to provide funding for park capital improvements. The Master Plan is currently being updated.

Once fees are adopted, they should be reviewed and adjusted annually, if necessary, to account for inflationary increases and decreases to ensure that the fees being collected are adequate to construct the facilities needed created by the impact. The fees were last updated July 1, 2023.

DISCUSSION:

To ensure that the capital facilities fees adequately cover new development's share of the public facilities identified in the fee program, staff recommended that Council establish a process to annually adjust the development impact fees and to utilize the *Engineering News Record-Construction Cost Index* as the inflation index for calculating this annual fee adjustment, which the Council approved.

Table A below shows the 2023 ENR increase of the fee program for all development. Staff is recommending that effective July 1, 2024, the impact fees for all development be increased as

shown in Table A. However, if council approves the Parks Fee increase to account for inflation from 2009 – 2021, staff is recommending that effective July 1, 2024, the impact fees for all development be increased as shown in Table B.

State law requires a minimum 60-day period prior to implementation of MFA fees after City Council adoption. Therefore, staff is recommending that the City Council direct staff to provide a notice of a public hearing to allow the public to provide comments on the proposed increase.

BUDGET IMPACT:

The purpose of the increase is to ensure that the fees keep pace with increase in capital costs.

Table A

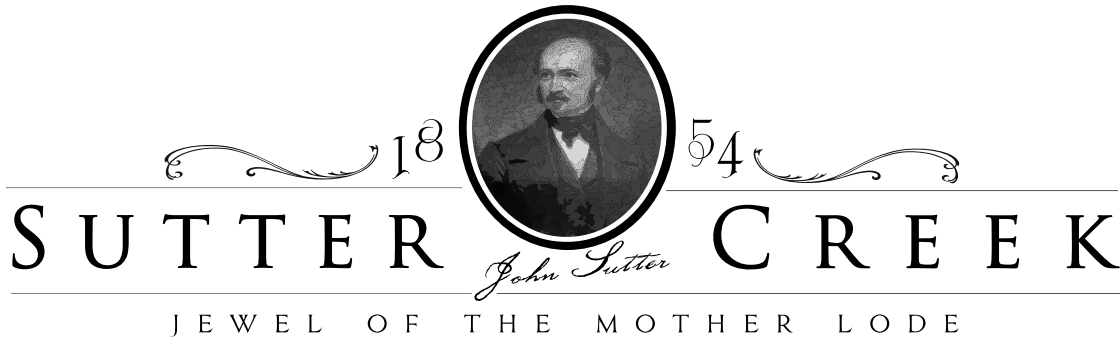
ENR Factor - updated 3/20/2024 by Mason Peters	13358.05
2023	3.0631%

		42								73		35		12		30		30		32		31		30	
Unit of Measure		Police	Fire	Historical	City Hall	Corp Yard	Program Update	Admin	TOTAL Gen Gov't AB 1600	Parks	General Traffic	Sewer Connection Fee	Sutter Crest East/Golden Hills (Gopher Flat)	Sutter Crest Estates (Gopher Flat)	Sutter Glen Manor Court (Gopher Flat)	Crestview	Mesa De Oro	Powder House Estates							
Residential	Single Family	per dwelling unit	\$ 1,430.96	\$ 2,808.31	\$ 654.57	\$ 1,638.86	\$ 776.39	\$ 186.79	\$ 224.15	\$ 7,720.02	\$ 9,716.38	\$ 5,134.22	\$ 10,247.56	\$ 1,624.24	\$ 1,624.24	\$ 1,624.24	\$ 2,861.91	\$ 584.73	\$ 1,624.24						
	Multi-Family Attached: Apartments, duplexes or condominiums are charged per dwelling unit without regard to s.f. or # of bedrooms	per dwelling unit	\$ 933.94	\$ 1,832.14	\$ 427.18	\$ 1,068.75	\$ 506.76	\$ 121.82	\$ 146.18	\$ 5,036.77	\$ 9,716.38	\$ 3,644.80	\$ 10,247.56	\$ 1,624.24	\$ 1,624.24	\$ 1,624.24	\$ 2,861.91	\$ 584.73	\$ 1,624.24						
	Mobile Home Park or Subdivision: An area or tract of land where more than two spaces are rented or individually owned to accommodate mobile homes.	per dwelling unit	\$ 1,430.96	\$ 2,808.31	\$ 654.57	\$ 1,638.86	\$ 776.39	\$ 186.79	\$ 224.15	\$ 7,720.02	\$ 9,716.38	\$ 5,134.22	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
	Congregate Care Facility: Typically consist of one or more multi-unit buildings designed for elderly living; they may also contain common dining rooms, medical facilities and recreational facilities.	per dwelling unit	\$ 1,430.96	\$ 2,808.31	\$ 654.57	\$ 1,638.86	\$ 776.39	\$ 186.79	\$ 224.15	\$ 7,720.02	\$ 9,716.38	\$ 5,134.22	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
	Non Residential																								
Retail/Commercial																									
High Volume Retail: Drug store, dept. store, grocery store, discount store, mini-mart, automobile sales, liquor store, supermarket, laundromat, auto parts, clothing/apparel, delicatessen, bank, health fitness center, pharmacy, hardware store, record/video rental & sales																									
Specialty Retail Center: Small shopping centers that contain a variety of retail shops including apparel; hard goods; and services such as real estate offices, dance studios, florists, and small resturaunts																									
Shopping Center: May contain Supermarkets, Drug Stores, Banks, Movie Theater and miscellaneous mall retail shops.		per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 10.27	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Medium Volume Retail: Bakery, Automobile repair, Child Care, Club Sotre, Dry Cleaner, Shoe Store, Gift Shop, Lumber/Building Supplies, Sporting Goods Store, Nursery, Jewelry Store, Stationary Store, Photo Store, Print Shop (retail), Toy Store, Electronics Store, Book Store, Factory Outlet Center, Tire Store, Health Food Store		per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 6.67	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Low Volume Retail: Antique Store, Boat/Equipment Repair Shop, Appliance Store, Furniture Store, Gallery, Museum, Kennel, Boat/RV/Mobile Homes Sales, Clock Store/Shop (TV Radio, Vacuum, etc) Wine or beer tasting rooms or product retail sales in conjunction with a winery or brewery		per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 0.77	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Office																									
General Office		per s.f.	\$ 0.50	\$ 0.97	\$ 0.08	\$ 0.57	\$ 0.28	\$ 0.06	\$ 0.08	\$ 2.55	\$ -	\$ 5.65	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Food Services																									
Stand Along Restaurant w/drive through on State Hwy		per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 82.66	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Stand Along Restaurant w/drive through w/in shopping center or community (Wherein fast food restaurant is not immediately adjacent to a state hwy)		per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 82.66	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Quality Sit-down Restaurant, Drinking Establishment (Bar)		per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Specialty Commercial																									
Gas Station with or without convenience store		per s.f./per fueling space	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 16,429.19	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Car wash/Quick Lube		per s.f./per stall	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 10,781.71	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Hotel/Motel/B&B -unit		per s.f./per unit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Medical																									
Medical Office or Medical or Health Clinic providing diagnostic or treatment services		per s.f.	\$ 0.50	\$ 0.97	\$ 0.08	\$ 0.57	\$ 0.28	\$ 0.06	\$ 0.08	\$ 2.55	\$ -	\$ 15.40	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Hospital		per s.f./per bed	\$ 0.50	\$ 0.97	\$ 0.08	\$ 0.57	\$ 0.28	\$ 0.06	\$ 0.08	\$ 2.55	\$ -	\$ 6,058.42	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Nursing/Convalescent Home		per s.f./per bed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						

Table B

ENR Factor - updated 3/20/2024 by Mason Peters	13358.05
2023	3.0631%

		42								73	35		12	30	30	30	31	30
	Unit of Measure	Police	Fire	Historical	City Hall	Corp Yard	Program Update	Admin	TOTAL Gen Gov't AB 1600	Parks	General Traffic	Sewer Connection Fee	Sutter Crest East/Golden Hills (Gopher Flat)	Sutter Crest Estates (Gopher Flat)	Sutter Glen Manor Court (Gopher Flat)	Crestview	Mesa De Oro	Powder House Estates
Residential																		
Single Family	per dwelling unit	\$ 1,430.96	\$ 2,808.31	\$ 654.57	\$ 1,638.86	\$ 776.39	\$ 186.79	\$ 224.15	\$ 7,720.02	\$ 13,700.65	\$ 5,134.22	\$ 10,247.56	\$ 1,624.24	\$ 1,624.24	\$ 1,624.24	\$ 2,861.91	\$ 584.73	\$ 1,624.24
Multi-Family Attached: Apartments, duplexes or condominiums are charged per dwelling unit without regard to s.f. or # of bedrooms	per dwelling unit	\$ 933.94	\$ 1,832.14	\$ 427.18	\$ 1,068.75	\$ 506.76	\$ 121.82	\$ 146.18	\$ 5,036.77	\$ 13,700.65	\$ 3,644.80	\$ 10,247.56	\$ 1,624.24	\$ 1,624.24	\$ 1,624.24	\$ 2,861.91	\$ 584.73	\$ 1,624.24
Mobile Home Park or Subdivision: An area or tract of land where more than two spaces are rented or individually owned to accommodate mobile homes.	per dwelling unit	\$ 1,430.96	\$ 2,808.31	\$ 654.57	\$ 1,638.86	\$ 776.39	\$ 186.79	\$ 224.15	\$ 7,720.02	\$ 13,700.65	\$ 5,134.22	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Congregate Care Facility: Typically consist of one or more multi-unit buildings designed for elderly living; they may also contain common dining rooms, medical facilities and recreational facilities.	per dwelling unit	\$ 1,430.96	\$ 2,808.31	\$ 654.57	\$ 1,638.86	\$ 776.39	\$ 186.79	\$ 224.15	\$ 7,720.02	\$ 13,700.65	\$ 5,134.22	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non Residential																		
Retail/Commercial																		
High Volume Retail: Drug store, dept. store, grocery store, discount store, mini-mart, automobile sales, liquor store, supermarket, laundromat, auto parts, clothing/apparel, delicatessen, bank, health fitness center, pharmacy, hardware store, record/video rental & sales																		
Specialty Retail Center : Small shopping centers that contain a variety of retail shops including apparel; hard goods; and services such as real estate offices, dance studios, florists, and small restaurants																		
Shopping Center : May contain Supermarkets, Drug Stores, Banks, Movie Theater and miscellaneous mall retail shops.	per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 10.27	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medium Volume Retail: Bakery, Automobile repair, Child Care, Club Sotre, Dry Cleaner, Shoe Store, Gift Shop, Lumber/Building Supplies, Sporting Goods Store, Nursery, Jewelry Store, Stationary Store, Photo Store, Print Shop (retail), Toy Store, Electronics Store, Book Store, Factory Outlet Center, Tire Store, Health Food Store	per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 6.67	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Low Volume Retail: Antique Store, Boat/Equipment Repair Shop, Appliance Store, Furniture Store, Gallery, Museum, Kennel, Boat/RV/Mobile Homes Sales, Clock Store/Shop (TV Radio, Vacuum, etc) Wine or beer tasting rooms or product retail sales in conjunction with a winery or brewery	per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 0.77	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office																		
General Office	per s.f.	\$ 0.50	\$ 0.97	\$ 0.08	\$ 0.57	\$ 0.28	\$ 0.06	\$ 0.08	\$ 2.55	\$ -	\$ 5.65	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Food Services																		
Stand Along Restaurant w/drive through on State Hwy	per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 82.66	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stand Along Restaurant w/drive through w/in shopping center or community (Wherein fast food restaurant is not immediately adjacent to a state hwy	per s.f.	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 82.66	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Quality Sit-down Restaurant, Drinking Establishment (Bar)	per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Specialty Commercial																		
Gas Station with or without convenience store	per s.f./per fueling space	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 16,429.19	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Car wash/Quick Lube	per s.f./per stall	\$ 0.28	\$ 0.54	\$ 0.05	\$ 0.31	\$ 0.15	\$ 0.03	\$ 0.03	\$ 1.38	\$ -	\$ 10,781.71	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hotel/Motel/B&B -unit	per s.f./per unit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medical																		
Medical Office or Medical or Health Clinic providing diagnostic or treatment services	per s.f.	\$ 0.50	\$ 0.97	\$ 0.08	\$ 0.57	\$ 0.28	\$ 0.06	\$ 0.08	\$ 2.55	\$ -	\$ 15.40	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hospital	per s.f./per bed	\$ 0.50	\$ 0.97	\$ 0.08	\$ 0.57	\$ 0.28	\$ 0.06	\$ 0.08	\$ 2.55	\$ -	\$ 6,058.42	\$ 10,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nursing/Convalescent Home	per s.f./per bed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: APRIL 2, 2024

FROM: TOM DUBOIS, CITY MANAGER

SUBJECT: APPROVE A COMMENT LETTER OPPOSING AT&T'S APPLICATION TO THE CALIFORNIA PUBLIC UTILITIES COMMISSION TO HAVE THEIR CARRIER OF LAST RESORT OBLIGATION REMOVED

RECOMMENDATION:

It is recommended that the City Council approve the attached draft letter (**Attachment 1**) to the California Public Utilities Commission (CPUC) opposing AT&T's application to have its Carrier of Last Resort Obligation removed.

BACKGROUND:

AT&T has filed an application with the CPUC to be relieved of its Carrier of Last Resort (COLR) obligations in certain areas of California, including most of Amador County and all of the City of Sutter Creek. If approved, AT&T California would no longer be required to offer landline telephone service where it is currently required to offer Basic Services in those areas.

A COLR is a telecommunications service provider that provides basic telephone service, commonly landline telephone service, to any customer requesting such service within a specified area. At least one telephone company in a specified area is legally required to provide access to telephone service to anyone in its service territory who requests it. AT&T is the designated COLR in many parts of California, including the City of Sutter Creek. Where AT&T is the default landline telephone service provider it must provide traditional landline telephone service to any potential customer. AT&T is proposing to withdraw as the COLR in the City's service area.

An area without a COLR could mean that there would be no landline telephone company serving the area. If the CPUC accepts AT&T's proposal, then no COLR would be required to provide basic service in the City.

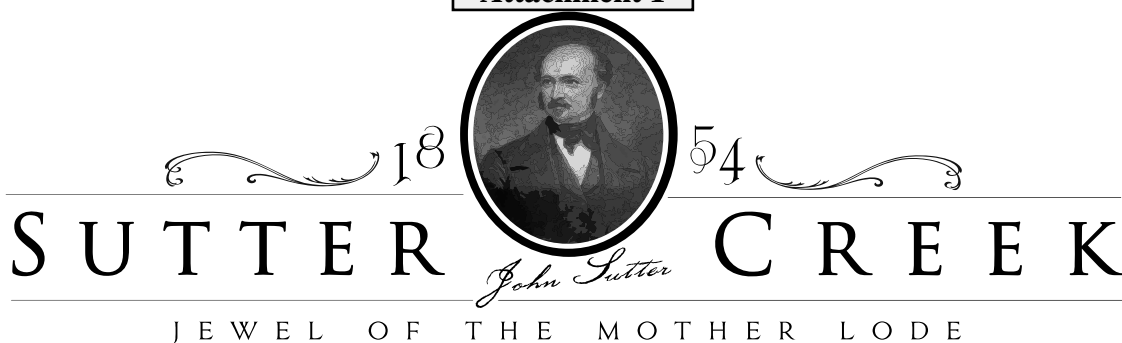
Attachment 2 is the information provided on CPUC's webpage about AT&T's application regarding its COLR application. **Attachment 3** is the Notice of Pending Regulatory Application issued by AT&T to its customers.

The City of Sutter Creek is located in the Sierra Foothills and many residents lack consistent and reliable wireless service. Particularly, during severe storms and other emergency events, residents have experienced extended periods of time without cellular service.

For those with unreliable cellular service, landlines remain the last means for contacting emergency services. Many of these residents maintain their landlines as an option of last resort when all other means of communication are down.

CONCLUSION

AT&T's application to be relieved of its COLR obligations has raised concerns and opposition around the State. **Attachment 4** is a letter from Members of Congress to the CPUC. Many surrounding counties have issued letters opposed to the change, including Amador County. Opposing AT&T's application will add the City's voice to those expressing concern to the CPUC.



CPUC Public Advisor's Office 505 Van
Ness Avenue San Francisco, CA 94102

Re: Proceeding No. A.23-03-003

Dear CPUC,

I am writing on behalf of the City Council of the City of Sutter Creek to express our concerns about AT&T's application to be relieved of its Carrier of Last Resort (COLR) obligations.

The City of Sutter Creek is in the Sierra Foothills in Amador County, and many of our residents lack constant and reliable wireless service on the best weather days. In emergency events, such as severe storms, fires, and flooding, residents have experienced days without cellular service.

Landlines remain the last means for contacting emergency services and receiving emergency updates when other services fail. For that reason, many residents maintain their landlines as an option of last resort for use in an emergency.

In its consideration of this application, the City requests that the CPUC deny the application because of the limiting effect it will have on potentially life- dependent emergency communications.

Thank you for your consideration.

Sincerely,

Tom DuBois
City Manager



Search example: How can I reduce my bill?

SEARCH

[Home](#) › [Industries and Topics](#) › [Internet and Phone](#) › [AT&T Applications Regarding COLR and ETC Designation](#)

AT&T Applications Regarding Carrier of Last Resort and Eligible Telecommunications Carrier Designation

Proceedings A.23-03-002 and A.23-03-003

Carrier of Last Resort (COLR)

AT&T has requested to be relieved of its Carrier of Last Resort (COLR) obligations in certain areas of California. If approved, AT&T California (landline service, separate from cellular) would no longer be required to offer landline telephone service where it is currently required to offer Basic Service in those areas. Basic Service includes nine service elements such as Lifeline rates for eligible customers, free access to 9-1-1, Telephone Relay Service, and directory and operator services. More information on Basic Service is available at [here](#).

What is a COLR?

A COLR is a telecommunications service provider that stands ready to provide basic telephone service, commonly landline telephone service, to any customer requesting such service within a specified area. At least one telephone company in a specified area is legally required to provide access to telephone service to anyone in its service territory who requests it. This is known as the Carrier of Last Resort (COLR) obligation, which ensures that everyone in California has access to safe, reliable, and affordable telephone service. AT&T is the designated COLR in many parts of the state and is the largest COLR in California. Where AT&T is the default landline telephone service provider means that the company must provide traditional landline telephone service to any potential customer in that service territory. AT&T is proposing to withdraw as the COLR in your area without a new carrier being designated as a COLR.

What areas are impacted by AT&T's request to withdraw as a COLR?

[Here](#) is the list of census designated places where AT&T is requesting to withdraw as the designated COLR and [here](#) is an online version of the map with address lookup.

What might happen if AT&T withdraws as a COLR?

An area without a COLR could mean that there would be no landline telephone company serving that area and that there could possibly be no landline telephone access for customers in that area. If AT&T's proposal were accepted as set forth in its application, then no COLR would be required to provide basic service in your area. This does not necessarily mean that no carriers would, in fact, provide service in your area—only that they would not be required to do so. Other outcomes are possible, such as another carrier besides AT&T volunteering to become the COLR in your area, or the CPUC denying AT&T's proposal. Refer to [Application 23-03-003](#) for more information on AT&T's request.

Eligible Telecommunications Carrier (ETC) Designation

In addition, on March 3, 2023, AT&T requested to give up its designation as an Eligible Telecommunications Carrier (ETC). Refer to [Application 23-03-002](#) for more information, as well as the Administrative Law Judge's January 12, 2024 [ruling](#) establishing a revised schedule for this proceeding and the Assigned Commissioner's September 20, 2023 [Scoping Memo](#) setting forth the issues in the proceeding.

What is an ETC?

An ETC is a telephone company operating in a specific geographic area, that receives financial assistance from the federal government-established Universal Service Fund to provide high quality, and affordable telephone service to customers at all income levels in specific geographic areas. One example of a program funded by the Universal Service Fund is federal Lifeline. While funding for this program is provided by the federal government, each state determines a telephone company's eligibility for ETC designation. In California, a company's eligibility for these federal funds is determined by the CPUC.

Does an ETC provide California LifeLine?

In California, the CPUC also approves and denies applications for state funding for programs to provide universal support, including California LifeLine (California’s program is called LifeLine with a capital “L” for “Line”). The California LifeLine program is separate from the federal Lifeline program. An ETC may be a provider of California LifeLine as well as federal Lifeline, but eligibility to provide California LifeLine is not limited to only ETC providers.

What is AT&T’s request in this application?

AT&T is applying to give up its ETC designation, which would allow it to no longer offer federal Lifeline, as well as other federal programs designed to subsidize telecommunications support for low-income individuals and individuals located in remote areas. AT&T’s participation in the California LifeLine program is a separate matter from this application to give up its ETC designation. AT&T asserts that it is not necessary to keep its ETC designation because it no longer receives any federal high-cost support from the federal government to provide universal service. By relinquishing its ETC designation, AT&T will no longer be eligible to receive federal support to provide Lifeline, which could potentially affect all current AT&T Lifeline customers.

What areas are impacted by AT&T’s request to give up its ETC designation?

All areas of AT&T’s service territory where it currently holds ETC designation, which is the same as its Carrier of Last Resort (COLR) service territory, could be impacted if the CPUC approves AT&T’s application. [Here](#) is a map of the different COLR service territories in California, including AT&T’s.

What are the potential impacts on customers’ bills?

For a household receiving federal Lifeline from AT&T, the bill could increase by \$5.25 per month for voice-only service, or \$9.25 per month for bundled or internet service. In addition to these amounts, a household on Tribal lands receiving federal Lifeline from AT&T could experience an additional \$25 per month bill increase.

What is required of AT&T for the CPUC to approve AT&T’s request?

AT&T must demonstrate that another ETC provider can provide universal support in the areas where AT&T wishes to surrender its ETC designation. Refer to the docket card for [Application A.23-03-002](#). For more information on Eligible Telecommunications Carrier designation, please visit this [webpage](#).

Links to AT&T’s applications: [A.23-03-002](#) and [A.23-03-003](#).

Opportunities for Public Comment and Participation

The CPUC will hold in-person and virtual public forums for customers of AT&T to provide input into the company’s two proposals to remove its obligation under California to provide voice services in its service territories.

WHEN	FORMAT	LOCATION
February 6, 2024, 2 p.m. and 6 p.m.	In-person only	Clovis City Council Chambers 1033 5th St., Clovis, CA 93612
February 22, 2024, 2 p.m. and 6 p.m.	In-person only	Mendocino County Board of Supervisors 501 Low Gap Rd., Room 1070, Ukiah, CA 95482
March 14, 2024, 2 p.m. and 6 p.m.	In-person only	Indio City Hall Council Chambers 100 Civic Center Mall, Indio, CA 92201
March 19, 2024, 2 p.m. and 6 p.m.	Virtual only	Remote access via webcast or phone. More information below.

WHAT: The public forums will begin with a brief overview of AT&T’s proposals, then parties to the proceeding may provide brief overviews, and then public comments will be heard. At least one representative from AT&T will be available to answer questions about individual customer bills or service.

Remote Access Options for the March 19th Virtual Public Forums:

- Live video broadcast with English or Spanish captions via webcast: www.adminmonitor.com/ca/cpuc
 - Participants who choose to view via webcast will have audio and video but will not be able to make verbal comments. If you would like to make comment during the forums, refer to the phone-in information below.

- For captions, after clicking on the name of the meeting, click the green button below the video for captions. Then select captions by clicking on the white icon next to the word “live” at the bottom of the video.
- The public forums will be recorded and archived for future viewing.
- Phone: 1-800-857-1917, passcode: 6032788#
 - Participants will have audio and will be able to make comments. (To make a comment, after entering the passcode, when prompted press *1, unmute your phone, and record your name.)
 - Wait times depend on the number of speakers in the public comment queue. During times of high call volumes, wait times will be longer. The operator will call on you when it is your turn to speak.

Customers can also make their voice heard in the proceedings, and read the comments of others, on the proceeding’s Docket Card comment section for [A.23-03-002](#) and [A.23-03-003](#).

For more information on the proceedings or participating in the CPUC’s process, contact the CPUC’s Public Advisor’s Office by emailing public.advisor@cpuc.ca.gov, calling 1-866-849-8390, or reviewing the Public Advisor’s Office [webpage](#).

QUICK LINKS

AT&T's Carrier of Last Resort (COLR) Proceeding

- [Application \(A.\)23-03-003](#)
- [Proceeding documents](#)
- Make an online comment [here](#).

AT&T's Eligible Telecommunications Carrier (ETC) Proceeding

- [Application \(A.\)23-03-002](#)
- [Proceeding documents](#)
- Make an online comment [here](#).

Other Helpful Information

- [Media Advisory](#)
- [Fact Sheet](#)
- [Public Forums Schedule](#)
- [Website](#)

HOW CAN WE HELP?

Emergency? **Call 911**

[File a Complaint](#)

[Late Bill Assistance](#)

[Power Outage Map](#)

[Are you in a high fire-threat area?](#)

[Financial Assistance](#)

[Consumer Programs and Services](#)

[Electric Rate Comparison Website](#)

To be sent via email or mail

«FIRST NAME» «LAST NAME»
«STREET ADDRESS»
«CITY», «STATE» «ZIP»

Notice of Pending Regulatory Application

Application 23-03-003

<Mail Date>

AT&T California has submitted an application to the California Public Utilities Commission (CPUC) that, if approved, would remove AT&T's obligation under California law to provide traditional landline phone service in a large portion of our service territory in California. This message explains what's in AT&T's application and how to find out more information.

IMPORTANT: This letter describes an application that has not yet been approved by the CPUC. No changes are being made to your service at this time. We will let you know when and if any changes will affect your service.

Summary of AT&T's Application for Relief from Carrier of Last Resort Obligation

AT&T's role as the default landline phone service provider (also known as the Carrier of Last Resort or COLR) means that we must provide traditional landline phone service to any potential customer in our service territory. In our application, AT&T has asked the CPUC to remove our role as the COLR in a large portion of AT&T's service territory in California.

If the CPUC approves AT&T's application as proposed, it would mean:

For Traditional Landline Phone Service Customers:

- AT&T would continue providing traditional landline phone service to existing customers until all federal and state regulatory processes are completed. AT&T has also committed to providing service to existing traditional landline phone customers for at least six months after the CPUC approves the application.
- AT&T would communicate with traditional landline phone customers about the process of changing your existing service to either a different voice service available from AT&T, or a voice service offered by another provider in your area.
- AT&T would remain the COLR in areas where no alternative voice services are yet available and continue to provide traditional landline phone service to our customers until proven alternatives become available.

For Voice Over Internet Protocol (VoIP) Customers:

- Customers with VoIP service could be affected in the future since approval of this application will be a first step towards AT&T transitioning to IP-enabled wireless and fiber networks.

IMPORTANT: This letter describes an application that has not yet been approved by the CPUC. No changes are being made to your service at this time. We will let you know when and if any changes will affect your service.

- AT&T would communicate with VoIP customers prior to changing your existing service, if a change is necessary.
- If you have questions about which type of VoIP service you have and whether you could be impacted in the future, please call customer service at 800.288.2020.

For Wireless Customers:

- Wireless service would not be affected by this application.

Maps of Affected Areas Are Available

A map of your zip code showing affected areas is included with this notice, and an online version of the map is available with address lookup here: <http://pub.att.com/COLRmap>

The map depicts 1) areas in AT&T California's service territory in which AT&T seeks to withdraw as a COLR, and 2) areas where AT&T may seek to withdraw as a COLR in the future using a proposed streamlined advice letter process.

The CPUC's Review Process

AT&T's application is subject to approval by the CPUC. Multiple parties oppose this application. The Commission will evaluate the evidence from all parties, as well as public input, before deciding whether to approve the application. At the end of the process, the CPUC is expected to issue a final decision and vote on whether to approve the application.

Options to Provide Feedback on This Application to the CPUC

The CPUC plans to gather public input about AT&T's application, and it has scheduled public participation hearings in February and March 2024. You can find more information about upcoming public participation hearings here: <https://www.cpuc.ca.gov/pph>

Customers may also share concerns with the CPUC in writing. Please visit apps.cpuc.ca.gov/c/A2303003 to submit a public comment in this proceeding's Docket Card. You may also mail written comments to the CPUC's Public Advisor's Office at the address below. If you mail comments, please include the proceeding number A.23-03-003 on the envelope.

For more information about participating in the public participation hearings, submitting comments, to request special assistance, to request a non-English or Spanish language interpreter, or if you have questions about the process, you can contact the CPUC's Public Advisor's Office at:

CPUC Public Advisor's Office

505 Van Ness Avenue, San Francisco, CA 94102

Phone: 1.866.849.8390 (toll-free) or 1.415.703.2074

Email: Public.Advisor@cpuc.ca.gov

PublicAdvocates.cpuc.ca.gov

Please reference **Application 22-03-003** in any communications you have with the CPUC regarding this matter.

IMPORTANT: This letter describes an application that has not yet been approved by the CPUC. No changes are being made to your service at this time. We will let you know when and if any changes will affect your service.

Congress of the United States

Washington, DC 20515

February 20, 2024

Alice Busching Reynolds
President
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102

Dear Ms. Reynolds:

On behalf of the constituents of the California Delegation, we raise serious concerns with AT&T's applications to be relieved of its Carrier of Last Resort (COLR) obligations and to remove its Eligible Telecommunications Carrier (ETC) designation in areas of California. AT&T's application to cease landline service in our communities threatens public safety in an area plagued by earthquakes, severe storms, floods, and fires and that has a geography that often disrupts cellular service for days, if not weeks, at a time. During these times, residents are only able to contact emergency services and obtain emergency updates via their landlines. In fact, many of these areas do not have reliable cellular service on a good weather day, at best. If AT&T's petition is granted, we think an exception for residents who live in areas with unreliable cellular service, where they are prone to fires, earthquakes, flooding, and landslides is warranted.

Congress has repeatedly passed legislation seeking to address the worsening severity of natural disasters and their impact on our constituents. For example, in the Bipartisan Infrastructure Law Congress provided \$500 million for hazardous fuels mitigation; \$500 million for prescribed fires; \$500 million for communities to implement a community wildfire defense plan; \$5 billion for utilities to underground power lines, install fire-resistant technologies, and expand the use of microgrids; and \$3.5 billion for weatherization assistance to help homeowners make energy-efficient improvements that help fireproof their homes. Ensuring residents are able to communicate and reach emergency services during these natural disasters addresses the Congressional concern with mitigating the loss of life and property during these natural disasters that often require federal funds for remediation for the loss of property. There is no remediation possible for the loss of life.

CPUC's stated mission is to ensure Californians have safe, reliable utility services. We do not believe that removing access to landlines is compatible with this mission. When catastrophic earthquakes, destructive fires, cataclysmic landslides, or ravaging floods happen residents are left without the electricity or working cellular towers necessary for cellular phone usage for days and weeks at a time. These disasters are not figurative or future possibilities. They happen regularly in this area of the country.

For example, this year already hundreds of thousands of Californians who were without power due to the Pineapple Express weather system storms, floods, and landslides. The earthquake of 2022 left Californians without power for such an extended period of time, people were unable to charge their cellular phones. The only way to call for emergency services and stay in touch with the outside world was via neighbors that had landlines. What will happen if these landlines are removed? How will people call for emergency service in a disaster or in areas with poor cellular reception?

As of the morning of February 7, 2024, you had over 3,000 comments asking you to deny the petition. We think these comments are worth consideration when determining whether to deny AT&T's petition or to create an exception for residents who live in areas with unreliable cellular service, where they are prone to fires, earthquakes, flooding, and landslides.

As the CPUC considers AT&Ts proposal to discontinue lifesaving services, we think a clear-eyed analysis of the limitations of the cellular service in good conditions, and in the hilly and mountainous areas where disasters can cause prolonged power outages is necessary. We encourage you to fully and fairly consider the concerns from constituents in our districts about the impact the loss of land lines would have on the safety of our community.

Sincerely,



Mike Thompson
Member of Congress



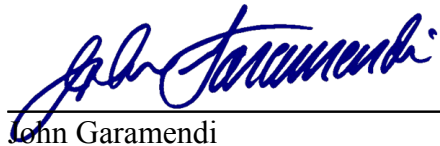
Doug LaMalfa
Member of Congress



Jimmy Panetta
Member of Congress



Katie Porter
Member of Congress



John Garamendi
Member of Congress




Jared Huffman
Member of Congress



Barbara Lee
Member of Congress



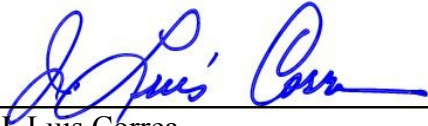
Anna G. Eshoo
Member of Congress



Mark Takano
Member of Congress



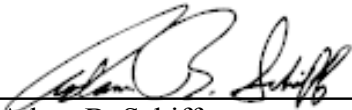
Mark DeSaulnier
Member of Congress



J. Luis Correa
Member of Congress



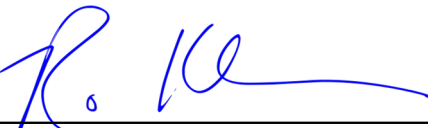
Mike Levin
Member of Congress



Adam B. Schiff
Member of Congress



Kevin Mullin
Member of Congress



Ro Khanna
Member of Congress