

CITY COUNCIL A G E N D A

MONDAY, APRIL 17, 2023

7:00 P.M. Regular Session

33 Church Street, Sutter Creek CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

THE CITY OF SUTTER CREEK CITY COUNCIL MEETING WILL BE AVAILABLE VIA ZOOM AND
IN PERSON.

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

Please note: Zoom participation is only available for viewing the Council meeting.

Public comment will not be taken from Zoom.

or

Dial by phone:

301-715-8592

Meeting ID: 956 852 0224

Public comment will be accepted by email at info@cityofsuttercreek.org. All emails must be received prior
to the start of the meeting.

**Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the
California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c),
15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.**

7:00 P.M. 2. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. REPORT FROM CLOSED SESSION

5. PUBLIC FORUM

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

6. APPROVAL OF MINUTES

- * A. City Council Minutes of April 4, 2023.
Recommendation: By motion approve minutes as presented.

7. CONSENT AGENDA

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

- * A. Use of SB-1 fund for transportation purposes.
Recommendation: Adopt Resolution 22-23- Approving the Use of SB1 funds for rehabilitation improvements for fiscal year 2023-2024.*

8. ORDINANCES & PUBLIC HEARING

- * A. Public Hearing: Impact Fee ENR Adjustment
Recommendation:
 - 1) *Hold a public hearing to hear testimony regarding the proposed inflationary adjustment to the impact fees.*
 - 2) *Adopt Resolution 22-23-* authorizing an inflationary adjustment to the impact fees, effective July 1, 2023.*

9. ADMINISTRATIVE AGENDA

- * A. Amador City/Sutter Creek Bicycle-Pedestrian Improvement Project
Recommendation: Adopt resolution 22-23- supporting the Amador City/Sutter Creek Bicycle-Pedestrian Improvement Project*
- * B. Farmers Market
Recommendation: For Information only

10. MAYOR AND COUNCIL MEMBER REPORTS

This section is to provide Council members an opportunity to present updates on their activities.

11. CITY MANAGER'S REPORT

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

12. CITY ATTORNEY'S REPORT

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council

13. FUTURE AGENDA ITEMS

This section provides an opportunity for Council members to request items to be added to the agenda in the future with a majority Council vote.

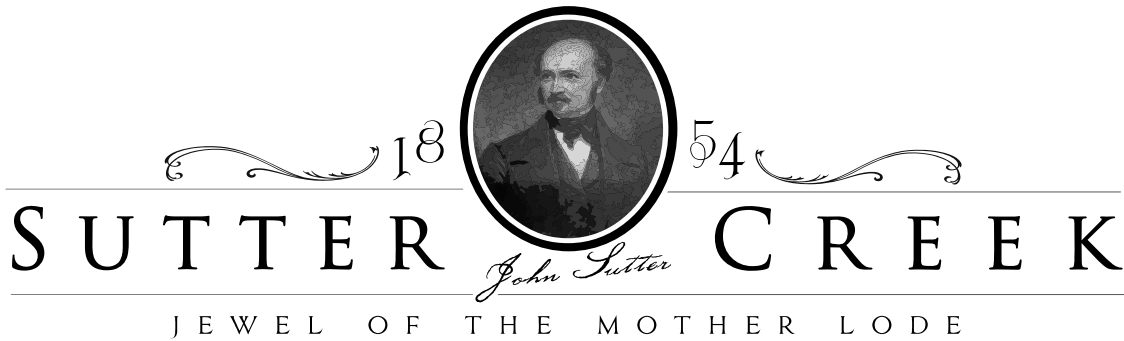
14. INFORMATION/CORRESPONDENCE

- * C. Monthly Police Report
- * D. Monthly Public Works Report
- * E. Monthly Building Report
- * F. Treasurer's Reports
- * G. Monthly Administrative Services Report

- * H. Monthly Finance Department Report
- * I. Warrants- April 3&17, 2023
- * J. Monthly Engineer's Report
- * K. Monthly Planning Report
- * L. Public Communications

15. ADJOURNMENT

The next regularly scheduled meeting is MONDAY, MAY 1ST 7:00 P.M



**CITY COUNCIL MINUTES
MONDAY, APRIL 3, 2023**

THIS MEETING WAS CONDUCTED IN-PERSON AT 33 CHURCH STREET,
THE PUBLIC WAS ABLE TO VIEW FROM HOME:

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

or

Dial by phone:

301-715-8592

Meeting ID: 956 852 0224

1. CLOSED SESSION-None

7:00 P.M. 2. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

Council members present:

Feist, Peters, Sierk, Swift and Gunselman

Vicky Runquist, City Treasurer

Staff Present:

Sandra Spelliscy, Interim City Manager

Derek Cole, City Attorney

Karen Darrow, City Clerk

Jodi Steneck, Account Supervisor

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. REPORT FROM CLOSED SESSION - None

5. PUBLIC FORUM

Andrea Roberts of Sutter Creek voiced her concern about authority figures abusing their power. She cited an incident with her dog that took place at Independence High School. She asked if directional signs could be put up on Gopher Flat indicating that there are more businesses further down Main Street. She also mentioned that the city keeps taking down her sandwich boards that she is using to advertise her business.

Ron Antone asked if the Farmers Market location was going to be discussed. Interim City Manager Spelliscy suggested that he submit an application so that staff can review it. She noted that an update will be provided to the Council once it has been reviewed.

Lottie Tone of Sutter Creek asked if the FEMA application had been submitted. Interim City Manager Spelliscy noted that she would address that in the City Manager's Report.

6. APPROVAL OF MINUTES

A. City Council Minutes of March 20, 2023.

Recommendation: By motion approve minutes as presented.

M/S Council member Peters/Sierk to approve the City Council Minutes of March 20, 2023, as amended.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

7. CONSENT AGENDA

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

* A. Budget Amendment #4 for FY 22-23.

Recommendation: Adopt Resolution 22-23- authorizing budget amendment #4 to the fiscal year 2022-23 budget for storm damage projects.*

* B. Impact Fee ENR Adjustment

Recommendation: Direct staff to provide notice of a public hearing to hear public comments regarding a proposed impact fee adjustment to be effective July 1, 2023.

M/S Council member Peters/Swift to approve the Consent Agenda, as presented.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

8. ORDINANCES & PUBLIC HEARING- None.

9. ADMINISTRATIVE AGENDA

A. City Manager Recruitment

Recommendation: For discussion and staff direction.

Interim City Manager Spelliscy reviewed the recommendation and outlined the three recruitment options.

M/S Council member Peters/Sierk to:

- 1- Direct City Attorney Cole to work with Interim City Manager Spelliscy to change references in the Municipal Code from City Administrator to City Manager and clean up related language.
- 2- Elect to use the hybrid recruitment option outlined in the staff report.
- 3- Form an Ad-Hoc committee of Council member Swift and Mayor Gunselman to work with Staff to hire a recruitment agency and assist staff in recruitment effort.

AYES: Feist, Peters, Sierk, Swift and Gunselman
NOES: None
ABSTAIN: None
ABSENT: None
MOTION CARRIED

B. Status of City/ARSA Operations Agreement and Relate Issues
Recommendation: For discussion and staff direction

Interim City Manager Spelliscy presented an overview of the formation of the ARSA JPA up to the current status.

Mike Kirkley and Al Bierce of Sutter Creek commented.

M/S Council member Peters/Sierk to direct staff to look into different considerations for the ARSA loan repayment.

AYES: Feist, Peters, Sierk, Swift and Gunselman
NOES: None
ABSTAIN: None
ABSENT: None
MOTION CARRIED

M/S Council member Swift/Sierk to look into the current MOU between ARSA and the City of Sutter Creek for edits and suggestions to correct the vagueness and ensure the City is best represented.

AYES: Feist, Peters, Sierk, Swift and Gunselman
NOES: None
ABSTAIN: None
ABSENT: None
MOTION CARRIED

M/S Council member Feist/Gunselman to direct staff to begin a process of consultations regarding the continued operations of the ARSA JPA going forward.

AYES: Feist, Sierk and Gunselman
NOES: Peters and Swift
ABSTAIN: None
ABSENT: None
A roll call vote was taken by the clerk.
3-2 MOTION CARRIED

10. MAYOR AND COUNCIL MEMBER REPORTS

Council member Sierk reported that the Finance Committee met to discuss the budget and the PARS program. She noted that they will meet again to work on the budget and that staff will be doing more research before they move forward with PARS.

Council member Sierk noted that the Air Quality Board donated \$7500 to Sutter Creek Fire Protection District for a chipper to be used in the community. She also noted that the Marketing Committee met and discussed seasonal marketing strategies, the visitor center, the

status of outdoor dining at Cavana's and Hotel Sutter and the wayfinding signs that are being created for each end of Main Street.

Council member Peters reported that there is a stay of litigation in the ARSA lawsuit to allow for discussions with all involved parties and noted that another meeting is scheduled for April 6th. He also noted that there is an ACTC meeting on Thursday and that a prospective developer of the former Gold Rush Ranch site had contacted him.

Council member Peters reported that the Chamber mixer will be at the Foundry on Wednesday, April 12th at 5:30 p.m. and that the Foundry will be a stop on the AAUW Home tour on April 22nd and that there will be a metal casting workshop at the Foundry on April 26th.

Mayor Gunselman noted that the Grammar School is also a stop on the AAUW Home Tour and that same day there is a 5k Earth Day Run in Sutter Creek at Erickson Ranch. She also reported that the Native Sons will be doing the Shrimp Feed fundraiser again for the Grammar School.

11. CITY MANAGER'S REPORT

Interim City Manager Spelliscy gave a personnel update noting that Officer O'Brien will be moving at the end of the month and that recruitment to fill his position has begun. Karen Darrow will be relocating to North Carolina in June and will continue her role remotely. She also noted that she will be working on recruitment for a Public Works Director.

Interim City Manager Spelliscy noted that the transition from Google mail to outlook has been completed and that staff is looking into switching internet providers from Comcast to AT&T.

She noted that staff met with FEMA and OES and found that the flushing dam does not qualify for Public Assistance under the disaster declaration but is looking into a hazard mitigation program grant for cleanup and possible dam removal. She also reported that she has met with Dominic Moreno, Grant Reynolds, Larry McKenney, Mark Hildebrand and met with the group from ACES to discuss the franchise agreement.

Interim City Manager Spelliscy noted that she and Planning Consultant Erin Ventura will be meeting with applicants that have pending projects for status review and that she spoke with Council member Peters and Swift about filling the vacant role of ARSA General Manager and that they would be taking that recommendation to the ARSA Board.

She noted that she would like to schedule a workshop on April 17th at 5:30 p.m. to discuss the State Water Board grant.

12. CITY ATTORNEY'S REPORT- None.

13. FUTURE AGENDA ITEMS- None.

14. INFORMATION/CORRESPONDENCE-None.

15. ADJOURNMENT

The meeting was adjourned at 9:44 p.m.

Claire Gunselman, Mayor

Karen Darrow, City Clerk

Date Approved:

RESOLUTION 22-23-*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
APPROVING THE USE OF SB 1 FUNDS FOR REHABILITATION IMPROVEMENTS
FOR FISCAL YEAR 2023-2024**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and

WHEREAS, the City must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$65,336 in RMRA funding in Fiscal Year 2023-2024 from SB 1;

WHEREAS, Old Sutter Hill Road connects Ridge Road to the city's core, Main Street, connecting neighborhoods and commercial activity, and due to its location, has a steep grade and drainage issues, and

WHEREAS, Gopher Flat Road is a main thoroughfare connecting Sutter Creek residents and county residents to the heart of the City and is need of improvements including drainage repairs, sidewalks, and shoulder repairs, and realignment; and

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Sutter Creek, State of California, as follows:

1. The City of Sutter Creek City Council hereby describes, in general, improvements that will be completed for Old Sutter Hill Road and Gopher Flat Road to be the design of sidewalk improvements, shoulder and drainage repairs, and roadway rehabilitation on Old Sutter Hill from the intersection of Ridge Road to Old Highway 49/Main Street and roadway improvements on Gopher Flat from Main Street to Golden Hills Drive.

2. The 2022-2023 Road Maintenance and Rehabilitation Account revenues will be carried over to Fiscal Year budget 2023-2024 to fund the Old Sutter Hill Road Project and the Gopher Flat Road projects.

3. Once completed, both projects will have life expectancies of approximately 50 to 80 years.

The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the 17th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

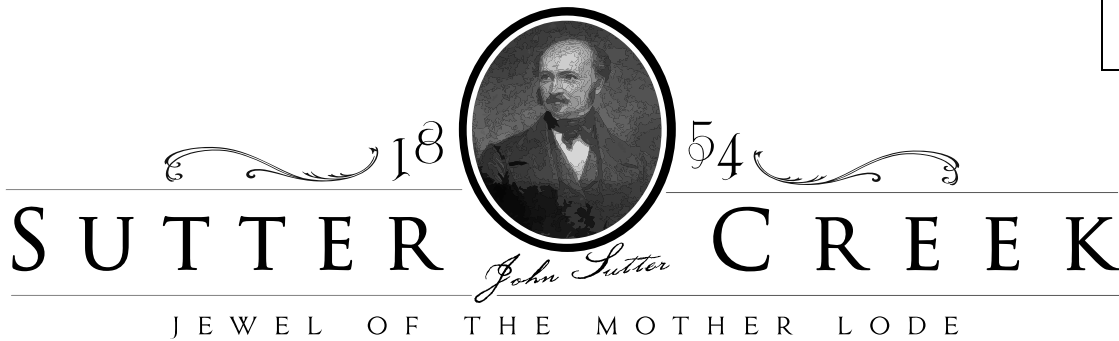
ABSENT:

THE CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST:

Karen Darrow, City Clerk



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: APRIL 17, 2023
FROM: JODI STENECK, ACCOUNTING SUPERVISOR
SUBJECT: IMPACT FEE ENR ADJUSTMENT

RECOMMENDATION:

- 1) Hold a public hearing to hear testimony regarding the proposed inflationary adjustment to the impact fees.
- 2) Adopt Resolution 22-23-* authorizing an inflationary adjustment to the impact fees, effective July 1, 2023.

BACKGROUND:

At the April 3, 2023 City Council meeting, staff was directed to set a public hearing to receive input regarding implementing an inflationary adjustment to its impact fees. Development impact fees are established in conformance with the requirements of Government Code Section 66000 (et seq.), referred to as the Mitigation Fee Act (MFA). Fees established under the MFA may be used to fund public facilities needed to serve new development. Impact fees are paid by developers for new development or for a change to a more intensive use (e.g., warehouse to office), typically at the time of building permit issuance. Impact fees cannot, however, be used to correct an existing public facility deficiency or for the ongoing operations and maintenance costs of these facilities.

The City of Sutter Creek adopted its Capital Facilities Fees Impact Fee Report in 2008. That report outlined the nexus for collecting fees at building permit issuance to offset the impacts that new development will have on the City's infrastructure. Those fees are known as "brick and mortar" fees and are then used to construct the new infrastructure. The City's adopted development impact fees include:

Police Capital Facilities Fee

This fee is collected to provide funding for the construction of a police station, police vehicles, parking facilities, communication systems, and equipment.

Fire Capital Facilities Fee

This fee is collected for construction of a new fire facility, fire trucks, a fire engine, and special equipment.

Historical Fee

This fee is collected to accumulate funds to be used in preserving historic structures in the City.

City Hall Capital Facilities Fee

This fee is collected to provide funding for the construction of a new city hall.

Corporation Yard Capital Facilities Fees

This fee is collected to provide funding for a fair-share portion of the cost to construct facilities for a new corporation yard.

Program Update Fee

This fee is collected for future updates of the Nexus Study to ensure that the facilities, costs, and fees in the Fee Program are current and accurate. A new study should be considered to reflect current infrastructure and facility needs.

Administration Capital Facilities Fee

This fee is collected for the administration of the CFF Program. This includes preparation of an Annual CFF Program Report, preparation of a Five-Year CFF Report, day-to-day management of the CFF Program including preparation of annual CIP budgets, CFF Program annual inflationary updates, land value analyses and updates and CFF Program Proformas.

Traffic Mitigation Fee

There are two traffic mitigation fees collected, one for local roads and the other for regional roads. The local fee is collected to offset the direct, indirect, and cumulative impacts of new development projects on the City of Sutter Creek's road systems. The regional fee is collected for the Amador County Transportation Commission (ACTC).

Amador County Parks and Recreation Fee

This fee is collected to provide funding for park capital improvements. The Master Plan is currently being updated.

Once fees are adopted, they should be reviewed and adjusted annually, if necessary, to account for inflationary increases and decreases to ensure that the fees being collected are adequate to construct the facilities needed created by the impact. The fees were last updated July 2, 2022.

DISCUSSION:

To ensure that the capital facilities fees adequately cover new development's share of the public facilities identified in the fee program, staff recommended that Council establish a process to annually adjust the development impact fees and to utilize the *Engineering News Record-Construction Cost Index* as the inflation index for calculating this annual fee adjustment, which the Council approved.

Table A below shows the 2022 ENR increase of the fee program for all development. Staff is recommending that effective July 1, 2023, the impact fees for all development be increased as shown in Table A.

Exhibit A of the Resolution shows the 2022 ENR increase of the fee program for all development. Staff is recommending that effective July 1, 2023, the impact fees for all development be increased as shown in Exhibit A and that Resolution 22-23-* be approved.

BUDGET IMPACT:

The purpose of the increase is to ensure that the fees keep pace with increases in capital costs.

RESOLUTION 22-23-*
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
AUTHORIZING AN INFLATIONARY ADJUSTMENT TO THE IMPACT FEES

WHEREAS, in 2008, the City Council adopted a development impact fee report for new development pursuant to Article XI, Section 7 of the California Constitution and the Mitigation Fee Act (Gov. Code § 66000, et seq.); and

WHEREAS, the Engineering News Record Construction Cost Index, (“ENR-CCI”) for San Francisco area indicates that general construction costs increased 7.6211 percent for 2022; and

WHEREAS, the City of Sutter Creek’s impact fees should be adjusted to account for inflationary cost increases; and

WHEREAS, on April 17, 2023, the City Council held a duly noticed public hearing with respect to the proposed impact fee adjustment where all members of the public had an opportunity to be heard; and

WHEREAS, the impact fees collected on new development for this inflationary adjustment are for general capital facilities fees for fire, police, parks, historical preservation, city hall, corporation yard construction, programmatic updates and administration; and

WHEREAS, this inflationary adjustment is also to adjust the sewer connection fee and the local transportation-related impact fees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
RESOLVES AS FOLLOWS:

SECTION 1. With the increases in the ENR-CCI for 2022, the City Council authorizes an adjustment in the impact fees effective July 1, 2023 as shown on Exhibit A, attached hereto and incorporated herein by reference.

SECTION 2. This Resolution shall become effective on July 1, 2023.

The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the 17th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST:

Karen Darrow, City Clerk

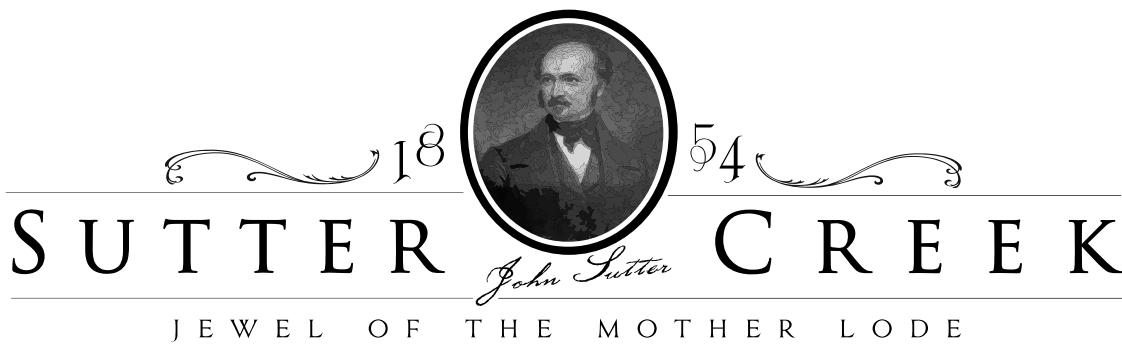
Exhibit A

ENR Factor - updated 2/14/23 by JS	13006.84
2022	7.6211%

										42	73	35	12	30	30	30	32	31	30
Unit of Measure		Police	Fire	Historical	City Hall	Corp Yard	Program Update	Admin	TOTAL Gen Gov't AB 1600	Parks	General Traffic*	Sewer Connection Fee	Sutter Crest East/Golden Hills (Gopher Flat)	Sutter Crest Estates (Gopher Flat)	Sutter Glen Manor Court (Gopher Flat)	Crestview	Mesa De Oro	Powder House Estates	
Residential	Single Family	per dwelling unit	\$ 1,388.43	\$ 2,724.85	\$ 635.12	\$ 1,590.15	\$ 753.31	\$ 181.24	\$ 217.48	\$ 7,490.58	\$ 9,427.61	\$ 4,981.63	\$ 8,352.63	\$ 1,575.97	\$ 1,575.97	\$ 1,575.97	\$ 2,776.86	\$ 567.35	\$ 1,575.97
	Multi-Family Attached: Apartments, duplexes or condominiums are charged per dwelling unit without regard to s.f. or # of bedrooms	per dwelling unit	\$ 906.18	\$ 1,777.69	\$ 414.48	\$ 1,036.99	\$ 491.70	\$ 118.20	\$ 141.84	\$ 4,887.08	\$ 9,427.61	\$ 3,536.47	\$ 8,352.63	\$ 1,575.97	\$ 1,575.97	\$ 1,575.97	\$ 2,776.86	\$ 567.35	\$ 1,575.97
	Mobile Home Park or Subdivision: An area or tract of land where more than two spaces are rented or individually owned to accommodate mobile homes.	per dwelling unit	\$ 1,388.43	\$ 2,724.85	\$ 635.12	\$ 1,590.15	\$ 753.31	\$ 181.24	\$ 217.48	\$ 7,490.58	\$ 9,427.61	\$ 4,981.63	\$ 8,352.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Congregate Care Facility: Typically consist of one or more multi-unit buildings designed for elderly living; they may also contain common dining rooms, medical facilities and recreational facilities.	per dwelling unit	\$ 1,388.43	\$ 2,724.85	\$ 635.12	\$ 1,590.15	\$ 753.31	\$ 181.24	\$ 217.48	\$ 7,490.58	\$ 9,427.61	\$ 4,981.63	\$ 8,352.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non Residential																			
Retail/Commercial																			
High Volume Retail: Drug store, dept. store, grocery store, discount store, mini-mart, automobile sales, liquor store, supermarket, laundromat, auto parts, clothing/apparel, delicatessen, bank, health fitness center, pharmacy, hardware store, record/video rental & sales																			
Specialty Retail Center : Small shopping centers that contain a variety of retail shops including apparel; hard goods; and services such as real estate offices, dance studios, florists, and small resturaunts																			
Shopping Center : May contain Supermarkets, Drug Stores, Banks, Movie Theater and miscellaneous mall retail shops.		per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 9.96	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Medium Volume Retail: Bakery, Automobile repair, Child Care, Club Sotre, Dry Cleaner, Shoe Store, Gift Shop, Lumber/Building Supplies, Sporting Goods Store, Nursery, Jewelry Store, Stationary Store, Photo Store, Print Shop (retail), Toy Store, Electronics Store, Book Store, Factory Outlet Center, Tire Store, Health Food Store		per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 6.48	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Low Volume Retail: Antique Store, Boat/Equipment Repair Shop, Appliance Store, Furniture Store, Gallery, Museum, Kennel, Boat/RV/Mobile Homes Sales, Clock Store/Shop (TV Radio, Vacuum, etc) Wine or beer tasting rooms or product retail sales in conjunction with a winery or brewery		per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 0.75	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office																			
General Office		per s.f.	\$ 0.49	\$ 0.95	\$ 0.08	\$ 0.55	\$ 0.27	\$ 0.06	\$ 0.08	\$ 2.47	\$ -	\$ 5.48	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Food Services																			
Stand Along Restaurant w/drive through on State Hwy		per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 80.20	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stand Along Restaurant w/drive through w/in shopping center or community (Wherein fast food restaurant is not immediately adjacent to a state hwy		per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 80.20	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Quality Sit-down Restaurant, Drinking Establishment (Bar)		per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Specialty Commercial																			
		per s.f./per fueling space*	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 15,940.91	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gas Station with or without convenience store		per s.f./per stall*	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 10,461.27	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Car wash/Quick Lube		per s.f./per unit*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hotel/Motel/B&B -unit																			
Medical																			
Medical Office or Medical or Health Clinic providing diagnostic or treatment services		per s.f.	\$ 0.49	\$ 0.95	\$ 0.08	\$ 0.55	\$ 0.27	\$ 0.06	\$ 0.08	\$ 2.47	\$ -	\$ 14.94	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hospital		per s.f./per bed*	\$ 0.49	\$ 0.95	\$ 0.08	\$ 0.55	\$ 0.27	\$ 0.06	\$ 0.08	\$ 2.47	\$ -	\$ 5,878.36	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ENR Factor - updated 2/14/23 by JS	13006.84
2022	7.6211%

										42	73	35	12	30	30	30	32	31	30
										TOTAL Gen Gov't AB 1600	Parks	General Traffic*	Sewer Connection Fee	Sutter Crest East/Golden Hills (Gopher Flat)	Sutter Crest Estates (Gopher Flat)	Sutter Glen Manor Court (Gopher Flat)	Crestview	Mesa De Oro	Powder House Estates
Nursing/Convalescent Home	per s.f./per bed*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial																			
Light including : Airport/Airstrip, Meat Packing Faiclity, Livestock Feedlot/Auction yard, Printing Plant, Material Testing Laboratory, Electronics Plant	per s.f.	\$ 0.14	\$ 0.28	\$ 0.03	\$ 0.17	\$ 0.08	\$ 0.02	\$ 0.02	\$ 0.74	\$ -	\$ 2.99	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Heavy including : Auto Wrecking and Junk Yard, Mining Oepration, Foundry and Smelter, Refining Plant, Lumber Mill	per s.f.	\$ 0.14	\$ 0.28	\$ 0.03	\$ 0.17	\$ 0.08	\$ 0.02	\$ 0.02	\$ 0.74	\$ -	\$ 0.75	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Manufacturing/Assembly/Agricultural Processing : Manufacturing or assembly facilities where the primary activity is the conversion of raw materials, products or parts into finished commodities for sale or distribution, including a winery or brewery.	per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Institutional																			
Elementary School, Middle School, Church or other place of worship	per s.f.	\$ 0.14	\$ 0.28	\$ 0.03	\$ 0.17	\$ 0.08	\$ 0.02	\$ 0.02	\$ 0.74	\$ -	\$ 4.98	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
High School	per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Utilities																			
Utilities (Publicly or privately owned) Production, generation, storage, transmission and treatment facilities, mechanical or industrial space, parts and equipment storage, repair areas, and office space in the same project and related to or used for these utility uses	per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Warehousing/Storage																			
Warehouse : Facilities primarily devoted to the storage of materials, inlcuding wholesale distribution facilities	per s.f.	\$ 0.14	\$ 0.28	\$ 0.03	\$ 0.17	\$ 0.08	\$ 0.02	\$ 0.02	\$ 0.74	\$ -	\$ 2.49	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mini Storage Facilities : Buildings housing separate storage units used for storage	per s.f.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other																			
Golf Course - 9hole	per hole	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 94,151.47	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Golf Course - 18 hole	per hole	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 188,302.94	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Live Theater	per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 0.75	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Movie Theatre	per s.f.	\$ 0.27	\$ 0.52	\$ 0.05	\$ 0.30	\$ 0.14	\$ 0.03	\$ 0.03	\$ 1.34	\$ -	\$ 3.19	\$ 7,886.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreational/Visitor Center	per parking space	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: April 17, 2023

FROM: Sandra Spelliscy, Interim City Manager

SUBJECT: Support for Proposed Amador City/Sutter Creek Bike/Ped Improvement Project

RECOMMENDATION: Adopt resolution 22-23-** supporting the Amador City/Sutter Creek Bicycle-Pedestrian Improvement Project.

BACKGROUND: The Bicycle/Pedestrian Advisory Committee has been working on a number of projects throughout the county to improve bike/ped safety and route accessibility. With Amador City as the sponsor, it recently submitted a grant application to CalTrans to secure funding to create a countywide bike/ped plan. One of the plan segments that the advisory committee has been studying is a connector between Sutter Creek and Amador City.

DISCUSSION: The Vice-Mayor and Interim City Manager recently attended an advisory committee meeting where the proposed route and necessary improvements were discussed. The Committee asked for the opportunity to present its plans to the City Council and to seek its support for the project as the Committee works to find grant funding and other opportunities to bring the plan to fruition.

BUDGET IMPACT: None at this time.

ATTACHMENT:
 Resolution 22-23-**
 PP presentation - BPAC

Amador City Sutter Creek Bike Ped Improvements

Proposal created by the BPAC, ACTC
Feb 2023

Overview

This proposal improves a corridor for for pedestrian and cyclist safety in narrow segments. The route connects Amador City and Sutter Creek via Turner and Amador roads, and improves the multimodal travel on old hwy 49.

Sutter Creek - Amador City Advisory Shoulder Project Treatment Options Map

- 1 Main Street, Sutter Creek
- 2 Amador Road at Hanford Street (Old Route 49)
Advisory Shoulder segment: 12' travel lane with two 4' advisory shoulders
- 3 Amador Road/Turner Road at String Bean Alley
Sensor-activated Bicycle Warning Beacon
- 4 Turner Road between String Bean Alley and Amador Creek Road
Narrow roadway with sight distance issues, Consider route signs, Bicycles May Use Full Lane signs, etc.
- 5 Amador Creek Rd/Water St
Near Road Narrows sign
Sensor-activated Bicycle Warning Beacon
- 6 Water Street at Main Street, Amador City
Route Entrance/Exit
Advisory Shoulder segment: 12' travel lane with two 4' advisory bicycle lanes
- 7 String Bean Alley
Narrow roadway, Sensor-activated Bicycle Warning Beacon
- 8 Old Hwy 49
Remove passing lane, reduce speed limit, bollard protected multi-directional bike ped lane

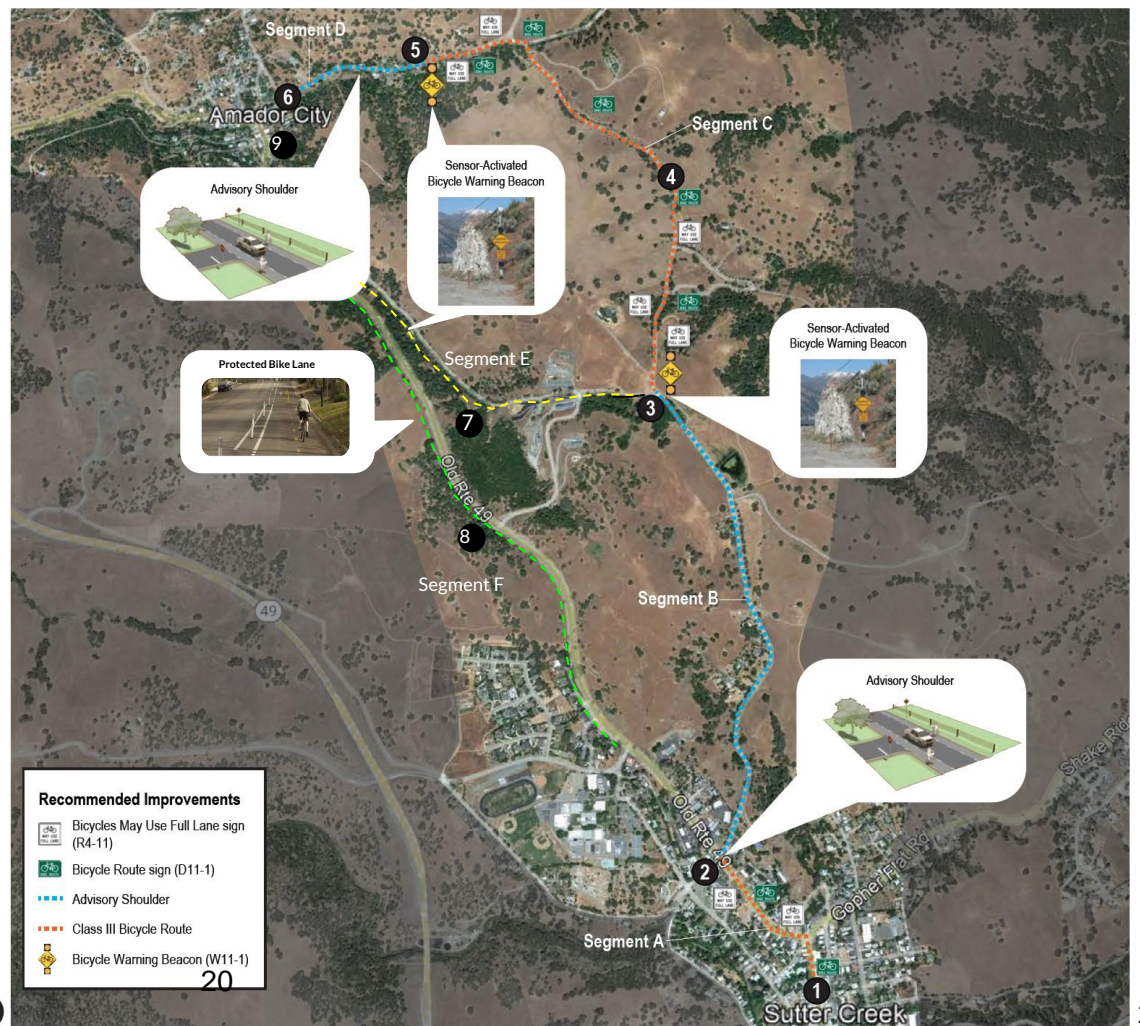
0 500 1000 Feet



Recommended Improvements

- Bicycles May Use Full Lane sign (R4-11)
- Bicycle Route sign (D11-1)
- Advisory Shoulder
- Class III Bicycle Route
- Bicycle Warning Beacon (W11-1)

20



Recommended Treatments by Segment

Segment A



Conditions:

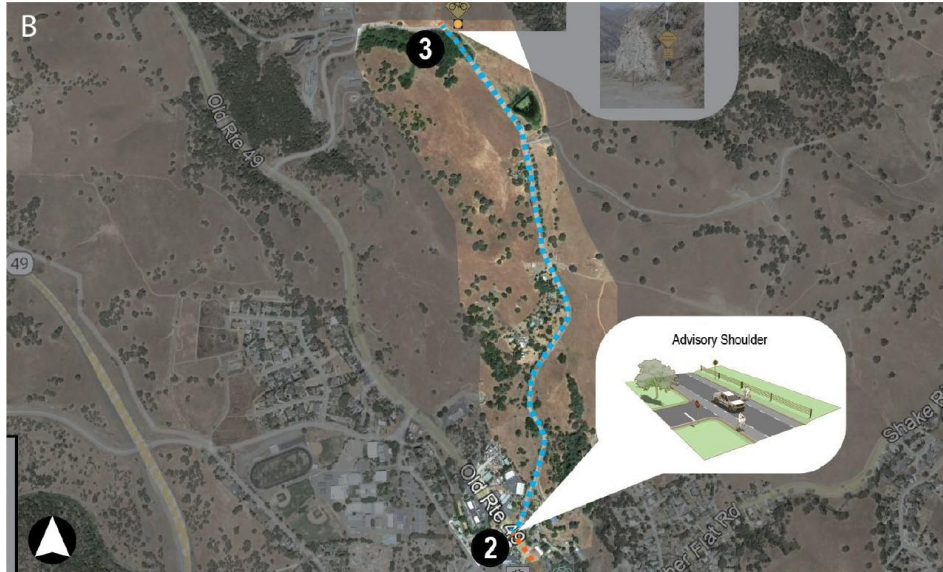
- Old Rte 49 from Gopher Flat to Amador Road
- Paved Minor Arterial
- Posted speed limit: 35 MPH

Recommendation:

- Class III Bicycle Route
- Signage
- Shared Lane Markings
- Crosswalk across old 49 north side of Amador Road intersection

Segment length: .31 miles
Terminus: Gopher flat parking lot,
Amador Road

Segment B



Conditions:

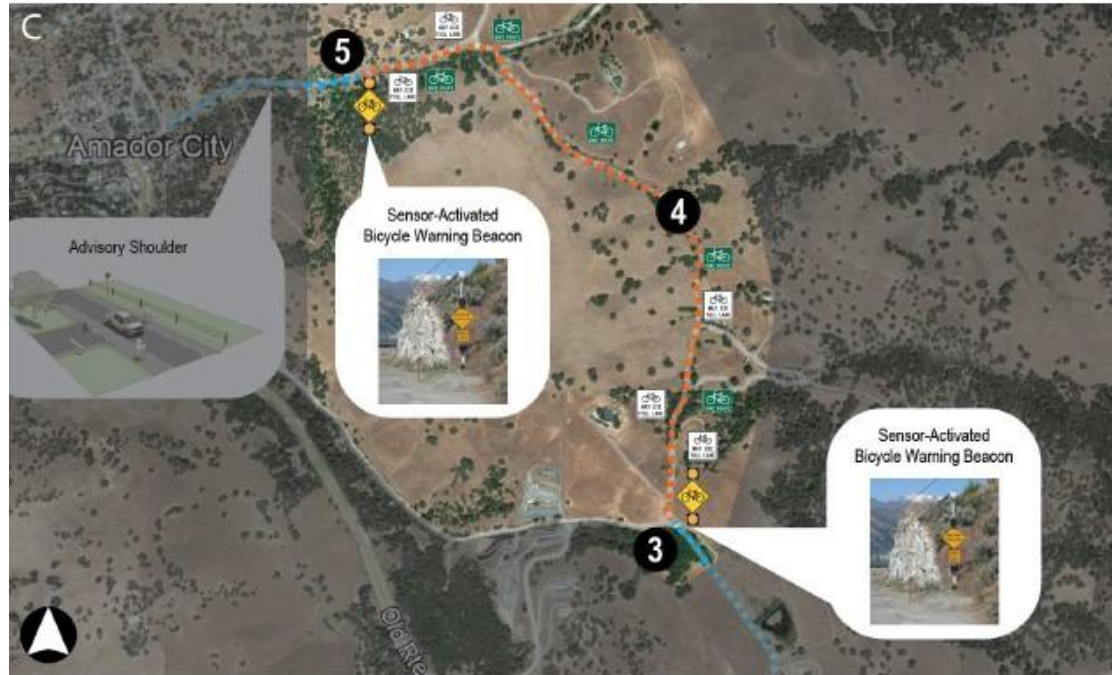
- Amador Rd from Old Rte 49 to String Bean Alley/Turner Rd split
- Paved Minor Collector
- 20' two lane roadway with narrow striped shoulder

Recommendation:

- Advisory Shoulder
- 12' travel lane and two 4' advisory shoulders

Segment length: 1 mile
Terminus: Old Hwy 49, Turner Rd.

Segment C



Conditions:

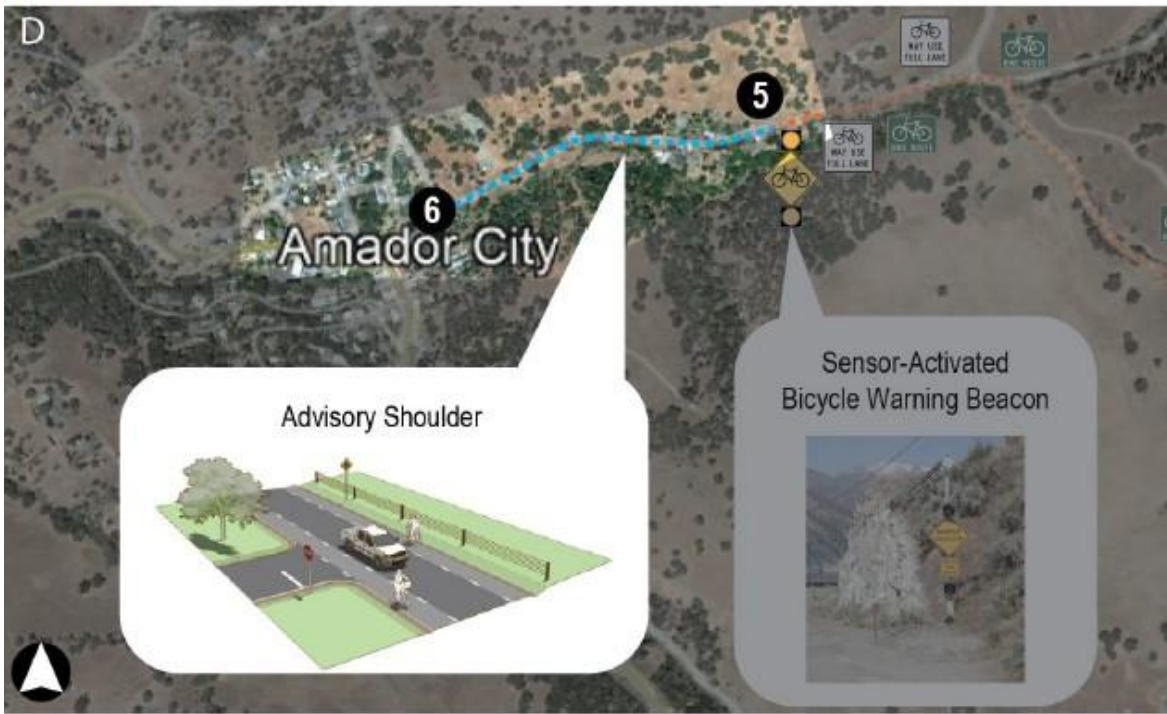
- Turner Rd from String Bean Alley/Turner Rd split to road narrows along Water St
- Paved Local Road
- Posted advisory speed: 25 MPH

Recommendation:

- Class III Bicycle Route
- Sensor-Activated Bicycle Warning Beacons
- Signage
- Shared Lane Markings

Segment length: 1.1 miles
Terminus Amador Road, Water
Street/Amador Creek Road

Segment D



Conditions:

- Water St from road narrows to Downtown Amador City
- Paved Local Road
- Narrow

Recommendation:

- Advisory Shoulder

Segment length: 0.3 miles
 Terminus: Turner Road, E. School Road

Segment E



- String Bean Alley: .93 Miles narrow roadway
- Recommended: Sensor Activated Solar Beacons

Segment length: 0.93 miles
Terminus: Old Hwy 49, Turner Road/Amador Road.

Segment F



Bollard Protected Bike Lane

Segment length: 1.5 miles
Terminus: Spanish Street,
Amador City

Connects Erickson Ranch, a
recreational site. Connects to
spanish street, continuing on the
Safe Routes To Schools plan for
Sutter Creek

Old Hwy 49, Amador City to Spanish Street

Recommended: Reduction to two lanes, Speed Limit reduced,
Bollard protected multi-directional bike lane on west side.
Class II bike lane solution also available

What comes next?

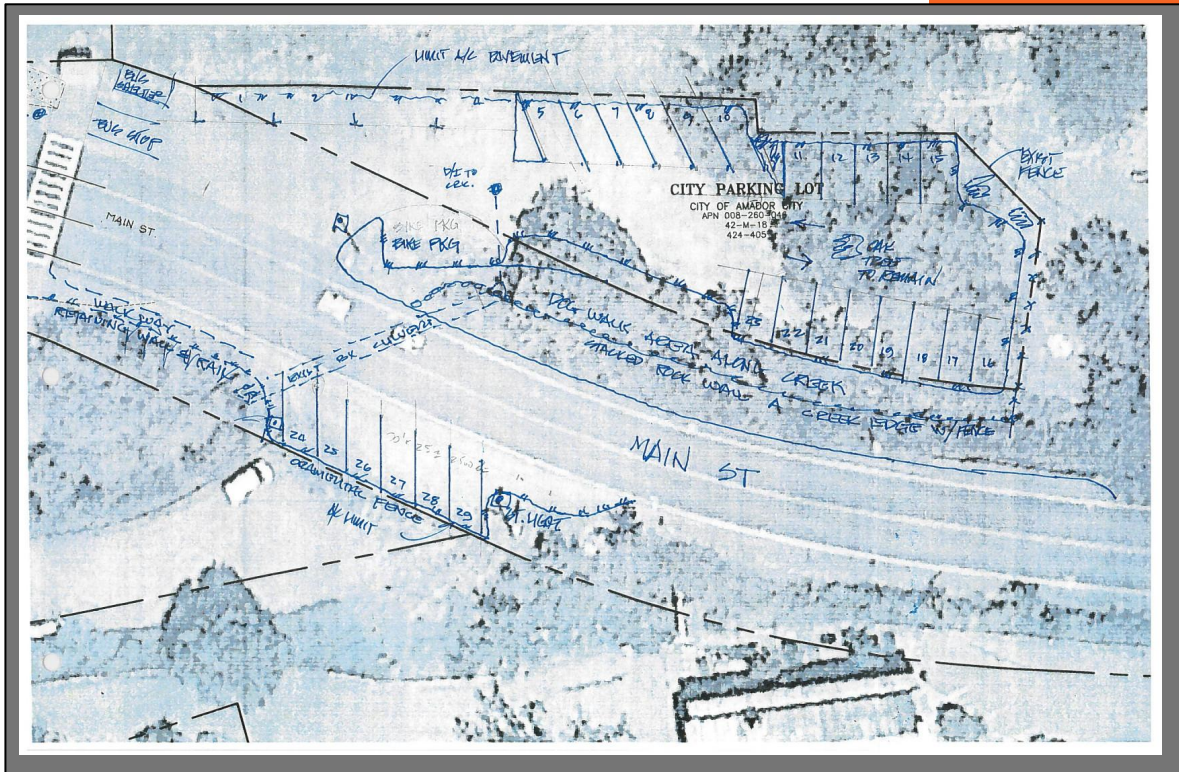
BPAC applies for CALTrans planning grant on behalf of Amador City to create a countywide bike/ped plan

Completed 3/2023

Partnering cities offer routes and draft resolutions to support BPAC projects, increasing effective reach and overall grant appeal

Applications for Implementation grant(s) follow a successful cycle.

Parking Lot Improvements



Engineered improvements to the parking area at south edge of Amador City

- Amador City
- Recommended: Parking Lot Improvements, add bike stand/workstation

RESOLUTION 22-23-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
EXPRESSING SUPPORT FOR THE AMADOR CITY/SUTTER CREEK BIKE PED
CONNECTOR PROJECT**

WHEREAS, The City of Sutter Creek has a stated policy goal to ensure that public safety and adequate levels of service are maintained through a variety of available modes of transportation as the City grows; and

WHEREAS, the opportunity to use non-vehicular modes of transportation in a safe fashion is important for the health, well-being and enjoyment of Sutter Creek residents and its visitors; and

WHEREAS, the Bicycle Pedestrian Advisory Committee has been working towards the development of a countywide bicycle/pedestrian plan that includes a Sutter Creek-Amador City segment; and

WHEREAS, the implementation of such a plan would be an important improvement to the quality of life for those living in and visiting Sutter Creek.

NOW, THEREFORE, BE IT RESOLVED, that the City Council expresses its support for the work of the BPAC to create a countywide bike/ped plan and to design and seek funding for a Sutter Creek-Amador connector segment that would improve the safety and enjoyment of non-vehicular travel between the two cities.

The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the 17th day of April 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

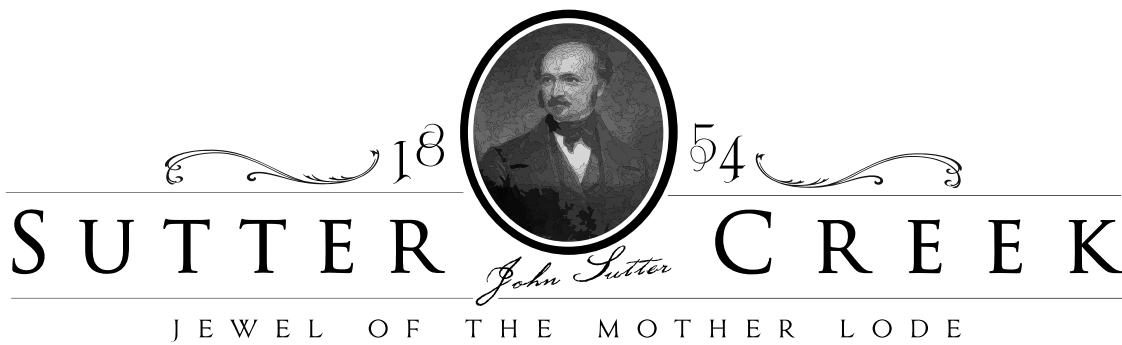
ABSENT:

THE CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST:

Karen Darrow, City Clerk



STAFF REPORT

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: April 17, 2023
FROM: Sandra Spelliscy, Interim City Manager
SUBJECT: Farmer's Market Special Event Permit Summer 2023

RECOMMENDATION: For information only.

BACKGROUND: At a previous meeting, a councilmember requested an update on the status of the special event permit for the Amador Farmers Market Association (AFMA). At that point the city had not received an application for any 2023 events.

The Sutter Creek Municipal Code assigns the authority to approve or deny special events permits to the City Manager. It also grants the City Manager the authority to approve permit applications with "... *additional conditions as he or she sees fit, based on the nature of the special event.*" **SCMC 6.1.060(12)**

AFMA submitted an application for a special events permit on April 10, 2023. The application stated that the dates for the event would be Saturdays from May 20 through October 21, 2023, with start and end times of 7:30 a.m. to 1:00 p.m. The requested location for the events was the Violich parking lot on Main Street.

The Interim City Manager reviewed the application and met with two representatives from AFMA. The purpose of the meeting was to discuss possible alternative locations for the event in order to avoid the loss of a significant number of off-street parking spaces for 23 days during the peak months of the city's visitor season, and also to avoid the need to place portable sanitary facilities in the area to accommodate the number of expected attendees. The city leases the lot for parking purposes at a cost of \$6,480 per year.

On April 14 the Interim City Manager sent a letter to AFMA approving the application with the condition that the events take place in the city plaza and adjacent areas.

Section 6.12.070 of the SCMC provides as follows:

The applicant may challenge the city manager's denial of his or her special event permit application, **or any condition imposed as part of the approval of the application**, by

18 Main St., Sutter Creek, CA 95685 • Telephone: (209)267-5647 • Fax: (209)267-1655 • TTY: 711
The City of Sutter Creek is an equal opportunity service provider and employer

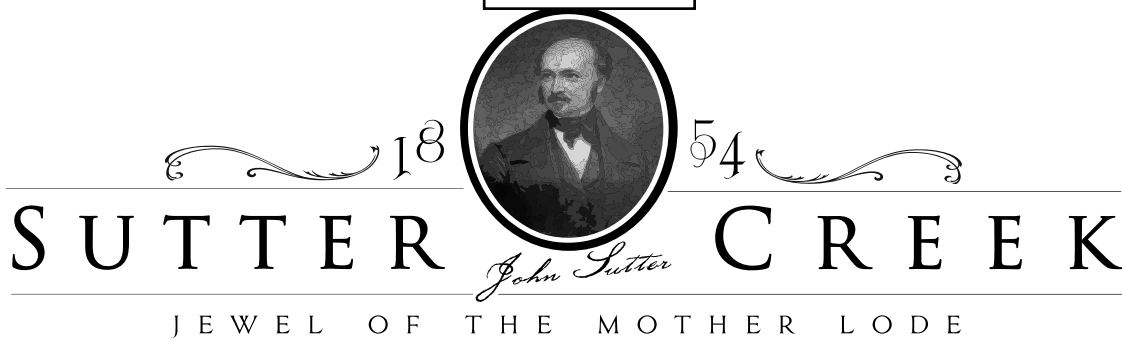
filing a notice of appeal with the city clerk within three business days of the denial or approval. The appeal shall thereafter be heard at the next available city council meeting.

DISCUSSION: In granting the conditioned application staff tried to balance the interests of the applicant in presenting its event at its chosen venue versus the interests of the city in providing adequate downtown parking to residents and visitors on the busiest days of the busiest months of the year. While the applicant can, and has, held a successful event at the city plaza location, the city does not have an alternative to replacing the sixteen off-street parking spaces that are located directly adjacent to the city's main commercial corridor while the event takes place each Saturday.

Staff offered several suggestions to AMFA to address concerns about the plaza location, including providing a shade canopy, allowing use of some on-street restricted parking areas, allowing a banner on site, and other requested changes at the site.

BUDGET IMPACT: None

ATTACHMENT: Letter to Amador Farmer's Market Association



Ron Antone
Amador Farmers Markets Association
PO Box 1543
Jackson, CA 95642

April 14, 2023

Dear Ron:

After reviewing your application on behalf of the Amador Farmers Markets for a special event permit from the City of Sutter Creek, I have approved your permit with the following condition:

The location of the special event will be the in the city plaza and adjacent areas outside the Sutter Creek Auditorium as discussed with you at our meeting on April 12. I will consult with the Sutter Creek Police Department regarding your request to use a Police-only designated parking space on Main Street and to park a vehicle across the entrance to the alley way between the Auditorium and the old fire station.

Pursuant to Section 6.12.070 of the Sutter Creek Municipal Code:

The applicant may challenge the city manager's denial of his or her special event permit application, or any condition imposed as part of the approval of the application, by filing a notice of appeal with the city clerk within three business days of the denial or approval. The appeal shall thereafter be heard at the next available city council meeting.

Please let me know if you have any questions.

Sincerely,

Sandra Spelliscy
Interim City Manger
City of Sutter Creek



POLICE

SUTTER CREEK

TO: Sandra Spelliscy, City Manager

FROM: James O'Connell, Chief of Police

DATE: April 17, 2023

DEPARTMENT INFORMATION March 2023

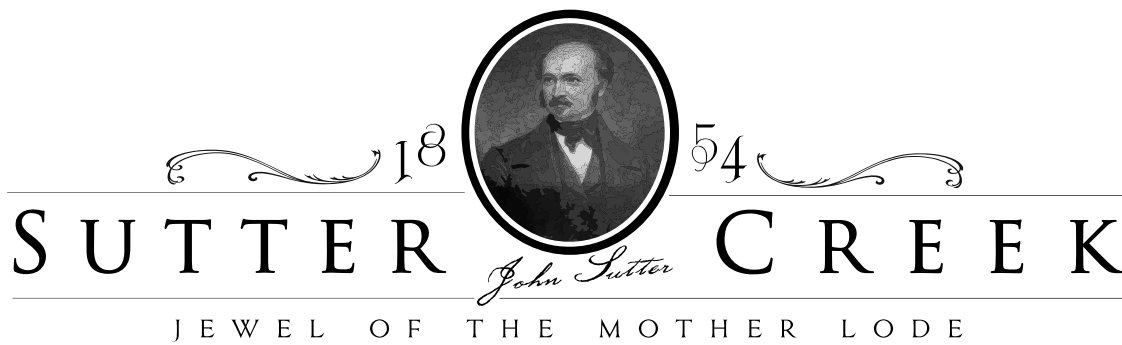
Monthly Statistics	
Calls for Service and Incidents	341
Traffic Stops	96
Officer Initiated Incidents	239
Business Checks	99
Vehicle/Pedestrian Checks	7
Total Officer Reports	29
Misdemeanor Arrests	8
Felony Arrests	2
Moving Citations	14
Parking Citations	1
Total	836

Downtown Foot Patrol:

During the month of March, SCPD continued to conduct daily foot patrol in the downtown area and average over 30 minutes, per officer each day.

Volunteer Service:

In addition, our dedicated Volunteers contributed over 11 hours of service, including citation and records processing, and responding to requests for collision reports.



STAFF REPORT

TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: APRIL 17, 2023
FROM: GEORGE ALLEN PUBLIC WORKS FOREMAN
SUBJECT: PUBLIC WORKS DEPARTMENT REPORT FOR MARCH 2023

Objective: The objective of this Staff Report is to provide a monthly status update regarding activities within the Public Works Department.

Wastewater Treatment Plant Status:

The WWTP did meet all the effluent quality discharge requirements for the month of March.

Table 1. Monthly Status of required reporting constituents.

Constituent	Monthly Results	Monthly Limits
Monthly Influent Flow	24.261Mg. 0.783 mgd daily avg	.48mgd ¹
Effluent BOD, mg/L	9.3 mg/L	30 mg/l
Effluent Settleable Matter, mL/L	< 0.1 ml/L	0.5 ml/l
Effluent TSS, mg/L	4.2 mg/L	30 mg/l
Total Coliform, MPN	< 1.8 mpn	23 mpn
Sludge Wasted	6972 gallons	
Rain	9.45 in.	51.01 in. YTD –26.42” Last YTD

¹ The .48 mgd is daily dry weather flow (May through October).

Plant Compliance Issues:

- The February 2023 monthly report was electronically submitted to Regional Water Quality Control Board.
- Received 3 new 5 hp submersible pumps for effluent pumping.
- Received new HDPE liners for the bar screen conveyers.
- The number 2 Roto Strainer is being repaired due to a broken axle shaft.

Operational Strategy Modifications:

- The rag bin was hauled on March 15, 2023.
- A regular sludge wasting schedule was kept with a total of 6k gallons dewatered.

Collection System Status:

SSMP Activity

Calls for service

- 3/4/2023 55 Main St. plugged City main.
- 3/7/2023 55 Main St. plugged City main.
- 3/13/2023 160 Foothill Dr. private lateral issue.

- 3/13/2023 215 Judy Dr. private lateral issue.
- 3/20/2023 540 Hwy 49, plugged City Main.
- 3/22/2023 281 Ursula Dr. private lateral issue.
- 3/23/2023 140 Eureka St, Plugged City main.

Sewer System Cleaning and Maintenance.

- For February 2023, there was 1,0175 feet of sewer line cleaned. Total amount cleaned for 2023 is 12,223 feet.
- The sewer main at 140 Judy Dr. was replaced with a new line by pipe bursting, it was approximately 110 ft long.
- With contractor's assistance installed ten manhole flowmeters thorough out the City to try and track down the large amount of infiltration in the collection system.

Service Requests

Responded to fifteen Service Requests in February.

- Four were for a street issues;
- Two were for facility issues;
- Three were for park issues;
- And six were for sewer issues.

Effluent Disposal

- Meeting with CDCR and the City of Ione over disposal of the water left in the system from last year and this years' water disposal.
- Had meeting with Regional Water Quality Control Board staff over the high levels at Henderson reservoir and Preston reservoir.
- The Regional Water Quality Control Board staff did a site visit of the ARSA system to see how it performed during the flooding at the beginning of the January.
- Continued cleaning up multiple trees that came down across the ARSA right of ways
- Sending weekly updates to the Regional Board on reservoir levels and volumes.
- Daily flow checks and level readings.

Streets and City Right of Way.

- Had meeting with FEMA and Cal OES on storm damage from January wet weather.
- Had meeting with City engineer and contractor for the storm drain failure on Gold Strike Ct.
- Cleaned several City streets due to flood in early March.
- Cleaned the debris rack and Cole St. several times
- Ongoing storm drain cleaning due to storms.
- Ongoing roadside trash cleanup.
- Ongoing patching of abundant number of potholes.

Parks and Buildings

- With the help of Cal Fire Pine Grove camp, finished cleaning up multiple trees in the City Cemetery.
- Assisted Signal Service with repair of damaged door sensor for the alarm system at the Historic Grammar School.
- Ongoing cleaning of the Auditorium basement due to it being flooded on New Year's Eve and aging in March.
- Clean up of park areas due to the heavy storms.
- Ongoing set up and take down for the meeting in the Community Center.
- Ongoing cleanup of Community Center, Auditorium and Grammar School for the use as rentals.

March 2023 Building Permits Issued																		Item 14C	
Submitted	Prepared	Permit #	Issue Date	Final (F) or Expire Date	APN	Address	Owner	Contractor	Description	New Const Y/N	SQ FT	Commercial Valuation	Residential Valuation	Commerical Permit Fee	Residential Permit Fee	(WGA) Plan Check	SCFEF (Strong Motion)	SB 1473 Fee	Grand Total
01/23/23	3/2/2023	2023-MAR-01	3/2/23	9/2/23	018-171-030	130 Allen Ranch Rd.	Jones, Phil	Premier Pools & Spas	Pool				55,255.00		1,215.61	790.15	7.18	3.00	\$ 2,015.94
02/22/23	3/2/2023	2023-MAR-02	3/6/23	9/6/23	018-220-017	90 Greenstone Terrac	Watts, Ian & Brenda	Determined by Owner	Other				12,000.00		266.30	171.60	1.56	1.00	\$ 440.46
02/13/23	3/2/2023	2023-MAR-03	3/6/23	9/6/23	040-210-046	284 California Dr.	Reher, Ron & Therese	JTL General Contractors	Deck				101,000.00		2,222.00	1,444.30	13.13	5.00	\$ 3,684.43
03/06/23	3/6/2023	2023-MAR-04	3/7/23	F	040-200-028	346 Sutter Crest E	Chandler, Steve	Jamen's Plumbing	Water Heater				2,500.00		110.00		0.50	1.00	\$ 111.50
02/21/23	3/2/2023	2023-MAR-05	3/9/23	9/9/23	018-332-006	70 Bryson Dr.	Allison, Ronald	V3 Electric	Solar				14,400.00		275.02	177.28	1.87	1.00	\$ 455.17
02/13/23	3/2/2023	2023-MAR-06	3/9/23	9/9/23	018-122-016	76 Spanish St.	Lombardo, Michael	V3 Electric	Solar				24,000.00		275.02	177.28	3.12	1.00	\$ 456.42
03/13/23	3/13/2023	2023-MAR-07	3/21/23	9/21/23	040-220-058	216 Manor Ct.	Struble, Debra	River City Window & Door	Windows				34,334.00		757.65		4.46	2.00	\$ 764.11
03/09/23	3/20/2023	2023-MAR-08	3/22/23	9/22/23	018-342-009	350 Sutter Hill Rd.	Baldwin, Thomas	V3 Electric	Solar				17,775.00		369.02	177.28	2.31	1.00	\$ 549.61
03/06/23	3/6/2023	2023-MAR-09	3/16/23	9/16/23	018-331-017	300 Gold Strike Ct.	Osborne, Paula	Gilmore Home Services	HVAC				6,647.00		148.23		0.86	1.00	\$ 150.09
03/21/23	3/22/2023	2023-MAR-10	3/27/23	9/27/23	018-132-014	85 Broad St.	Fine, Troy	Top of the Line Roofing	Re-roof				13,800.00		303.60		1.79	1.00	\$ 306.39
03/15/23	3/30/2023	2023-MAR-11	3/30/23	9/30/23	040-200-020	251 Oak View Ct.	Wilson, Steve	Premier Pools & Spas	Pool				261,000.00		5,742.00	3,732.30	33.93	13.00	\$ 9,521.23
03/06/23	3/28/2023	2023-MAR-12	3/30/23	9/30/23	018-232-006	94 Dennis St.	Ronback, Lisa	Premier Pools & Spas	Pool				96,400.00		2,120.80	1,378.52	12.53	4.00	\$ 3,515.85
										Totals		-	639,111.00	-	13,805.25	8,048.71	83.24	34.00	21,971.20

Retaining W

City of Sutter Creek
City Treasurer's Report
March 2023

Receipts & Disbursements Report

City's Checking Account

Receipts

Deposits	\$ 420,852	
Reversal of Bank Charges	-	
Total		\$ 420,852

Disbursements

Accounts Payable	\$ 111,153	
Payroll & Benefits	119,982	
Bank Charges	-	
Total		\$ 231,135

Net Amount of Investment Transfers \$ -

Recap of City Treasury

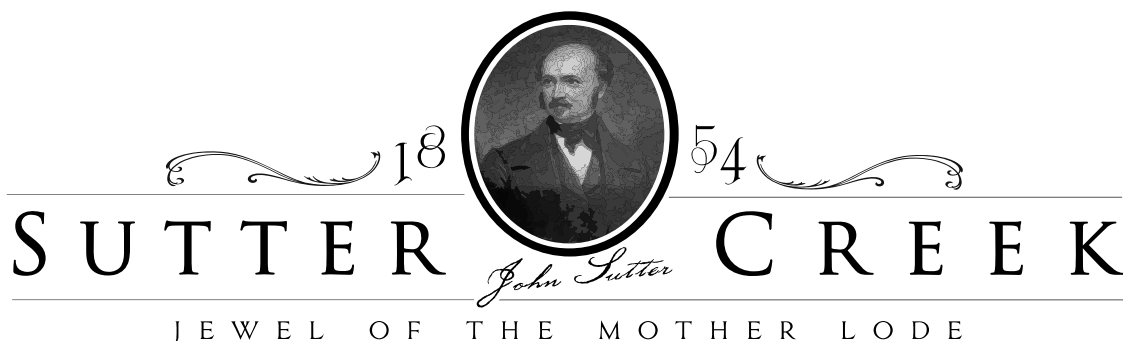
Investments on Hand March 31, 2023

		Market or Withdrawal Value	Rate of Return
	Bank of Marin Checking	\$ 1,832,164	0.01%
	Bank of Marin Money Market	\$ 11,578	0.49%
	Bank of Marin Money Market #2	\$ 2,038,698	1.49%
*	California State Treasurer's LAIF	\$ 1,586,809	2.07%
	Total	<u>\$ 5,469,249</u>	
	Total this month last year	\$ 4,708,161	
*	LAIF 1	\$ 58,346	
	LAIF 2	\$ 1,528,463	

The investment information provided in this report reflects the City's ability to meet expenditure requirements for the next six months. The investment portfolio is in compliance with the City's investment policy.

Victoria Runquist

4/12/2023



STAFF REPORT

TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: APRIL 17, 2023
FROM: KAREN DARROW, ADMINISTRATIVE SERVICES SUPERVISOR
SUBJECT: ADMINISTRATIVE SERVICES MARCH 2023 REPORT

RECOMMENDATION:

For information.

BACKGROUND:

The Administrative Services Department encompasses a variety of functions on behalf of the City including Human Resources, Risk Management, the Office of the City Clerk and Public Engagement and Marketing.

Included is an overview of the activity within the Administrative Services department for the month of March 2023.

DISCUSSION:

Human Resources

- Oversee the FPPC filing process

Risk Management

- Review and oversight of one active Workers Comp claims and two ongoing liability claims.
- Completion of 2024 Policy Renewals

City Clerk

- 39-Public Record Request Responses and 12-Citizen Inquiries responses.
- Agenda preparation, minutes and follow up for:
3-City Council, 2-ARSA, 1-PC, 1-Marketing meeting and 2 PC zoning workshops.
- Issuance of 1 Sign Permit.
- Update and review content for the City of Sutter Creek website.

Public Engagement and Marketing

- Crafted 4 social media marketing ads designed to reach specific target groups.
- Marketing Committee strategy meeting for spring and summer
- Create and implement a marketing content agreement with the Amador High School photography program.



TO: SANDRA SPELLISCY, INTERIM CITY MANAGER
MEETING DATE: APRIL 17, 2023
FROM: JODI STENECK, ACCOUNTING SUPERVISOR
SUBJECT: FINANCE DEPT. MARCH 2023 REPORT

RECOMMENDATION:

Informational only.

BACKGROUND:

To provide information regarding the activities of the Finance Department for the month of March 2023.

DISCUSSION:

Accounts Receivable

- Twelve (12) Building Permits were issued in March for a fee total of \$21,971.20.
- Facility rental revenue for the month of March was \$5,352.00.
- TOT collected for February was \$20,873.97
- Currently we have; 189 Sewer service customers enrolled in e-billing and 302 Sewer service customers are enrolled in auto pay.

Accounts Payables

- 60 Warrant checks were issued in the amount of \$111,153.48.

Misc.

- Attended a CalOES meeting
- Attended a FEMA meeting
- Held two (2) Finance meetings
- Attended the Central San Joaquin Valley Risk Management Authority meeting.

Reports Included

- The March 2023 Cash Balance Report
- Third Quarter Expense Report
- Third Quarter Revenue Report.

2022-23
Cash Balance Report
for the month of March 2023

Funds	Beg. Balance	Cash In	Cash Out	Adj.	Balance
01 - General Fund	120,324	130,485	120,737	(2,722)	127,350
39 - General Reserve	695,718	-	-	-	695,718
86 - General Savings	50,118	-	-	-	50,118
95 - General Operating Reserve	249,255	-	-	-	249,255
96 - General Capital Reserves	49,557	-	-	-	49,557
04 - Crestview Light District	4,164	-	88	-	4,076
07 - Cemetary	(11,440)	-	162	-	(11,602)
17 - Monteverde Store	(277)	-	76	-	(353)
29 - Swimming Pool	(46,240)	-	513	-	(46,753)
59 - Auditorium & Facility Rentals	(26,794)	8,240	10,046	(80)	(28,680)
03 - Streets and Sidewalks	(22,442)	8,694	8,596	(16)	(22,360)
91 - Road CIP	94,321	4,691	-	-	99,012
10 - Sewer M&O	1,075,502	128,212	67,369	26,112	1,162,457
11 - Sewer WCRF Hook up Fees	604,473	-	-	-	604,473
12 - Sewer Line Replacement	605,263	-	-	-	605,263
14 - Sewer Cap Reserves	1,083,761	-	-	-	1,083,761
15 - Sewer Debt Service	(10,755)	-	-	-	(10,755)
80 - Effluent Disposal	(385,047)	23,893	20,218	(139)	(381,511)
09 - HMGP Hazard Mitig. Grant Proj	1,214	-	-	-	1,214
19 - Knights Foundary Restore	2,957	-	-	-	2,957
20 - FEMA	(1,075)	-	3,286	-	(4,361)
28 - Public Safety/AB109, Grant	20,137	-	-	-	20,137
50 - COPS Fast Program	2,640	-	-	-	2,640
57 - First Time Home Buyers Grant	187,100	-	-	-	187,100
30-36 Traffic Mitigation Total	220,916	-	-	-	220,916
37 - Parking In Lieu	65,121	-	-	-	65,121
38 - Fire Service Fund	26,119	-	-	-	26,119
42 - AB1600	173,957	-	-	-	173,957
73 - Park Impact Fee	45,206	-	-	-	45,206
89 - Capital Improvement Projects	(293,784)	-	1,331	-	(295,115)
48 - Covid-19 American Recovery Act	573,773	-	-	-	573,773
81 - Visitor Center	(16,260)	606	2,180	-	(17,834)
87 - Refuse	3,346	-	-	-	3,346
88 - City Council Discretionary	20,515	-	-	-	20,515
92 - Pension Reserve	136,061	-	-	-	136,061
93 - Vehicle Cap Reserve	17,142	-	-	-	17,142
94 - Vacation Cash Out and Accruals	(5,130)	-	14,035	-	(19,165)

Totals	5,309,416	304,821	248,637	23,155	5,388,755
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Third (3rd) Quarter 2023 Expense Report

Fund	Fund Name	Dept	Dept Name	Annual Budget	YTD Actual	Pct(%)	Remaining Budget	Projected YE
1	General Fund	1010	City Council	24,990.00	15,163.73	60.7%	9,826.27	24,990.00
1	General Fund	1020	City Clerk	102,522.00	72,996.44	71.2%	29,525.56	102,522.00
1	General Fund	1030	City Treasurer	2,423.00	1,614.80	66.6%	808.20	2,423.00
1	General Fund	1040	City Manager	88,599.00	63,771.85	72.0%	24,827.15	88,599.00
1	General Fund	1050	Finance	125,105.00	98,403.42	78.7%	26,701.58	125,105.00
1	General Fund	1060	Police Dept	1,077,815.00	815,799.26	75.7%	262,015.74	1,077,815.00
1	General Fund	1090	Planning	147,097.00	44,453.36	30.2%	102,643.64	60,000.00
1	General Fund	1100	Building DEPT	25,000.00	17,226.87	68.9%	7,773.13	25,000.00
1	General Fund	1115	Engineering	94,000.00	102,287.68	108.8%	-8,287.68	130,000.00
1	General Fund	1130	Parks & Recreat	204,750.00	168,306.69	82.2%	36,443.31	204,750.00
1	General Fund	1150	Marketing	62,480.00	47,067.51	75.3%	15,412.49	62,480.00
1	General Fund	6100	Central Servies	175,330.00	139,172.87	79.4%	36,157.13	175,330.00
1	General Fund	6130	City Attorney	10,500.00	11,189.95	106.6%	-689.95	15,000.00
FUND TOTAL				2,140,611.00	1,597,454.43	74.6%	543,156.57	2,094,014.00
3	Streets/Sidewal	1050	Finance	6,951.00	5,583.01	80.3%	1,367.99	6,951.00
3	Streets/Sidewal	1120	Streets/Roads	122,964.00	99,363.47	80.8%	23,600.53	122,964.00
FUND TOTAL				129,915.00	104,946.48	80.8%	24,968.52	129,915.00
7	Cemetery	1020	City Clerk	1,336.00	956.78	71.6%	379.22	1,336.00
7	Cemetery	1400	Cemetery	150.00	10,500.00	7000.0%	-10,350.00	11,000.00
FUND TOTAL				1,486.00	11,456.78	771.0%	-9,970.78	12,336.00
10	Sewer M&O	1040	City Manager	59,065.00	41,652.80	70.5%	17,412.20	59,065.00
10	Sewer M&O	1050	Finance	145,956.00	111,821.25	76.6%	34,134.75	145,956.00
10	Sewer M&O	1115	Engineering	10,000.00	19,545.00	195.5%	-9,545.00	30,000.00
10	Sewer M&O	1510	Sewer Treatment	646,190.00	485,265.52	75.1%	160,924.48	646,190.00
10	Sewer M&O	1520	Sewer Collectio	562,470.00	185,829.53	33.0%	376,640.47	350,000.00
10	Sewer M&O	6100	Central Servies	171,550.00	136,309.24	79.5%	35,240.76	171,550.00
FUND TOTAL				1,595,231.00	980,423.34	61.5%	614,807.66	1,402,761.00

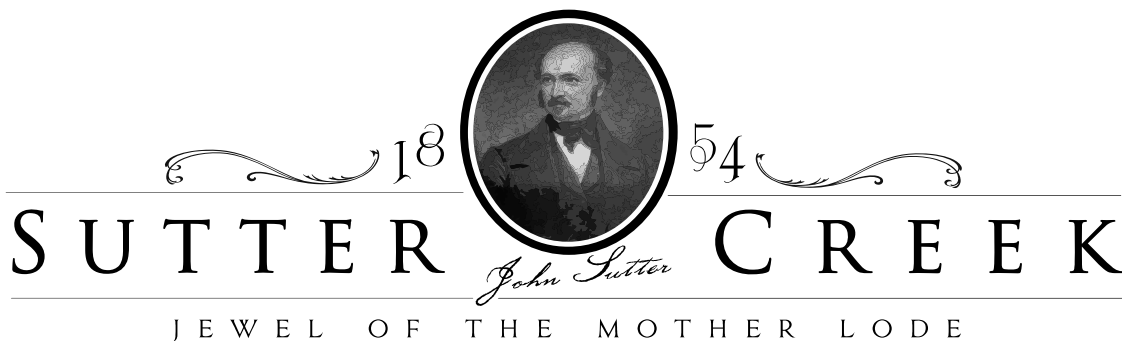
15 Sewer Debt Svc	1510 Sewer Treatment	33,600.00	6,995.00	20.8%	26,605.00	19,100.00
15 Sewer Debt Svc	1520 Sewer Collectio	33,600.00	14,495.00	43.1%	19,105.00	25,500.00
FUND TOTAL		67,200.00	21,490.00	32.0%	45,710.00	44,600.00
17 M.V.Store Trust	1720 MonteVerde Muse	1,020.00	1,349.07	132.3%	-329.07	1,700.00
FUND TOTAL		1,020.00	1,349.07	132.3%	-329.07	1,700.00
20 FEMA	1120 Streets/Roads	0.00	20,210.47	0.0%	-20,210.47	25,000.00
FUND TOTAL		0.00	20,210.47	0.0%	-20,210.47	25,000.00
59 Building Facili	1050 Finance	27,801.00	16,592.40	59.7%	11,208.60	25,000.00
59 Building Facili	1130 Parks & Recreat	62,196.00	73,484.09	118.1%	-11,288.09	90,000.00
FUND TOTAL		89,997.00	90,076.49	100.1%	-79.49	115,000.00
80 Effluent Disp.	1020 City Clerk	34,636.00	23,563.53	68.0%	11,072.47	34,636.00
80 Effluent Disp.	1040 City Manager	49,221.00	34,534.44	70.2%	14,686.56	49,221.00
80 Effluent Disp.	1050 Finance	41,702.00	31,175.45	74.8%	10,526.55	41,702.00
80 Effluent Disp.	1600 Effluent	622,853.00	475,208.45	76.3%	147,644.55	622,853.00
FUND TOTAL		748,412.00	564,481.87	75.4%	183,930.13	748,412.00
81 Visitor Center	1155 Visitor Center	6,000.00	4,500.00	75.0%	1,500.00	6,000.00
FUND TOTAL		6,000.00	4,500.00	75.0%	1,500.00	6,000.00

Third (3rd) Quarter Revenue Report

FUND	FUND Name	ACCT	ACCT Name	Annual Amended	YTD Actual	Pct(%)	Remaining	Projected YE
				Budget			Budget	
1	General Fund	30100	Prop Tax - Secured (County)	602,000.00	317,818.43	53.00	284,181.57	602,000.00
1	General Fund	30105	Property Tax in Lieu of MVLF	279,920.00	141,165.00	50.00	138,755.00	279,920.00
1	General Fund	30110	Prop Tax - Curr Supple(County)	9,300.00	14,203.24	153.00	-4,903.24	14,203.24
1	General Fund	30115	Delinquent Supplemental	800.00	0.00	0.00	800.00	800.00
1	General Fund	30200	Prop Tax - Unsecured (County)	9,000.00	11,106.89	123.00	-2,106.89	11,200.00
1	General Fund	31660	Tax, Franchise - Aces Waste	36,000.00	30,701.25	85.00	5,298.75	36,000.00
1	General Fund	31662	Tax, Franchise - Comcast	33,000.00	23,841.81	72.00	9,158.19	33,000.00
1	General Fund	31664	Tax, Franchise - PG&E	52,000.00	0.00	0.00	52,000.00	52,000.00
1	General Fund	31670	Tax, Transfer - Real Property	21,000.00	8,195.84	39.00	12,804.16	21,000.00
1	General Fund	31850	Tax, TOT - Transient Lodge Tax	326,025.00	205,813.91	63.00	120,211.09	326,025.00
1	General Fund	31930	Tax - Gen'l Retail Sales	436,000.00	277,859.36	64.00	158,140.64	436,000.00
1	General Fund	32100	License - Business	48,000.00	53,432.00	111.00	-5,432.00	54,000.00
1	General Fund	32111	Permit - Encroachments	7,500.00	28,684.74	382.00	-21,184.74	30,000.00
1	General Fund	32125	Permit - Garage Sale	100.00	15.00	15.00	85.00	100.00
1	General Fund	32130	Permit / Licenses - Other	1,500.00	346.15	23.00	1,153.85	1,500.00
1	General Fund	32135	Permit - Signs	800.00	570.00	71.00	230.00	800.00
1	General Fund	32160	Reimbursed E&P Costs	0.00	3,772.63	0.00	-3,772.63	4,200.00
1	General Fund	33120	Sales Tax-Public Safety	16,000.00	10,473.83	65.00	5,526.17	16,000.00
1	General Fund	33510	State Cops Grant	180,000.00	145,909.11	81.00	34,090.89	180,000.00
1	General Fund	33512	Hm Prop Tax Relief - Exemption	6,000.00	3,223.29	54.00	2,776.71	6,000.00
1	General Fund	34130	Zoning Application Fees	2,100.00	0.00	0.00	2,100.00	2,100.00
1	General Fund	34131	Subdivision fees	5,000.00	1,510.00	30.00	3,490.00	5,000.00
1	General Fund	34132	Fees - Variance & conditional	1,500.00	-214.28	14.00	1,714.28	1,500.00
1	General Fund	34135	Site Plans	10,000.00	44,760.03	448.00	-34,760.03	46,000.00
1	General Fund	34139	Building Permit Fees	48,000.00	54,455.33	113.00	-6,455.33	60,000.00
1	General Fund	34140	Plan Check Fees	40,000.00	55,926.65	140.00	-15,926.65	60,000.00
1	General Fund	34141	Fees-PD Services	200.00	118.65	59.00	81.35	200.00
1	General Fund	34160	Fees - Police Reports	800.00	605.00	76.00	195.00	800.00
1	General Fund	34168	Concealed Weapon	2,000.00	200.00	10.00	1,800.00	1,000.00
1	General Fund	34190	Fees - Other	0.00	39.55	0.00	-39.55	40.00
1	General Fund	34210	PD Fee Special Services	2,500.00	700.00	28.00	1,800.00	2,500.00
1	General Fund	35130	Fines - Vehicle Code	8,000.00	6,325.13	79.00	1,674.87	8,000.00
1	General Fund	36800	Income - Insurance Refund	0.00	16,859.00	0.00	-16,859.00	16,859.00
1	General Fund	36820	Income - Other Revenue	0.00	17,916.55	0.00	-17,916.55	17,916.55
FUND TOTAL				2,185,045.00	1,476,334.09	67.57	708,710.91	2,326,663.79

3 Streets/Sidewal	33005 Vehicle License Fee	2,000.00	2,709.19	135.00	-709.19	2,800.00
3 Streets/Sidewal	33551 2107 Highway User Tax	18,000.00	13,851.70	77.00	4,148.30	18,000.00
3 Streets/Sidewal	33552 2106 Highway User Tax	14,800.00	10,633.91	72.00	4,166.09	14,800.00
3 Streets/Sidewal	33553 2105 Highway User Tax	13,018.00	10,249.57	79.00	2,768.43	13,018.00
3 Streets/Sidewal	33554 2107-5 Highway User Tax	1,000.00	1,000.00	100.00	0.00	1,000.00
3 Streets/Sidewal	33556 2103 Highway User Tax	16,000.00	15,615.48	98.00	384.52	18,000.00
FUND TOTAL		64,818.00	54,059.85	83.40	10,758.15	67,618.00
4 Crestview Lgt/D	34280 Street Lighting Charges	2,743.00	0.00	0.00	2,743.00	2,743.00
FUND TOTAL		2,743.00	0.00	0.00	2,743.00	2,743.00
10 Sewer M&O	34410 Fees - Sewer Service Undist	1,865,988.00	1,340,854.89	72.00	525,133.11	1,865,988.00
10 Sewer M&O	34412 Septic Dumping Fee	52,000.00	31,231.23	60.00	20,768.77	52,000.00
10 Sewer M&O	34413 Contract Sewer Rev AWA	198,178.00	148,633.47	75.00	49,544.53	198,178.00
10 Sewer M&O	34414 Sewer Svc Chrges Amador City	43,180.00	32,384.97	75.00	10,795.03	43,180.00
10 Sewer M&O	34479 Late Charges	20,000.00	23,903.67	120.00	-3,903.67	30,000.00
FUND TOTAL		2,179,346.00	1,577,008.23	72.36	602,337.77	2,189,346.00
17 M.V.Store Trust	36700 Income - Donations, Private So	0.00	983.36	0.00	-983.36	1,000.00
FUND TOTAL		0.00	983.36	0.00	-983.36	1,000.00
29 Swimming Pool	36710 Swimming Pool Revenues	24,000.00	3,706.00	15.00	20,294.00	24,000.00
FUND TOTAL		24,000.00	3,706.00	15.44	20,294.00	24,000.00
48 Covid-19	33517 Federal Grants	313,619.00	313,619.00	100.00	0.00	313,619.00
FUND TOTAL		313,619.00	313,619.00	100.00	0.00	313,619.00
57 HOME Grant CA	36805 HOME Grant repayments	0.00	187,100.26	0.00	-187,100.26	187,100.26
FUND TOTAL		0.00	187,100.26	0.00	-187,100.26	187,100.26
59 Building Facili	34745 Historical Grammer School Rev	11,500.00	9,683.50	84.00	1,816.50	11,500.00
59 Building Facili	34746 Cribbs Field/Snack Shack Rent	300.00	0.00	0.00	300.00	300.00
59 Building Facili	34747 Cribbs/Snack Utilities	0.00	50.00	0.00	-50.00	50.00
59 Building Facili	34748 Fees - Community Ctr Utilities	1,000.00	1,750.00	175.00	-750.00	2,000.00
59 Building Facili	34749 Fees - Community Center	2,500.00	4,420.00	177.00	-1,920.00	5,500.00
59 Building Facili	34750 Fees - Auditorium Use	4,150.00	8,935.00	215.00	-4,785.00	10,000.00
59 Building Facili	34751 Lease Revenue-AT&T Wireless	37,800.00	26,100.00	69.00	11,700.00	37,800.00
59 Building Facili	34752 Fees- Auditorium Utilities	4,000.00	2,750.00	69.00	1,250.00	4,000.00
59 Building Facili	34753 Fees-Jazzercise Rental Income	11,500.00	7,650.00	67.00	3,850.00	11,500.00
FUND TOTAL		72,750.00	61,338.50	84.31	11,411.50	82,650.00

80 Effluent Disp.	34390 Effluent Disposal	222,343.00	166,502.00	75.00	55,841.00	222,343.00
FUND TOTAL		222,343.00	166,502.00	74.89	55,841.00	222,343.00
81 Visitor Center	36713 Visitor Center Revenue	24,000.00	9,638.70	40.00	14,361.30	20,000.00
FUND TOTAL		24,000.00	9,638.70	40.16	14,361.30	20,000.00
89 CIP	33500 SB 2 State Planning Grant	0.00	83,587.95	0.00	-83,587.95	83,587.95
89 CIP	33516 State Grants	0.00	47,258.94	0.00	-47,258.94	47,258.94
FUND TOTAL		0.00	130,909.90	0.00	-130,909.90	130,846.89
91 Road CIP	33558 Road Maintenance & Rehabilit	53,000.00	43,170.41	81.00	9,829.59	53,000.00
FUND TOTAL		53,000.00	43,386.50	81.86	9,613.50	53,000.00



TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: APRIL 17 2023
FROM: JODI ARROYOS, ACCOUNT TECHNICIAN
SUBJECT: WARRANTS PAID ON APRIL 3, 2023 AND CURRENT WARRANTS TO BE PAID

RECOMMENDATION:

Attached you will find two warrant reports, the first were paid on April 3, 2023 and the second report is a current list of warrants to be paid.

BUDGET IMPACT:

Amount paid on April 3, 2023 was \$120,338.15
Current list of warrants to be paid is \$71,528.63

REPORT: Apr 03 23 Monday
RUN: Mar 30 23 Time: 12:42
Run By: Jodi Arroyos

City of Sutter Creek
Automatic Check Listing/Update
Control Date: 04/03/23 Cash Account No.: 00 10010

PAGE: 001
ID #: PY-CL
CTL: SUT

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
Check #.: 306524 Check Date.: 04/03/23		Vendor I.D.: ALL10 (GEORGE ALLEN)						
REIMMAR23-	REBUILT PLC FOR SLUDGE PRESS AT WWTP	03/27/23 04/03/23	04-23 10-23			290.93	.00	290.93
Check #.: 306525 Check Date.: 04/03/23		Vendor I.D.: AMA02 (Amador Water Agency)						
30000323-	MONTEVERDE STORE	03/13/23 04/03/23	04-23 10-23	A		64.18	.00	64.18
50000323-	HWY 49 GATEWAY	03/13/23 04/03/23	04-23 10-23	A		64.18	.00	64.18
50010323-	BRYSON DR PARK	03/13/23 04/03/23	04-23 10-23	A		142.60	.00	142.60
50030323-	MEDIAN STRIP & MINERS BEND	03/13/23 04/03/23	04-23 10-23	A		64.18	.00	64.18
50040323-	MAIN ST PARK	03/13/23 04/03/23	04-23 10-23	A		64.18	.00	64.18
50050323-	ORO MADRE WAY	03/13/23 04/03/23	04-23 10-23	A		272.62	.00	272.62
50060323-	CEMETERY	03/13/23 04/03/23	04-23 10-23	A		68.12	.00	68.12
50070323-	CHURCH ST PARK	03/13/23 04/03/23	04-23 10-23	A		273.31	.00	273.31
50080323-	COMMUNITY & ADMIN BLDGS	03/13/23 04/03/23	04-23 10-23	A		68.12	.00	68.12
50090323-	AUDITORIUM & CITY HALL	03/13/23 04/03/23	04-23 10-23	A		107.52	.00	107.52
50100323-	84 MAIN ST	03/13/23 04/03/23	04-23 10-23	A		64.18	.00	64.18
50120323-	GOPHER FLAT & MAIN	03/13/23 04/03/23	04-23 10-23	A		68.12	.00	68.12
50140323-	SOUTHWEST RIDGE RD	03/13/23 04/03/23	04-23 10-23	A		928.02	.00	928.02
** Vendor's Subtotal ----->						2249.33	.00	2249.33
Check #.: 306526 Check Date.: 04/03/23		Vendor I.D.: AMA08 (Amador Co Sheriff's Dept)						
FEB2023-	FEBRUARY 2023 MONTHLY MOBILE DATA	03/16/23 04/03/23	04-23 10-23	A		344.10	.00	344.10
Check #.: 306527 Check Date.: 04/03/23		Vendor I.D.: AMA74 (AMADOR COUNTY CODE ENFORCEMENT)						
1002-	DONATION-COUNTY CLEAN UP ON 6/17/23	03/23/23 04/03/23	04-23 10-23			1000.00	.00	1000.00
Check #.: 306528 Check Date.: 04/03/23		Vendor I.D.: AME14 (AMERICAN FIDELITY HEALTH SERVICES ADMIN)						
APR2023-	HSA APRIL 2023 PREMIUMS	03/13/23 04/03/23	04-23 10-23			784.00	.00	784.00
Check #.: 306529 Check Date.: 04/03/23		Vendor I.D.: ARR03 (ARROYOS, JODI)						
MAR2023-	PETTY CASH DISBURSEMENTS JAN,FEB,MAR 2023	03/16/23 04/03/23	04-23 10-23			430.00	.00	430.00
Check #.: 306530 Check Date.: 04/03/23		Vendor I.D.: AT&T2 (AT&T CALNET 3)						
19666739-	COMMUNICATIONS WWTP	03/17/23 04/03/23	04-23 10-23			24.76	.00	24.76
19666742-	Communications Police Dep	03/17/23 04/03/23	04-23 10-23			50.06	.00	50.06
** Vendor's Subtotal ----->						74.82	.00	74.82
Check #.: 306531 Check Date.: 04/03/23		Vendor I.D.: CEN02 (Central S.J.Valley RiskMg)						
2023-0243-	LIABILITY & WORKERS COMP INSURANCE 2022/23 4TH QTR	03/17/23 04/03/23	04-23 10-23	A		37303.00	.00	37303.00

City of Sutter Creek
REVIEWED & APPROVED
Date 4/4/2023
JAS

REPORT.: Apr 03 23 Monday
 RUN....: Mar 30 23 Time: 12:42
 Run By.: Jodi Arroyos

City of Sutter Creek
 Automatic Check Listing/Update
 Control Date.: 04/03/23 Cash Account No.: 00 10010

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 ID #: PY-CL
 CTL.: SUT

			Invoice Date	Actual Period					
Invoice No	Description		Due Date	Fiscal	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
Check #.: 306532 Check Date.: 04/03/23			Vendor I.D.: CIN02 (AT&T Mobility)						
29690323-	CELLULAR SERVICE		03/06/23 04/03/23	04-23 10-23			222.89	.00	222.89
Check #.: 306533 Check Date.: 04/03/23			Vendor I.D.: COM16 (COMCAST BUSINESS)						
41940323-	VISITOR CENTER INTERNET		03/01/23 04/03/23	04-23 10-23			128.40	.00	128.40
87730323-	WWTP INTERNET		03/12/23 04/03/23	04-23 10-23			204.40	.00	204.40
** Vendor's Subtotal ----->							332.80	.00	332.80
Check #.: 306534 Check Date.: 04/03/23			Vendor I.D.: COR01 (Corbin Willits Systems, Inc.)						
C303151-	FINANCIAL SOFTWARE		03/15/23 04/03/23	04-23 10-23	A		784.85	.00	784.85
Check #.: 306535 Check Date.: 04/03/23			Vendor I.D.: COT01 (COLE HUBER LLP)						
42071-	LEGAL SERVICES - FEB 28, 2023		03/09/23 04/03/23	04-23 10-23			4021.10	.00	4021.10
Check #.: 306536 Check Date.: 04/03/23			Vendor I.D.: DEL09 (DELTA WIRELESS, INC.)						
213000005-	STANDARD RADIO/5YR SMA & SW FEATURES/REPAIR		03/14/23 04/03/23	04-23 10-23			5205.19	.00	5205.19
Check #.: 306537 Check Date.: 04/03/23			Vendor I.D.: ECO01 (Jordan Charles Sparks)						
20732-	WWTP CHEMICALS		03/20/23 04/03/23	04-23 10-23	A		774.23	.00	774.23
Check #.: 306538 Check Date.: 04/03/23			Vendor I.D.: GAL01 (GALLS, LLC - DBA BLUMENTHAL UNIFORM)						
23806779-	PD UNIFORMS		03/09/23 04/03/23	04-23 10-23	A		847.95	.00	847.95
23865778-	PD UNIFORMS-BODY ARMOUR		03/15/23 04/03/23	04-23 10-23	A		847.95	.00	847.95
** Vendor's Subtotal ----->							1695.90	.00	1695.90
Check #.: 306539 Check Date.: 04/03/23			Vendor I.D.: GUY01 (GUY'S SAW CENTER)						
52793-	PARKS EQUIPMENT MAINTENANCE		01/06/23 04/03/23	04-23 10-23			6.45	.00	6.45
527292-	PARKS EQUIPMENT MAINTENANCE		01/06/23 04/03/23	04-23 10-23			113.07	.00	113.07
529532-	PARKS EQUIPMENT MAINTENANCE		03/14/23 04/03/23	04-23 10-23			308.68	.00	308.68
529533-	PARKS EQUIPMENT MAINTENANCE		03/14/23 04/03/23	04-23 10-23			75.41	.00	75.41
529534-	PARKS EQUIPMENT MAINTENANCE		03/14/23 04/03/23	04-23 10-23			28.42	.00	28.42
529535-	PARKS EQUIPMENT MAINTENANCE		03/14/23 04/03/23	04-23 10-23			93.08	.00	93.08
529536-	PARKS EQUIPMENT MAINTENANCE		03/14/23 04/03/23	04-23 10-23			100.34	.00	100.34
529537-	PARKS EQUIPMENT MAINTENANCE		03/14/23 04/03/23	04-23 10-23			209.28	.00	209.28
** Vendor's Subtotal ----->							934.73	.00	934.73
Check #.: 306540 Check Date.: 04/03/23			Vendor I.D.: HAU02 (HAUGE BRUECK ASSOCIATES, LLC)						
1769-	PLANNING, APR 22, E&P		03/07/23 04/03/23	04-23 10-23			2900.00	.00	2900.00

				Invoice Date	Actual Period					
Invoice	No	Description		Due Date	Fiscal	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
Check #.: 306541 Check Date.: 04/03/23				Vendor I.D.: HOW01 (Howard's Body Shop)						
7787-		2008 CHEV SILVERADO REPAIR		03/17/23 04/03/23	04-23 10-23	A		660.26	.00	660.26
Check #.: 306542 Check Date.: 04/03/23				Vendor I.D.: HUN04 (HUNT & SONS, INC)						
20166-		FUEL		03/15/23 04/03/23	04-23 10-23			1882.85	.00	1882.85
Check #.: 306543 Check Date.: 04/03/23				Vendor I.D.: JAC01 (Brusatori Enterprises Inc)						
33764-		PD VEHICLE REPAIRS		03/06/23 04/03/23	04-23 10-23	A		1159.31	.00	1159.31
Check #.: 306544 Check Date.: 04/03/23				Vendor I.D.: LOW01 (LOWE'S BUSINESS ACCOUNT)						
STMT0323-		MARCH 2023 STATEMENT		03/17/23 04/03/23	04-23 10-23			2728.54	.00	2728.54
Check #.: 306545 Check Date.: 04/03/23				Vendor I.D.: MUT01 (MUTUAL OF OMAHA)						
506839769-		APRIL 2023 LTD/STD PREMIUMS		03/21/23 04/03/23	04-23 10-23			375.43	.00	375.43
Check #.: 306546 Check Date.: 04/03/23				Vendor I.D.: PAC01 (PG&E (Lighting District))						
29440323-		CRESTVIEW ESTATES		03/16/23 04/03/23	04-23 10-23	A		91.56	.00	91.56
42830323-		PLAZA LIGHTING		03/16/23 04/03/23	04-23 10-23	A		100.32	.00	100.32
50170323-		SIERRA WEST BUSINESS PARK		03/16/23 04/03/23	04-23 10-23	A		125.71	.00	125.71
63050323-		VALLEY VIEW/BOWERS		03/16/23 04/03/23	04-23 10-23	A		52.84	.00	52.84
83880323-		CHURCH ST		03/16/23 04/03/23	04-23 10-23	A		138.65	.00	138.65
92690323-		MAIN ST		03/16/23 04/03/23	04-23 10-23	A		2084.70	.00	2084.70
96690323-		SUTTER CREST & MANOR ST		03/16/23 04/03/23	04-23 10-23	A		332.52	.00	332.52
** Vendor's Subtotal ----->								2926.30	.00	2926.30
Check #.: 306547 Check Date.: 04/03/23				Vendor I.D.: PRE03 (PREMIERE ACCESS INSURANCE CO)						
APR2023-		APRIL 2023 DENTAL PREMIUMS		03/21/23 04/03/23	04-23 10-23			1107.28	.00	1107.28
Check #.: 306548 Check Date.: 04/03/23				Vendor I.D.: PRI08 (PRINCIPAL LIFE INS. COMPANY)						
APR2023-		APRIL 2023 VISION PREMIUMS		03/20/23 04/03/23	04-23 10-23			160.08	.00	160.08
Check #.: 306549 Check Date.: 04/03/23				Vendor I.D.: SAF03 (Safeguard Pest Control)						
377261-		MONTEVERDE STORE PEST CONTROL		03/15/23 04/03/23	04-23 10-23			84.00	.00	84.00
Check #.: 306550 Check Date.: 04/03/23				Vendor I.D.: SIG01 (SIGNAL SERVICE)						
367210-		HISTORIC GRAMMAR SCHOOL BURGLAR ALARM		03/17/23 04/03/23	04-23 10-23			240.00	.00	240.00
Check #.: 306551 Check Date.: 04/03/23				Vendor I.D.: STA07 (STAPLES CREDIT PLAN)						
STMT0223-		FEBRUARY 2023 STATEMENT		03/15/23 04/03/23	04-23 10-23			144.83	.00	144.83

REPORT.: Apr 03 23 Monday
 RUN....: Mar 30 23 Time: 12:42
 Run By.: Jodi Arroyos

City of Sutter Creek
 Automatic Check Listing/Update
 Control Date.: 04/03/23 Cash Account No.: 00 10010

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Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
Check #.: 306552 Check Date.: 04/03/23		Vendor I.D.: TEX01	(TEXAS LIFE INSURANCE COMPANY)					
APR2023-	APRIL 2023 LIFE INSURANCE PREMIUMS	03/20/23 04/03/23	04-23 10-23			147.75	.00	147.75
Check #.: 306553 Check Date.: 04/03/23		Vendor I.D.: THA02	(THATCHER COMPANY - LB1106)					
50108959-	Supplies - Chem Sewer Tre	03/09/23 04/03/23	04-23 10-23			4233.83	.00	4233.83
Check #.: 306554 Check Date.: 04/03/23		Vendor I.D.: USA01	(USA BlueBook)					
298058-	BARNES Hp PUMP	03/14/23 04/03/23	04-23 10-23			23951.77	.00	23951.77
Check #.: 306555 Check Date.: 04/03/23		Vendor I.D.: WEB01	(Weber, Ghio & Assoc, Inc.)					
11439-	SUTTER CREEK GENERAL CITY ENGINEERING	03/15/23 04/03/23	04-23 10-23	A		521.20	.00	521.20
11440-	CIP ESTIMATE	03/15/23 04/03/23	04-23 10-23	A		4011.88	.00	4011.88
11441-	SUTTER CREEK PLANNING COMMISSION REPORTS	03/17/23 04/03/23	04-23 10-23	A		99.00	.00	99.00
11442-	CARMER HILLS PARCEL MAP	03/17/23 04/03/23	04-23 10-23	A		1455.25	.00	1455.25
11444-	PG&E EP - 51 HANFORD ST	03/17/23 04/03/23	04-23 10-23	A		36.25	.00	36.25
11445-	JACKSON RANCHERIA-92 RIDGE SITE PLAN	03/17/23 04/03/23	04-23 10-23	A		1068.00	.00	1068.00
11446-	PINEWOODS APTS PLAN CHECK & INSP	03/17/23 04/03/23	04-23 10-23	A		707.00	.00	707.00
11447-	37 BADGER STREET STORM DRAIN REPAIR	03/17/23 04/03/23	04-23 10-23	A		178.00	.00	178.00
11448-	BUILDING DEPARTMENT SERVICES	03/17/23 04/03/23	04-23 10-23	A		1459.35	.00	1459.35
11449-	COPELAND - 131 TUCKER HILL SFD & GARAGE	03/17/23 04/03/23	04-23 10-23	A		181.25	.00	181.25
11450-	COPELAND - 131 TUCKER HILL RD GARAGE	03/17/23 04/03/23	04-23 10-23	A		218.16	.00	218.16
11451-	COPELAND - 131 TUCKER HILL RD SOLAR	03/17/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11452-	RAMM - 75 CHURCH ST	03/17/23 04/03/23	04-23 10-23	A		145.66	.00	145.66
11453-	BARACCO FAMILY TRUST - 40 EUREKA ST	03/17/23 04/03/23	04-23 10-23	A		109.41	.00	109.41
11454-	CABEZAS - 134 CREEK VIEW CT	03/17/23 04/03/23	04-23 10-23	A		146.31	.00	146.31
11455-	AMADOR RESIDENTIAL PARTNERS - 15 BRYSON DR	03/17/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11456-	VOSBURGH & SCHIFSKY - 120 FLUME RD	03/17/23 04/03/23	04-23 10-23	A		108.75	.00	108.75
11457-	YSALGUE - 225 PATRICIA LN	03/17/23 04/03/23	04-23 10-23	A		146.31	.00	146.31
11458-	HOUCK - 110 PATRICIA LN	03/17/23 04/03/23	04-23 10-23	A		146.31	.00	146.31
11459-	JACKSON RANCHERIA - 92 RIDGE RD	03/17/23 04/03/23	04-23 10-23	A		673.75	.00	673.75
11460-	YSALGUE - 225 PATRICIA LN	03/17/23 04/03/23	04-23 10-23	A		72.50	.00	72.50
11461-	CIUFO - 121 ALLEN RANCH RD	03/17/23 04/03/23	04-23 10-23	A		217.50	.00	217.50
11462-	NEWLAND - 60 MAIN ST	03/17/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11463-	MENGES - 232 MANOR CT	03/17/23 04/03/23	04-23 10-23	A		208.81	.00	208.81
11464-	IMMACULATE CONCEPTION CHURCH - 115 SPANISH ST	03/17/23 04/03/23	04-23 10-23	A		218.75	.00	218.75
11465-	DWYER - 295 MEADOWCREST RD	03/17/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11466-	JACKSON RANCHERIA - 80 RIDGE RD	03/17/23 04/03/23	04-23 10-23	A		211.25	.00	211.25
11467-	LOMBARDO - 76 SPANISH ST	03/17/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11468-	DROST-BROWN - 65 PLEASANT DR	03/17/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11469-	REHER - 284 CALIFORNIA ST	03/17/23 04/03/23	04-23 10-23	A		181.25	.00	181.25
11470-	ALLISON - 70 BRYSON DR	03/15/23 04/03/23	04-23 10-23	A		145.00	.00	145.00
11471-	ITALIAN BENEVOLENT SOCIETY - 4 RIDGE RD	03/15/23 04/03/23	04-23 10-23	A		181.25	.00	181.25

REPORT.: Apr 03 23 Monday
 RUN.....: Mar 30 23 Time: 12:42
 Run By.: Jodi Arroyos

City of Sutter Creek
 Automatic Check Listing/Update
 Control Date.: 04/03/23 Cash Account No.: 00 10010

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 ID #: PY-CL
 CTL.: SUT

		Invoice Date	Actual Period						
Invoice No	Description	Due Date	Fiscal	Tm	G/L Account No	Discount	Gross Amount	Discount Amount	Net Amount

Check #.: 306555 Check Date.: 04/03/23		Vendor I.D.: WEB01 (Weber, Ghio & Assoc, Inc.)							
11472-	SUTTER CREEK 2022-23 STORM DAMAGE-GOLD STRIKE CT	03/17/23	04-23	A			2847.05	.00	2847.05
		04/03/23	10-23						
11473-	SUTTER CREEK 2022-23 STORM DAMAGE-EUREKA RD	03/17/23	04-23	A			3840.30	.00	3840.30
		04/03/23	10-23						
11503-	SUTTER CREEK ENCROACHMENT PLAN REVIEW	03/17/23	04-23	A			94.00	.00	94.00
		04/03/23	10-23						
11504-	COMCAST EP 39 ELM ST	03/17/23	04-23	A			451.50	.00	451.50
		04/03/23	10-23						
** Vendor's Subtotal ----->							20951.00	.00	20951.00

Check #.: 306556 Check Date.: 04/03/23		Vendor I.D.: WEL06 (WELLS FARGO FINANCIAL LEASING)							
00027140-	COPIER LEASE	03/03/23	04-23				237.05	.00	237.05
		04/03/23	10-23						
** Total Checks Paid ----->							120338.15	.00	120338.15
							=====	=====	=====

6500 BUENA VISTA RD

*** VENDOR.: ACE02 (ACES WASTE SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
674062	TONNAGE	04-23	04/01/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	TONNAGE	10 67060 1510		1	115.44	115.44
		(Sewer M&O Sludge Sewer Treatment)				
				Invoice Extension ---->		115.44
				Vendor Total ----->		115.44

P.O. BOX 40

*** VENDOR.: ACT01 (AMADOR COUNCIL OF TOURISM)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No		
1STQTR23	JAN TO MAR 2023 VISITOR INFO FEE COLLECTED W/	T004-23	04/05/23	N N N	-Unknown Discount Trm	20200		
Line	Description				G/L Account No CTR	Unit(s)	Unit Cost	Amount
0001	JAN TO MAR 2023 VISITOR INFO FEE COLLECTED W/ TOT		01	22115		1	1375.00	1375.00
			(General Fund County Tourism fee)					
							Invoice Extension ---->	1375.00
							Vendor Total ----->	1375.00

PO BOX 660579

*** VENDOR.: ALH02 (ALHAMBRA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
73550323	WATER DELIVERY	04-23	03/30/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WATER DELIVERY	01 52010 1060		1	44.47	44.47
		(General Fund Gen. Supplies Police Dept)				
0002	WATER DELIVERY	01 52010 1050		1	16.01	16.01
		(General Fund Gen. Supplies Finance)				
0003	WATER DELIVERY	03 52010 1050		1	.89	.89
		(Streets/Sidewal Gen. Supplies Finance)				
0004	WATER DELIVERY	59 52010 1050		1	3.56	3.56
		(Building Facili Gen. Supplies Finance)				
0005	WATER DELIVERY	10 52010 1050		1	18.68	18.68
		(Sewer M&O Gen. Supplies Finance)				
0006	WATER DELIVERY	80 52010 1050		1	5.33	5.33
		(Effluent Disp. Gen. Supplies Finance)				
				Invoice Extension ---->		88.94
				Vendor Total ----->		88.94

208 MASON STREET

*** VENDOR.: ALP01 (ALPHA ANALYTICAL LABORATORIES, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMTMAR23	MARCH 2023 STATEMENT	04-23	03/31/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MARCH 2023 STATEMENT	10 52020 1510		1	495.00	495.00
		(Sewer M&O Supplies - Lab Sewer Treatment)				
				Invoice Extension ---->		495.00
				Vendor Total ----->		495.00

REPORT.: Apr 11 23 Tuesday
RUN...: Apr 11 23 Time: 13:15
Run By.: Jodi Arroyos

City of Sutter Creek
Invoice/Pre-Paid Check Audit Trail
Batch C30411 - 13:15

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ID #: PY-IP
CTL.: SUT

ATTN: FLEX ACCT ADMIN *** VENDOR.: AME13 (AMERICAN FIDELITY ASSURANCE COMPANY)

PO BOX 219309

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
04302023	FLEX PREMIUM-APR 2023	04-23	03/30/23	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	FLEX PREMIUM-APR 2023	01 41040 1020		1	74.00	74.00
		(General Fund Employee Benefi City Clerk)				
0002	FLEX PREMIUM-APR 2023	07 41040 1020		1	1.00	1.00
		(Cemetery Employee Benefi City Clerk)				
0003	FLEX PREMIUM-APR 2023	80 41040 1020		1	25.00	25.00
		(Effluent Disp. Employee Benefi City Clerk)				

					Invoice Extension ---->	100.00

					Vendor Total ----->	100.00
						=====

P.O. BOX 268805 *** VENDOR.: AME15 (AMERICAN FIDELITY ASSURANCE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
D575321	INSURANCE PREMIUMS APRIL 2023	04-23	04/01/23	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	INSURANCE PREMIUMS APRIL 2023	01 41040 1060		1	245.29	245.29
		(General Fund Employee Benefi Police Dept)				
0002	INSURANCE PREMIUMS APRIL 2023	01 41040 1020		1	158.33	158.33
		(General Fund Employee Benefi City Clerk)				
0003	INSURANCE PREMIUMS APRIL 2023	07 41040 1020		1	2.14	2.14
		(Cemetery Employee Benefi City Clerk)				
0004	INSURANCE PREMIUMS APRIL 2023	80 41040 1020		1	53.49	53.49
		(Effluent Disp. Employee Benefi City Clerk)				
0005	INSURANCE PREMIUMS APRIL 2023	03 41040 1120		1	31.51	31.51
		(Streets/Sidewal Employee Benefi Streets/Roads)				
0006	INSURANCE PREMIUMS APRIL 2023	01 41040 1130		1	118.72	118.72
		(General Fund Employee Benefi Parks & Recreat)				
0007	INSURANCE PREMIUMS APRIL 2023	10 41040 1510		1	176.99	176.99
		(Sewer M&O Employee Benefi Sewer Treatment)				
0008	INSURANCE PREMIUMS APRIL 2023	10 41040 1520		1	107.99	107.99
		(Sewer M&O Employee Benefi Sewer Collectio)				
0009	INSURANCE PREMIUMS APRIL 2023	80 41040 1600		1	81.04	81.04
		(Effluent Disp. Employee Benefi Effluent)				
0010	INSURANCE PREMIUMS APRIL 2023	29 41040 1140		1	3.29	3.29
		(Swimming Pool Employee Benefi Swimming Pool)				
0011	INSURANCE PREMIUMS APRIL 2023	59 41040 1130		1	36.08	36.08
		(Building Facili Employee Benefi Parks & Recreat)				
0012	INSURANCE PREMIUMS APRIL 2023	01 41040 1050		1	236.21	236.21
		(General Fund Employee Benefi Finance)				
0013	INSURANCE PREMIUMS APRIL 2023	03 41040 1050		1	11.38	11.38
		(Streets/Sidewal Employee Benefi Finance)				
0014	INSURANCE PREMIUMS APRIL 2023	59 41040 1050		1	16.30	16.30
		(Building Facili Employee Benefi Finance)				
0015	INSURANCE PREMIUMS APRIL 2023	80 41040 1050		1	56.88	56.88
		(Effluent Disp. Employee Benefi Finance)				
0016	INSURANCE PREMIUMS APRIL 2023	10 41040 1050		1	232.80	232.80
		(Sewer M&O Employee Benefi Finance)				

					Invoice Extension ---->	1568.44

					Vendor Total ----->	1568.44
						=====

80 FULLEN ST *** VENDOR.: BOI02 (Heidi A Boitano)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
04012023	Lease-Prkg lot Marketing	04-23	04/01/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	Lease-Prkg lot Marketing	01 68012 1150		1	2915.46	2915.46
		(General Fund Lease-Prkg lot Marketing)				

					Invoice Extension ---->	2915.46

					Vendor Total ----->	2915.46
						=====

REPORT.: Apr 11 23 Tuesday
 RUN....: Apr 11 23 Time: 13:15
 Run By.: Jodi Arroyos

City of Sutter Creek
 Invoice/Pre-Paid Check Audit Trail
 Batch C30411 - 13:15

PAGE: 003
 ID #: PY-IP
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2525 NATOMAS PARK DRIVE
 SUITE 130
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: CAL30 (CALIFORNIA BUILDING STANDARDS COMMISSION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1STQTR23	SB1473 FEES COLLECTED 1ST QTR 2023	04-23	04/07/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SB1473 FEES COLLECTED 1ST QTR 2023	01 34139		1	55.00	55.00
	(General Fund Building Permit Fees)					
	Invoice Extension ---->					55.00
	Vendor Total ----->					55.00

175 SUTTER HILL RD
 *** VENDOR.: CAM05 (CAMPBELL CONSTRUCTION GEN. ENGINEERING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
3727	140 JUDY DR-EMERGENCY SEWER LINE REPLACEMENT	04-23	03/28/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	140 JUDY DR-EMERGENCY SEWER LINE REPLACEMENT	10 70032 1520		1	22140.00	22140.00
	(Sewer M&O Sewer Sys Impr Sewer Collectio)					
	Invoice Extension ---->					22140.00
	Vendor Total ----->					22140.00

559 MAIN STREET
 *** VENDOR.: CAR07 (CARBON COPY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
617568	COPIER MAINTENANCE	04-23	03/24/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COPIER MAINTENANCE	01 53020 6100		1	28.56	28.56
	(General Fund Equipmt Maint. Central Servies)					
0002	COPIER MAINTENANCE	10 53020 6100		1	28.56	28.56
	(Sewer M&O Equipmt Maint. Central Servies)					
	Invoice Extension ---->					57.12
	Vendor Total ----->					57.12

PO BOX 60533
 *** VENDOR.: COM16 (COMCAST BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
63480323	INTERNET CITY HALL	04-23	03/27/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	INTERNET CITY HALL	01 60014 6100		1	74.01	74.01
	(General Fund Internet Servic Central Servies)					
0002	INTERNET CITY HALL	10 60014 6100		1	74.00	74.00
	(Sewer M&O Internet Servic Central Servies)					
	Invoice Extension ---->					148.01
	Vendor Total ----->					148.01

DIV OF ADMIN SERV/ACCT OFFICE
 715 P STREET,MS 1801
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: DEP01 (Dept. of Conservation)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1STQTR23	STRONG MOTION FEES COLLECTED JAN-MAR 2023	04-23	04/07/23	N N N	A-NET30 FROM INVOICE	20200

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 Run By.: Jodi Arroyos

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DIV OF ADMIN SERV/ACCT OFFICE
 715 P STREET, MS 1801
 INVOICE-TYPE DESCRIPTION

*** VENDOR.: DEP01 (Dept. of Conservation)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No CTR	Unit(s)	Unit Cost	Amount	
0001	STRONG MOTION FEES COLLECTED JAN-MAR 2023	01 34139	1	118.52	118.52	
		(General Fund Building Permit Fees)				
			Invoice Extension ---->		118.52	
			Vendor Total ----->		118.52	
						=====

8749 Pedrick Rd

*** VENDOR.: DIX01 (DIXON"Y" MACHINE, LLC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
49434	U-TROUGH LINER	04-23	03/23/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	U-TROUGH LINER	10	67010 1510	1	10731.90	10731.90
		(Sewer M&O O&M Equipment Sewer Treatment)				
				Invoice Extension ---->		10731.90
				Vendor Total ----->		10731.90

P.O. BOX 12

*** VENDOR.: GUS02 (CHRISTINE GUSTAFSON, INNLIGHT)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	

SC1QTR23	CITY OF SC WEBSITE MAINTENANCE 1ST QTR 2023	04-23	03/30/23	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
-----		-----			-----	-----	-----
0001	CITY OF SC WEBSITE MAINTENANCE 1ST QTR 2023	01	60014	6100	1	360.00	360.00
		(General Fund Internet Servic Central Servies)					
0002	CITY OF SC WEBSITE MAINTENANCE 1ST QTR 2023	10	60014	6100	1	240.00	240.00
		(Sewer M&O Internet Servic Central Servies)					
		Invoice Extension ---->					600.00

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
VSC1QTR23	VISIT SUTTER CREEK 1ST QTR 2023	04-23	03/29/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	VISIT SUTTER CREEK 1ST QTR 2023	01	60014 1150	1	600.00	600.00
		(General Fund Internet Servic Marketing)				
				Invoice Extension ---->		600.00
				Vendor Total ----->		1200.00

P.O. BOX 101630

*** VENDOR.: HUN04 (HUNT & SONS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
36187	FUEL	04-23	03/31/23	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR			Unit(s)	Unit Cost	Amount
0001	FUEL	01 52012 1060			1	977.65	977.65
		(General Fund Fuel Police Dept)					
0002	FUEL	01 52012 1130			1	331.24	331.24
		(General Fund Fuel Parks & Recreat)					
0003	FUEL	10 52012 1510			1	251.40	251.40
		(Sewer M&O Fuel Sewer Treatment)					
0004	FUEL	03 52012 1120			1	287.69	287.69
		(Streets/Sidewal Fuel Streets/Roads)					
					Invoice Extension ---->		1847.98

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*** VENDOR.: HUN04 (HUNT & SONS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->						1847.98

100 Academy Dr

*** VENDOR.: JAC01 (Brusatori Enterprises Inc)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
33779	PD VEHICLE REPAIRS	04-23	03/21/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PD VEHICLE REPAIRS	01 67009 1060		1	236.95	236.95
(General Fund Vehicle Maintna Police Dept)						
Invoice Extension ---->						236.95
Vendor Total ----->						236.95

P.O. BOX 4328

*** VENDOR.: KEE01 (KEENAN & ASSOCIATES/PACE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
032023	APRIL 2023 HEALTH INSURANCE PREMIUMS	04-23	03/21/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	APRIL 2023 HEALTH INSURANCE PREMIUMS	01 41040 1060		1	3036.89	3036.89
(General Fund Employee Benefi Police Dept)						
0002	APRIL 2023 HEALTH INSURANCE PREMIUMS	03 41040 1120		1	441.65	441.65
(Streets/Sidewal Employee Benefi Streets/Roads)						
0003	APRIL 2023 HEALTH INSURANCE PREMIUMS	01 41040 1130		1	835.88	835.88
(General Fund Employee Benefi Parks & Recreat)						
0004	APRIL 2023 HEALTH INSURANCE PREMIUMS	10 41040 1510		1	1250.15	1250.15
(Sewer M&O Employee Benefi Sewer Treatment)						
0005	APRIL 2023 HEALTH INSURANCE PREMIUMS	10 41040 1520		1	1497.62	1497.62
(Sewer M&O Employee Benefi Sewer Collectio)						
0006	APRIL 2023 HEALTH INSURANCE PREMIUMS	80 41040 1600		1	1006.90	1006.90
(Effluent Disp. Employee Benefi Effluent)						
0007	APRIL 2023 HEALTH INSURANCE PREMIUMS	29 41040 1140		1	111.06	111.06
(Swimming Pool Employee Benefi Swimming Pool)						
0008	APRIL 2023 HEALTH INSURANCE PREMIUMS	59 41040 1130		1	142.88	142.88
(Building Facili Employee Benefi Parks & Recreat)						
0009	APRIL 2023 HEALTH INSURANCE PREMIUMS	01 41040 1050		1	356.21	356.21
(General Fund Employee Benefi Finance)						
0010	APRIL 2023 HEALTH INSURANCE PREMIUMS	03 41040 1050		1	71.24	71.24
(Streets/Sidewal Employee Benefi Finance)						
0011	APRIL 2023 HEALTH INSURANCE PREMIUMS	80 41040 1050		1	356.21	356.21
(Effluent Disp. Employee Benefi Finance)						
0012	APRIL 2023 HEALTH INSURANCE PREMIUMS	10 41040 1050		1	641.16	641.16
(Sewer M&O Employee Benefi Finance)						
Invoice Extension ---->						9747.85
Vendor Total ----->						9747.85

P.O. Box 4432

*** VENDOR.: MOT12 (Mission IT Solutions)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1263	IT SERVICES	04-23	03/31/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	IT SERVICES	01 60013 1050		1	44.18	44.18
(General Fund Network Svcs Co Finance)						
0002	IT SERVICES	03 60013 1050		1	2.45	2.45
(Streets/Sidewal Network Svcs Co Finance)						
0003	IT SERVICES	10 60013 1050		1	51.54	51.54
(Sewer M&O Network Svcs Co Finance)						
0004	IT SERVICES	80 60013 1050		1	14.73	14.73
(Effluent Disp. Network Svcs Co Finance)						

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*** VENDOR.: MOT12 (Mission IT Solutions)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0005	IT SERVICES	59	60013 1050	1	9.82	9.82
		(Building Facili Network Svcs Co Finance)				
0006	IT SERVICES	01	60013 1040	1	267.31	267.31
		(General Fund Network Svcs Co City Manager)				
0007	IT SERVICES	10	60013 1040	1	178.21	178.21
		(Sewer M&O Network Svcs Co City Manager)				
0008	IT SERVICES	80	60013 1040	1	148.51	148.51
		(Effluent Disp. Network Svcs Co City Manager)				
0009	IT SERVICES	01	60013 6100	1	267.70	267.70
		(General Fund Network Svcs Co Central Servies)				
0010	IT SERVICES	10	60013 6100	1	267.68	267.68
		(Sewer M&O Network Svcs Co Central Servies)				
Invoice Extension ---->						1252.13

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1282	MONTHLY IT SERVICES	04-23	04/01/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	MONTHLY IT SERVICES	01	60013 1060	1	150.00	150.00
		(General Fund Network Svcs Co Police Dept)				
0002	MONTHLY IT SERVICES	01	60013 6100	1	970.70	970.70
		(General Fund Network Svcs Co Central Servies)				
0003	MONTHLY IT SERVICES	10	60013 6100	1	970.70	970.70
		(Sewer M&O Network Svcs Co Central Servies)				
Invoice Extension ---->						2091.40
Vendor Total ----->						3343.53

FILE 56893

*** VENDOR.: NAP01 (NAPA AUTO PARTS)

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMT0323	MARCH 2023 STATEMENT	04-23	03/31/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	MARCH 2023 STATEMENT	01	67009 1130	1	16.15	16.15
		(General Fund Vehicle Maintna Parks & Recreat)				
0002	MARCH 2023 STATEMENT	01	67010 1130	1	290.32	290.32
		(General Fund O&M Equipment Parks & Recreat)				
0003	MARCH 2023 STATEMENT	03	67009 1120	1	11.84	11.84
		(Streets/Sidewal Vehicle Maintna Streets/Roads)				
0004	MARCH 2023 STATEMENT	10	67009 1510	1	57.09	57.09
		(Sewer M&O Vehicle Maintna Sewer Treatment)				
0005	MARCH 2023 STATEMENT	10	67010 1510	1	29.67	29.67
		(Sewer M&O O&M Equipment Sewer Treatment)				
0006	MARCH 2023 STATEMENT	10	67010 1520	1	138.01	138.01
		(Sewer M&O O&M Equipment Sewer Collectio)				
0007	MARCH 2023 STATEMENT	10	67009 1510	-1	186.45	-186.45
		(Sewer M&O Vehicle Maintna Sewer Treatment)				
0008	MARCH 2023 STATEMENT	01	67009 1130	-1	126.40	-126.40
		(General Fund Vehicle Maintna Parks & Recreat)				
Invoice Extension ---->						230.23
Vendor Total ----->						230.23

PO Box 997300

*** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12900323	WWTP OUTSIDE LIGHTS	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	WWTP OUTSIDE LIGHTS	10	66014 1510	1	.16	.16
		(Sewer M&O PG&E Utilities Sewer Treatment)				
Invoice Extension ---->						.16

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*** VENDOR.: PAC02 (PG&E (Electric, Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
14660323	FLAG POLE	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	FLAG POLE	03 66014 1120		1	16.59	16.59
(Streets/Sidewal PG&E Utilities Streets/Roads)						
Invoice Extension ---->						16.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
27340323	VISITOR CENTER	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	VISITOR CENTER	81 66014 1155		1	129.98	129.98
(Visitor Center PG&E Utilities Visitor Center)						
Invoice Extension ---->						129.98

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
42950323	ADMIN BUILDING	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	ADMIN BUILDING	01 66014 1040		1	46.85	46.85
(General Fund PG&E Utilities City Manager)						
0002	ADMIN BUILDING	10 66014 1040		1	31.23	31.23
(Sewer M&O PG&E Utilities City Manager)						
0003	ADMIN BUILDING	80 66014 1040		1	26.03	26.03
(Effluent Disp. PG&E Utilities City Manager)						
0004	ADMIN BUILDING	01 66014 1020		1	77.03	77.03
(General Fund PG&E Utilities City Clerk)						
0005	ADMIN BUILDING	07 66014 1020		1	1.04	1.04
(Cemetery PG&E Utilities City Clerk)						
0006	ADMIN BUILDING	80 66014 1020		1	26.02	26.02
(Effluent Disp. PG&E Utilities City Clerk)						
Invoice Extension ---->						208.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
78130323	PUBLIC RESTROOMS	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PUBLIC RESTROOMS	01 66014 1130		1	1.95	1.95
(General Fund PG&E Utilities Parks & Recreat)						
Invoice Extension ---->						1.95

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
82130323	COMMUNITY BLDG	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COMMUNITY BLDG	59 66014 1130		1	25.26	25.26
(Building Facili PG&E Utilities Parks & Recreat)						
Invoice Extension ---->						25.26

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
82990323	LITTLE LEAGUE PARK	04-23	03/29/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LITTLE LEAGUE PARK	01 66014 1130		1	1.59	1.59
(General Fund PG&E Utilities Parks & Recreat)						
Invoice Extension ---->						1.59

Vendor Total -----> 383.73

1051 N Emerald Ave *** VENDOR.: SAF02 (SafeTLite of Modesto, Inc)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
389715	SIGNS	04-23	03/28/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SIGNS	01 52010 1040		1	18.38	18.38
		(General Fund Gen. Supplies City Manager)				
0002	SIGNS	10 52010 1040		1	12.25	12.25
		(Sewer M&O Gen. Supplies City Manager)				
0003	SIGNS	80 52010 1040		1	10.21	10.21
		(Effluent Disp. Gen. Supplies City Manager)				
0004	SIGNS	01 52010 1020		1	30.23	30.23
		(General Fund Gen. Supplies City Clerk)				
0005	SIGNS	07 52010 1020		1	.41	.41
		(Cemetery Gen. Supplies City Clerk)				
0006	SIGNS	80 52010 1020		1	10.24	10.24
		(Effluent Disp. Gen. Supplies City Clerk)				
Invoice Extension ---->						81.72
Vendor Total ----->						81.72

P.O. BOX 7523 *** VENDOR.: SEI01 (SEIU Local 1021)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
032023	MARCH 2023 UNION DUES	04-23	04/01/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MARCH 2023 UNION DUES	01 21730		1	360.08	360.08
		(General Fund P/R - S.C. Employees Assoc.)				
Invoice Extension ---->						360.08
Vendor Total ----->						360.08

P.O. BOX 3025 *** VENDOR.: SLA01 (Slakey Brothers Inc)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
855874720	TREATMENT PLANT FUEL BLOWER/PRESS RELIEF	04-23	03/16/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	TREATMENT PLANT FUEL BLOWER/PRESS RELIEF	10 53020 1510		1	187.46	187.46
		(Sewer M&O Equipmt Maint. Sewer Treatment)				
0002	TREATMENT PLANT FUEL BLOWER/PRESS RELIEF	10 53020 1510		1	35.46	35.46
		(Sewer M&O Equipmt Maint. Sewer Treatment)				
Invoice Extension ---->						222.92
Vendor Total ----->						222.92

ATTN: FISCAL SERVICES *** VENDOR.: STA04 (DIVISION OF THE STATE ARCHITECT)

1102 Q STREET SUITE 5100
 INVOICE-TYPE DESCRIPTION

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1STQTR23	1ST QTR 2023 DISABILITY AND EDUCATION FEE	04-23	04/05/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	1ST QTR 2023 DISABILITY AND EDUCATION FEE	01 21510		1	47.20	47.20
		(General Fund Due to State Disability fee)				
Invoice Extension ---->						47.20
Vendor Total ----->						47.20

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80 RIDGE RD STE F *** VENDOR.: STE12 (STEINS AUTO CARE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
23755	2008 DODGE PICKUP REPAIRS	04-23	03/29/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	2008 DODGE PICKUP REPAIRS	10 67009 1510		1	1681.23	1681.23
	(Sewer M&O Vehicle Maintna Sewer Treatment)					
	Invoice Extension ---->					1681.23
	Vendor Total ----->					1681.23

PO BOX 299007 *** VENDOR.: TES01 (TESCO CONTROLS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
79300IN	ANNUAL FLOW METER CALIBRATION	04-23	03/22/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	ANNUAL FLOW METER CALIBRATION	10 67010 1510		1	1265.40	1265.40
	(Sewer M&O O&M Equipment Sewer Treatment)					
	Invoice Extension ---->					1265.40
	Vendor Total ----->					1265.40

PO BOX 35146 *** VENDOR.: THA02 (THATCHER COMPANY - LB1106)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50109138	Supplies - Chem Sewer Tre	04-23	03/22/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	Supplies - Chem Sewer Tre	10 52015 1510		1	6403.51	6403.51
	(Sewer M&O Supplies - Chem Sewer Treatment)					
	Invoice Extension ---->					6403.51
	Vendor Total ----->					6403.51

P.O. BOX 209047 *** VENDOR.: TRA04 (TRANSUNION RISK & ALTERNATIVE)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
6598MAR23	PD PERSON SEARCH	04-23	04/01/23	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	PD PERSON SEARCH	01 52010 1060		1	75.00	75.00
	(General Fund Gen. Supplies Police Dept)					
	Invoice Extension ---->					75.00
	Vendor Total ----->					75.00

2295 Bella Vista Drive *** VENDOR.: VIO01 (VIOLICH/SORACCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
APR23LOT	Lease-Prkg lot Marketing	04-23	04/01/23	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	Lease-Prkg lot Marketing	01 68012 1150		1	540.00	540.00
	(General Fund Lease-Prkg lot Marketing)					
	Invoice Extension ---->					540.00

2295 Bella Vista Drive *** VENDOR.: VIO01 (VIOLICH/SORACCO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
APR23RENT	VISITOR CENTER RENT	04-23	04/01/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	VISITOR CENTER RENT	81 68015 1155		1	500.00	500.00
(Visitor Center Rentals -Bldgs Visitor Center)						
Invoice Extension ---->						500.00
Vendor Total ----->						1040.00

PO BOX 60506 *** VENDOR.: WAL02 (CAPITAL ONE - WALMART)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMT0323	MAR 2023 STATEMENT	04-23	03/24/23	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MAR 2023 STATEMENT	01 52010 1130		1	67.52	67.52
(General Fund Gen. Supplies Parks & Recreat)						
0002	MAR 2023 STATEMENT	10 52010 1510		1	67.53	67.53
(Sewer M&O Gen. Supplies Sewer Treatment)						
Invoice Extension ---->						135.05
Vendor Total ----->						135.05

206 Peek Street *** VENDOR.: WEA01 (Weatherby, Reynolds, Fritson)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
39709	Engineering	04-23	03/22/23	N N N	A-NET30 FROM INVOICE	20200

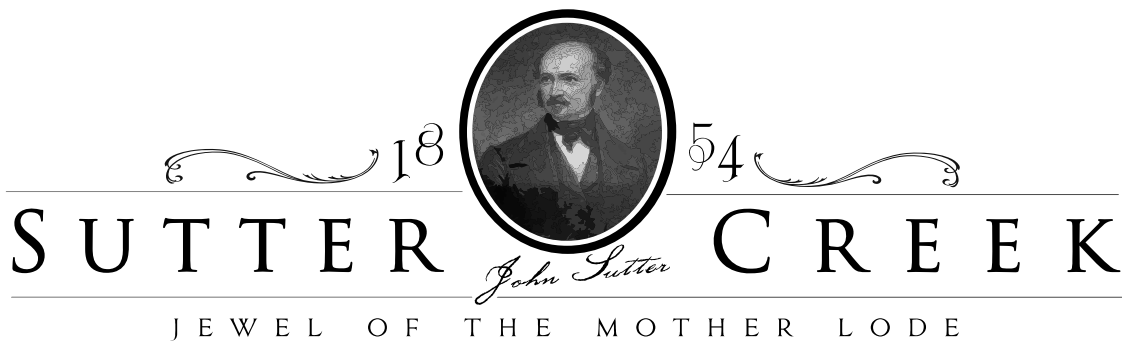
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	Engineering	10 61025 1115		1	2902.50	2902.50
(Sewer M&O Engineering Engineering)						
0002	WWTP UPGRADE	89 71025 7110		1	270.00	270.00
(CIP Rate Study/Prop WWTP Grant)						
Invoice Extension ---->						3172.50
Vendor Total ----->						3172.50

65 ORO MONTE *** VENDOR.: \B003 (GARY BLAGG)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
000C30401	MQ CUSTOMER REFUND FOR BLA0002	04-23	04/05/23	N N N N	Z-IMMEDIATE PAY	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR BLA0002	10 22800		1	144.92	144.92
(Sewer M&O A/P - Utility Refunds)						
Invoice Extension ---->						144.92
Vendor Total ----->						144.92

** Total Invoices ----> 71528.63
 ** Total Checks ----> .00
 *** Total Purchases ----> 71528.63



TO: Sandy Spelliscy, Interim City Manager
FROM: Matt Ospital, PE City Engineer
SUBJECT: Project Status Update
DATE: April 12, 2023

Sandy, the following is a status update of all projects WGA is currently working on:

1. **Citywide CIP** – Preliminary cost estimates and exhibits have been completed and presented to the City Council. The engineering team has updated project worksheets and is ready for City review.
2. **Eureka Road Storm Drain Replacement Project** – City has received signed contract from Wunschel & Sons, Inc.
3. **Gold Strike Court Storm Drain Replacement Project** – City has received a signed contract from Campbell Construction.
4. **Cramer Hills** – Final Map was on the 3/6 consent agenda, but Council tabled the item. Awaiting map revisions from applicant's surveyor. Map will go back to Council for City acceptance upon receipt of map changes.
5. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted.
6. **Bryson Park Upgrade** – Construction was substantially completed on November 18th. Due to the colder weather, court striping cannot be completed until Spring as recommended by the paint manufacturer.
7. **Gopher Flat Realignment** – Currently working on a new alignment to remove one of the road curves and possible widening. On hold due to Swift parcel findings.
8. **Development Standards** – Create new standards under the current planning grant the City received. Scope of grant included an EIR for the Zoning Ordinance update, circulation element, and the development standards. Grant has a deadline of 9/30/23.
9. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City's Account Technician, Jodi Arroyos. A citizen at 39 Elm Street recently had concerns regarding an encroachment permit from Comcast at 45

Elm Street due to its proximity to a fire hydrant. Comcast was mandated by the Public Utilities Commission to provide additional backup for their facilities during a Public Safety Power Shutoff (PSPS) event. This required placing a large cabinet at ground level within the City's Right of Way. The City Engineer's staff reviewed the location in the field to make certain that the cabinet would:

- a) Not block parking in front of the residence.
- b) Not block a future driveway at 45 Elm Street.
- c) Not block the existing fire hydrant. This was confirmed with Dominic Moreno of the Sutter Creek Fire Protection District.

Sutter Creek Projects as of 4/13/2023:

City Projects

Zoning:

Planning Commission held two workshops in March (3/20 and 3/2/27). During the workshops the commission provided enough direction for staff to move forward with a draft of the Zoning Ordinance. It will return to the PC on May 22 for a public hearing and review.

Housing Element Update

The comment period ended on 1/9/23. The Draft Housing Element is at the Department of Housing and Community Development for the 90- day review period. Staff has reached out to the consultant for an update but has not received a response.

APR

APR was submitted to HCD and OPR before the April 1st deadline.

Circulation Element

Draft completed by GHD, and reviewed by PC and CC, but has not been adopted because the environmental analysis has not been completed, but will be included in the overall analyses for all of the planning grant documents. If the CC would like to adopt the Circulation Element before completing the Citywide EIR that is possible but will cost additional money and will not be grant funded.

Citywide EIR

Grant project to be spent by end of 2023. This most likely will be reduced to a Mitigated Negative Declaration depending on the revised scope of the grant work products. Staff will begin the environmental review process once the PC has looked at the draft zoning ordinance amendments.

Applicant Projects

Planning staff and the Interim City Manager are holding “office hours” to meet with applicants regarding their projects. This is taking place 4/24

Sutter Creek Ranch (Gold Rush Ranch Specific Plan)

Staff met with Allen family, who owns a portion of the land within the project/specific plan area. They would like to move forward with either the project or a separate project. We will meet again with them on 4/24.

Weigand lot split Foothill Drive

The project will be brought to the PC in May.

92 Ridge Business Park Mini Storage

The applicant has submitted for building permit and planning has signed off.

81 Spanish St- Lot Split

Project is in plan-check.

460 Broadmeadows Ct

The City has received an application for an online home occupation permit. Will be going to PC in May.

Karen Darrow

From: Cathy Carrico <cathycarrico@icloud.com>
Sent: Saturday, April 1, 2023 12:57 PM
To: Karen Darrow
Subject: Road repair on Oro Madre, Sutter Creek

Sent from my iPhone

When are you actually going to repave Oro Madre Road, it's getting ridiculous you can't drive on the road without hitting a large hole. This should really be a priority!!

I'd like to have an answer please.