



**CITY COUNCIL MINUTES
MONDAY, MARCH 20, 2023**

THIS MEETING WAS CONDUCTED IN-PERSON AT 33 CHURCH STREET,
THE PUBLIC WAS ABLE TO VIEW FROM HOME:

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

or

Dial by phone:

301-715-8592

Meeting ID: 956 852 0224

1. CLOSED SESSION-None

7:00 P.M. 2. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

Council members present:

Feist, Peters, Sierk, Swift and Gunselman

Staff Present:

Sandra Spelliscy, Interim City Manager

Derek Cole, City Attorney

Karen Darrow, City Clerk

Erin Ventura, Planning Consultant

Vicky Runquist, City Treasurer

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. INTRODUCTION OF INTERIM CITY MANAGER

Mayor Gunselman introduced Interim City Manager Sandra Spelliscy.

5. REPORT FROM CLOSED SESSION - None

6. PUBLIC FORUM

John Belloti of Sutter Creek noted his concern regarding the Flushing dam and flooding along the creek. He suggested that the city look into Executive Order N-4-23 that allows for special provisions for flood diversion.

7. PRESENTATIONS

A. Erin Ventura- Overview of Planning Grants
Erin Ventura presented.

B. Tim Murphy- Sutter Creek Community Benefit Foundation update on the Historic Grammar School.
Tim Murphy presented.

8. CONSENT AGENDA

A. City Council Minutes of March 6, 2023 and March 14, 2023.
M/S Council member Peters/Sierk to approve the City Council Minutes of March 6, 2023, as amended.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

M/S Council member Swift/Peters to approve the City Council Minutes of March 14, 2023, as presented

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

B. Warrants

Recommendation: By motion approve warrants as presented.

M/S Council member Peters/Swift to approve the warrants, as presented.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

C. Final Map Cramer Hills

Recommendation: Adopt Resolution 22-23- approving the Final Parcel Map 2861.*

This item was pulled from the agenda. Council will submit comments relating to this item to Interim City Manager Spelliscy.

D. Planning Services contract with Hauge Brueck

Recommendation:

- 1) Adopt Resolution 22-23-33 entering into a contract with Hauge Brueck Associates, LLC (HBA) for on-call planning services and applicant reimbursable planning services.

M/S Council member Sierk/Peters to Adopt Resolution 22-23-33 entering into a contract with Hauge Brueck Associates, LLC (HBA) for on-call planning services and applicant reimbursable planning services, as amended.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

- 2) Adopt Resolution 22-23-34 extending the contract with Hauge Brueck Associates, LLC (HBA) for grant related planning work.

M/S Council member Swift/Peters to Adopt Resolution 22-23-34 extending the contract with Hauge Brueck Associates, LLC (HBA) for grant related planning work, as amended.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

- E. Adopt Resolution 22-23-35 accepting and approving the General Plan 2022 Annual Progress Report

M/S Council member Peters/Swift to Adopt Resolution 22-23-35 accepting and approving the General Plan 2022 Annual Progress Report, as amended.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

9. INFORMATION/CORRESPONDENCE

- A. Monthly Police Report
- B. Monthly Public Works Report
- C. Monthly Building Report
- D. Treasurer's Reports
- E. Monthly Administrative Services Report
- F. Monthly Finance Department Report
- G. Monthly Engineer's Report
- H. Monthly Planning Report
- I. City Park Water Usage
- J. Public Communications

So noted.

10. MAYOR AND COUNCIL MEMBER REPORTS

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

Council member Sierk reported that the Air District Board will meet tomorrow, there is a meeting to discuss the plans for a pedestrian and bike zone at ACTC, ACRA updated their website and there is a Marketing Committee meeting scheduled for Tuesday.

Council member Peters reported that there is a Regional Transportation Plan (RTP) ACTC workshop to begin the update process and another meeting in three weeks. He noted that ACTC staff explained that the 2015 and 2020 RTP was too complicated and that they have prioritized adopting clean and understandable objectives that include a list of projects this time around. He also noted that ARSA will meet on Wednesday.

Mayor Gunselman noted that the Finance Committee met and is working on suggestions for different reserve accounts and that PARS will be discussed at the next meeting. She also noted the Sutter Creek Community Benefit Foundation has started working on a new project that includes video segments of various historic sites around town that can be accessed through a QR system.

11. ORDINANCES & PUBLIC HEARING- None.

12. ADMINISTRATIVE AGENDA

A. Proposed City Council meeting calendar for 2023

Interim City Manager Spelliscy presented the meeting calendar.

B. Amador County Community Cleanup

Recommendation: Approve \$1,000 to support County-wide clean-up day.

Michelle Gallaher, code enforcement officer with Amador County clarified that the clean-up would be held in the Kmart parking lot on June 17 and that a donation from the city would allow the residents of Sutter Creek to participate in the clean-up.

M/S Council member Sierk/Peters to Approve \$1,000 to support County-wide clean-up day.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

13. FUTURE AGENDA ITEMS

Council member Sierk requested:

Cemetery Road update.

Council member Swift noted that the road will remain closed until the repair is made and the repair is the responsibility of the property owner.

Council member Feist requested:
Farmer's Market relocation
Payroll for Visitors Center
Terms of lease for the Grammar School

Mayor Gunselman requested:
Review of the ARSA O&M agreement.

14. CITY ATTORNEY'S REPORT- None.

15. CITY MANAGER'S REPORT

Interim City Manager Spelliscy noted that she has met with most of the staff and plans to meet with the rest. She will soon meet with each of the bargaining units, S.E.I.U. and the POA. She reported that numerous concerns were received about the Flushing dam and that there is a quote from Campbell Construction for \$45,000 to clean it this fall. She noted that there are grants that could provide funds for debris cleanup and maybe even dam removal.

Interim City Manager Spelliscy noted that she is working with IT to increase cyber security protections for the network and that they will begin migrating from Google to Microsoft Outlook for email. She also noted that staff will be working to post meeting recordings on the website.

16. ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

Claire Gunselman

Claire Gunselman, Mayor

Karen Darrow

Karen Darrow, City Clerk

Date Approved: April 3, 2023