



**CITY COUNCIL MINUTES
MONDAY, MARCH 6, 2023**

THIS MEETING WAS CONDUCTED IN-PERSON AT 33 CHURCH STREET,
THE PUBLIC WAS ABLE TO VIEW FROM HOME:

Join Zoom Meeting

<https://us02web.zoom.us/j/9568520224>

or

Dial by phone:

301-715-8592

Meeting ID: 956 852 0224

1. CLOSED SESSION- None.

7:00 P.M.

2. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

Council members Present:

Feist, Peters, Sierk, Swift and Gunselman

Staff Present:

Derek Cole

Karen Darrow

Jodi Steneck

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. REPORT FROM CLOSED SESSION- None.

5. PUBLIC FORUM

Mike Kirkley of Sutter Creek asked about the Comcast box that is going in on Elm St.

Mayor Gunselman explained that they currently have limited information on that issue and will seek clarity from the City Engineer.

6. PRESENTATIONS

A. Proclamation for City Manager Gedney

Recommendation: Mayor Gunselman will read the Proclamation Honoring City Manager Amy Gedney.

Mayor Gunselman read the proclamation.

Council member Swift expressed his appreciation for Ms. Gedney's efforts and devotion to her job and noted that she will be greatly missed.

Council member Peters concurred with Council member Swift remarks and added that the City was in poor shape financially when Ms. Gedney got here and through a steady grueling process she was able to turn it around. He noted that the city will be able to reap the benefits from what she did for a long time.

7. INFORMATION/CORRESPONDENCE

A. Annual Wastewater 2022 Report

Recommendation: For information only.

Council member Peters noted that the Public Works crew does a good job keeping a very old secondary plant operating within the guidelines and should be commended for it.

8. MAYOR AND COUNCIL MEMBER REPORTS

Council member Sierk reported that the performance review of the ACRA Executive Director is ongoing and that she would like to schedule a Marketing meeting with the new Interim City Manager.

Council member Peters reported that ACTC Overall Work Program is being updated and moving towards adoption and that the Regional Transportation Plan is in motion as an update item for 2024 adoption.

Mayor Gunselman noted that she looked into the Signal Service bill for the Grammar School and realized it is much more costly than when the service started and has asked Jodi Steneck to look into it. She also suggested that an audit be done of the power usage at the Grammar School to try to reduce costs and that there may be grant funds available that could be used.

Mayor Gunselman also noted that the Sutter Creek Community Benefit Foundation will once again be hosting Ms. Irene Perbal at the Grammar School on March 11th so that she can continue her story.

9. CONSENT AGENDA

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

A. City Council Minutes of City Council Minutes of February 6, 2023 and February 14, 2023

Recommendation: By motion approve minutes as presented.

B. Warrants

Recommendation: By motion approve warrants as presented.

Council member Peters suggested a PG&E audit for the auditorium to see if there is an opportunity to reduce the power costs.

C. Termination of COVID-19 Emergency Declaration

Recommendation: Adopt Resolution 22-23- Terminating the Declaration of an Emergency Affecting the Public Health and Safety Due to the Novel Coronavirus (COVID-19) Pandemic.*

M/S Council member Peters/Sierk to approve Consent Items A, B & C with minor edits to the February 14, 2023 minutes and the Item C Resolution.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

D. Final Map Cramer Hills

Recommendation: Adopt Resolution 2022-23- approving the Final Parcel Map 2861.*

M/S Council member Peters/Feist to continue Item D to the next meeting with City Engineer Ospital present.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

E. Planning Services contract with Hauge Brueck

Recommendation:

- 1) Adopt Resolution 22-23-* entering into a contract with Hauge Brueck Associates, LLC (HBA) for On-Call Planning Services and applicant reimbursable planning services and;
- 2) Adopt Resolution 22-23-* extending the contract with Hauge Brueck Associates, LLC (HBA) for grant related planning work.

M/S Council member Sierk/Peters to continue Item E (1 & 2) to the next meeting with Erin Ventura of Hauge Brueck Associates present for contract clarification.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

F. Employment Agreement for Interim City Administrator.

Recommendation: Adopt Resolution 22-23- Authorizing the Mayor to execute an Employment Agreement for Interim City Administrator Services.*

City Attorney Cole reported that the Interim City Manager contract is for an annual salary of \$145,600.00, which is \$70 per hour as an exempt, non-benefitted employee for as long as she is here.

Mike Kirkley asked if the intent is to roll the interim into a permanent position and asked if there will be a CalPERS issue.

City Attorney Cole noted that he did not foresee a CalPERS issue.

Council member Peters commented that the initial contract term ends at the end of the fiscal year and noted that it is very important to ensure an overlap period between the Interim and Permanent City Manager and suggested amendments to the professional development section.

M/S Council member Peters/Swift to Adopt Resolution 22-23-32 Authorizing the Mayor to execute an Employment Agreement, for Interim City Administrator Services, as amended.

AYES: Feist, Peters, Sierk, Swift and Gunselman

NOES: None

ABSTAIN: None

ABSENT: None

MOTION CARRIED

10. ORDINANCES & PUBLIC HEARINGS- None.

11. ADMINISTRATIVE AGENDA

A. PARS Trust

Recommendation: For information and staff direction.

Jodi Steneck, Accounting Supervisor and Mitch Barker with PARS reviewed the proposed investment strategies.

Council member Peters suggested that it was appropriate for this item to be presented to the Finance Committee first and then come to the Council with a recommendation from the Committee.

Jodi Steneck noted that she will add it to upcoming Finance Committee agenda.

12. FUTURE AGENDA ITEMS

Council member Sierk requested:

- 1- A meeting calendar
- 2- Cemetery Rd situation
- 3- Gopher Flat Update

Council member Feist asked if the Amador Polar Bears had reached out to the City to use the pool. She also raised concerns about outdoor dining permits and enforcement.

13. CITY ATTORNEY'S REPORT- None.

14. CITY MANAGER'S REPORT- None.

15. ADJOURNMENT

The meeting was adjourned at 7:48 p.m.

Karen Darrow

Karen Darrow, City Clerk

Date Approved: March 20, 2023

Claire Gunselman

Claire Gunselman, Mayor