



**PLANNING COMMISSION MINUTES
MONDAY, MAY 17, 2021
6:00 P.M.**

DUE TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, ADOPTED MARCH 17, THE CITY OF SUTTER CREEK PLANNING COMMISSION WILL BE CONDUCTING ITS MEETING VIA ZOOM.

Join Zoom Meeting
<https://us02web.zoom.us/j/3278978807>

or

Dial by phone:
301-715-8592
Meeting ID: 327 897 8807

The Chairman will call the meeting to order and after Planning Commission input, will invite the public to comment. Public comment will also be accepted by email at info@cityofsuttercreek.org. All emails must be received prior to the start of the meeting.

1. CALL TO ORDER AND ESTABLISH A QUORUM FOR REGULAR MEETING

Acting Chairman Baggett called the meeting to order at 6:00 p.m.

Commissioners Present:

Baggett, Koenig, Ross and Kirkley

Commissioners Absent:

Fikes (conflict due to property location)

Staff Present:

Amy Gedney

Karen Darrow

2. PLEDGE OF ALLEGIANCE TO THE FLAG

Acting Chairman Baggett led the Pledge of Allegiance

3. PUBLIC FORUM- None.

4. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.*

A. Approval of Planning Commission Minutes of June 14, 2021.

B. Approval of sign permit for 40B Main Street.

M/S Koenig/Baggett to approve the Consent Agenda.

AYES: Baggett, Koenig, Ross and Kirkley

NOES: None

ABSTAIN: None

ABSENT: Fikes

MOTION CARRIED

5. PUBLIC HEARINGS

A. Continuation of request for a Conditional Use Permit for a short-term rental at 97 Dennis St., Sutter Creek, APN:018-231-012.

Applicant: Robyn Middleton

1. Continue the public hearing and receive public input, and
2. Adopt Resolution **21-22-*** denying a request for a Conditional Use Permit for Robyn Middleton to operate a Single-Family Short-Term Rental at 97 Dennis Street.

Chairman Kirkley opened the Public Hearing at 6:05 p.m.

City Manager Gedney noted that the parking requirements need to be met prior to permit approval.

Commissioner Baggett asked if the easement was for residential or commercial use and City Manager Gedney responded that is a civil matter between property owners.

Chairman Kirkley closed the Public Hearing at 6:10 p.m.

M/S Koenig/Baggett to Adopt Resolution 21-22-01 denying a request for a Conditional Use Permit for Robyn Middleton to operate a Single-Family Short-Term Rental at 97 Dennis Street, based on lack of parking.

AYES: Baggett, Koenig Ross and Kirkley

NOES: None

ABSTAIN: None

ABSENT: Fikes

MOTION CARRIED

Robyn Middleton asked if there were currently any other issues, besides parking that would result in a denial of the permit.

City Manager Gedney noted that at this point there does not seem to be any but that does not mean new information could not be presented for consideration.

6. PLANNING COMMISSIONER UPDATES-None.

The meeting was adjourned at 6:15 p.m.

Michael Kirkley

Mike Kirkley, Chairman

Karen Darrow

Karen Darrow, City Clerk

Date Approved: September 13, 2021