

CITY OF SUTTER CREEK

Notice is hereby given that the City of Sutter Creek is soliciting a “Statement of Qualifications” (SOQ) to provide complete City Engineering services including all services associated with delivery of state funded or federal aid projects administered by Caltrans and FHWA. The City will follow the one step “Request for Qualifications” (RFQ) method as set forth in the Caltrans Local Assistance Procedures Manual (LAPM). The selected firm will be required to enter a three year consultant agreement with the City. The agreement will conform to the “Consultant Agreement Outline” of Chapter 10 of the LAPM.

Qualified consultants not selected for the city engineering services contract will be placed on a “Prequalified Consultant List” and be eligible for future project specific tasks. Three (3) copies of the SOQ should be sent to Amy Gedney, City Manager, 18 Main St. Sutter Creek, CA 95685, Agedney@cityofsuttercreek.org

SOQs must be received prior to 4:00 P.M. Friday, MARCH 17, 2017. Selected firms may be contacted for interviews with a consultant selection committee. All applicants will be notified of the results.

SOQ should not exceed five (5) pages, exclusive of resumes or references and contain:

- Qualifications of key personnel.
- Related projects key personnel have worked on.
- Qualifications and experience of the firm or individual.
- Organization chart.
- References.

Questions regarding this RFQ should be directed to City Manager as noted above.