

Sutter Creek Main Street Banner Regulations & Permit Application

Date of Application: _____ Name of Organization: _____

Date of Event: _____ Location: _____

Contact Person: _____

Phone Number: _____ Cell Number: _____

Exact Wording on Banner: _____

Date \$50.00 Fee Received: _____ Method of Payment: Check no.: _____ Cash _____

Banner: Date to be hung: _____ Date to be removed: _____

Banners will be hung for approx. 2-3 weeks. (Hanging and removal dates are approximate and subject to availability). PLEASE BE PATIENT AS THIS TASK IS PERFORMED BY VOLUNTEERS.

BANNERS will be no larger than 3 feet by 18 feet. We suggest that wind holes are cut every 4 feet.

METAL eyelets **must** be at least 1 inch in size, spaced every 2 feet across the top, and on all 4 corners.

EACH eyelet **must** have a spring link **installed by applicant** (see below) and **NO "D" RINGS ON CORNERS.**

FEE is \$50.00, non-refundable, with only non-profit organizations allowed. No political advertisements permitted. Checks payable to: City of Sutter Creek.

APPLICATION FORMS are available at: Sutter Creek City Hall and online at www.suttercreek.org and www.cityofsuttercreek.org.

BANNERS not meeting these requirements will be rejected. The City of Sutter Creek assumes no responsibility for lost, stolen or damaged banners.

PERMIT APPLICATION and fee payment to be delivered to: Sutter Creek City Hall at least one week prior to date of hanging. Hanging of banners is subject to date availability.

CONTACT person will be called when the banner is taken down. It **MUST** be picked up within 3 days.

Signature of Applicant: _____ Date: _____

Spring link ring examples are below. Either is acceptable.

